

**MINUTES OF THE MEETING OF THE  
NORTON-JUXTA-KEMPSEY PARISH COUNCIL HELD ON  
THE 13<sup>TH</sup> MARCH 2014 AT NORTON PARISH HALL, LITTLEWORTH**

There were no public question time discussions.

- 1. Apologies for Absence:** K. Fincher, D. James, Mrs. C. McGovern, Cllr. Adams, PCSO Pardoe. These apologies were accepted and approved.  
**Attending:** H. Turvey (Chair), A. Bennett, C. Dawson, Mrs. D. Hewison, Miss A. Poole, M. Reeves, P. Richmond, Mrs S. Way-Vautier, Mrs. J. Greenway (Clerk/Responsible Finance Officer).
- 2. Changes to Membership**  
None.
- 3. Declarations of Interest**
  - a) Cllr. Turvey reminded members of requirements.
  - b) and c) Cllr. Mrs Way-Vautier declared an interest in agenda item 24.
  - d) Previous dispensations were noted.  
(i) A dispensation was granted, up to the next ordinary election (2015), to Cllr. Turvey, to enable participation in any discussion or vote on any matter concerning Worcester Norton Sports Club and potential development of a new sports centre on this site. Proposed by Cllr. Richmond, seconded by Cllr. Bennett and agreed by all.
- 4. Minutes of the Parish Council Meetings Held on 23<sup>rd</sup> January 2014**  
Approved as proposed by Cllr. Mrs Way-Vautier, seconded by Cllr. Dawson and agreed by all.
- 5. 2014/30 Reports**
  - a) **Cllr. R.C. Adams (District & County Councillor)**  
In the absence of Cllr. Adams, the Clerk provided an update on Cllr Adams' 'Ward Walk' on 27<sup>th</sup> March at 10.30am at Norton Parish Hall, appointment of a new Worcs CC Chief Executive, Church Lane resurfacing and the Subsidised Bus Services Review (with an announcement anticipated in June). Cllr. Adams is making contact with Worcs CC Officers before confirming the arrangement for the proposed meeting with Parish Council representatives to discuss the highways impact of the SWDP and Ketch roundabout proposals, traffic calming measures within the Parish and the Parkway Station.
  - b) **Planning**
    - (i) Cllr. Turvey summarised the following current applications.

Approvals - None

Refusals - None

Awaiting Decision

**Land to the south of the City of Worcester, Bath Road.  
Ref: W/13/00565/OUT  
Welbeck Land**

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

**Land north of Taylors Lane, south of and part north of A4440 Broomhall Way, Worcs.  
Malvern Hills Ref: W/13/01617  
St. Modwen Developments**

Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

### Internal Consultation

**Land adj. to Lobelia Close, Cranesbill Drive, Broomhall Green & A4440 Broomhall Way. Worcester City Ref: P13A0617 St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings, and employment uses (classes B1 (b and c), B2 and/or B8), on land between Taylors Lane and the A4440 Broomhall Way.

### Other

**Broomhall Grange, Norton Road, Broomhall. Ref: Malvern Hills DC 13/00710/OUT**

Outline application for residential development (illustrative scheme of 37 dwelling units), with all matters reserved except for access. Parish does not support. Appeal submitted to the Planning Inspectorate by the applicant.

It was agreed for Cllr. Turvey to draft a response to the Planning Inspectorate relating to the Broomhall Grange application MHDC 13/00710/OUT. Correspondence from Sir Peter Luff MP and Harriet Baldwin MP highlighting a Ministerial Statement relating to planning policy was noted and passed to Cllr. Turvey for information. The draft response will be circulated to councillors for comment prior to submission before the 3<sup>rd</sup> April deadline.

The St. Modwen pedestrian/cycle bridge application (Worcester City P13A0617 application) was agreed as a good idea in principle, to improve accessibility and ease crossing of the busy A4440. It was agreed for comments to be submitted to the Clerk by 18<sup>th</sup> March and for the Clerk to collate these for submission to Worcester City Planning.

### **c) Allotments**

In the absence of Cllr Mrs McGovern, the Clerk advised that there are a couple of plots to reallocate, one new plot to measure and calculate the annual rent, a couple of outstanding annual rents are being chased and pest control measures have started.

### **d) Playing Fields/Play Area**

The Clerk advised that the adult team continues to use the pitches on Sunday mornings, although matches are being cancelled due to a waterlogged pitch. Cllr. Richmond provided details relating to installation of a cricket wicket on the playing field and it was agreed to consider this further depending on how the Cricket Club plans develop (see agenda item 23).

### **e) Public Rights of Way (PRoW)**

Cllr. Turvey advised that a meeting has been held with Merton College to discuss PRoW improvements on the land that was previously owned by Mr. Newell. Worcs CC Footpath Officers have considered the line of the new tarmac path to be laid by STW from the gate in the corner of the Parish Hall car park and have advised that this appears satisfactorily in line with the route of the PRoW.

### **f) Finance**

(i) The current account balance was £11,682.13 on 27<sup>th</sup> February with the deposit account balance at £75,234.68 on 3<sup>rd</sup> March. S.137 spend to date for the 2013/14 financial year is £625 which is within the total allowance.

(ii) There were no questions relating to the monthly accounts. The Clerk advised that a query has been raised by a councillor relating to the treatment of VAT within the monthly accounts and this will be reviewed with the accountants. It was noted that the internal auditor receives a copy of the monthly accounts as part of the internal audit and has not raised any queries.

### **g) West Mercia Police**

In the absence of PCSO Pardoe, Cllr. Bennett advised that the February PACT meeting was cancelled due to flooding problems and a new meeting date is awaited. The Clerk highlighted a

report of minor but repeated vandalism to a car along Wadborough Road, Littleworth and the owner reported this directly to the Police.

#### **h) Parish Plan**

Cllr. Turvey will circulate the Parish Plan in its current form to Parish Councillors for review/comment and suggestions on how to progress and finalise.

#### **i) EnviroSort**

Litter along the B4084 was noted and the Clerk will ask EnviroSort to undertake a litter pick.

### **6. 2014/31 Annual Risk Assessment and Review of Fixed Asset Register**

The annual risk assessment was approved as proposed by Cllr. Dawson, seconded by Cllr. Richmond and agreed by all. The Fixed Asset Register was approved as proposed by Cllr. Dawson, seconded by Cllr. Richmond and agreed by all.

### **7. 2014/32 Reserve Levels**

The Reserve Policy was reviewed. Continuance of the existing policy was proposed by Cllr. Bennett, seconded by Cllr. Richmond and agreed by all. This policy will be reviewed annually.

### **8. 2014/33 Insurance**

Addition of 'Contracts Cover' insurance at a cost of £25 until renewal (February 2015) was proposed by Cllr. Dawson, seconded by Cllr. Bennett and agreed by all. The Clerk will arrange.

### **9. 2014/34 Development of the old Regiment HQ Site**

Cllr. Turvey advised that the Local Lettings Plan for this site has now been finalised with input from Cllr. Fincher, as a Parish Council representative, as agreed. Cllr. Turvey will enquire whether the sample external colour schemes have been provided to Cllr. Adams for agreement.

### **10. 2014/35 South Worcestershire Development Plan (SWDP)**

Cllr. Turvey advised that the Parish Council response to the Ketch Roundabout consultation has been submitted as agreed and a letter has been sent to Worcs CC regarding traffic calming measures, with a request for a meeting with Worcs CC Officers including Highways. A request has also been made for Parish Council representatives to meet with Planning Officers regarding the St. Modwen's and Welbeck planning applications and this is suggested after the proposed meeting with Highways. Cllr. Turvey will contact Planning Officers/SWDP Team for an update on progress with the Planning Inspectorate review, revised housing numbers, potential additional sites and the need for further public consultation.

### **11. 2014/36 Land adjacent to St. Peters Garden Centre**

Cllr. Turvey reported on contact by the contractors undertaking Crookbarrow Road highway work in connection with the new development. It appears that the developers wish to temporarily remove the bus shelter on the Pershore bound side and the contractors have concerns about this work. The contractor has been verbally advised that the bus shelter may be removed but this needs to be reinstated in the same condition, with any repairs necessary to be undertaken by the contractor at their cost. Alternatively, it has been suggested that the contractor/developer may wish to consider replacing the old shelter with a new one. The contractor was making enquiries and agreed to write to the Clerk to outline their plans and any suggestions for a new shelter for agreement by the Parish Council. Cllr. Turvey will chase for news and the Clerk will contact the developer directly to confirm the situation. It is understood that the temporary Crookbarrow Road bus stop locations will be in place until the end of April.

### **12. 2014/37 Worcester Parkway Station**

A meeting has been proposed with Worcs CC Officers and confirmation of this meeting is awaited from Cllr. Adams.

### **13. 2014/38 Proposed Developments along Woodbury Lane, Norton**

No further information has been received from the planning consultant. A copy of a resident's objection response to the planning consultant has been received for information.

### **14. 2014/39 Severn Trent Water (STW) Sewerage Scheme**

The clerk advised that STW is being chased for the contract, confirmation has been received that STW do not require an indemnity relating to the land registration and that our solicitor has drafted the Land Registry Statutory Declaration for the land subject to the first registration, which will be completed by Cllr. Mrs McGovern in view of her knowledge of the Parish Hall land. Cllr. Turvey and Cllr. Fincher have met with the Parish Council Land Agent to review the work done and to draw up a snagging list for STW. Cllr. Turvey explained items requiring attention, including construction of the new tarmac path and variances in construction compared to the plan e.g. the concrete does not run up to the fence surrounding the pumping station. It was suggested that it may be useful for the access created by STW to the allotment site opposite the Parish Hall, to become a permanent feature. This was agreed in principle and Cllr. Turvey will investigate the need to obtain planning approval for a permanent access point. The Land Agent will submit the snagging list to STW for attention.

See agenda item 22b for Parish Hall/Pre-school connection to the new mains sewer.

### **15. 2014/40 Littleworth Drainage Work**

Mr. Reeves reported on a site visit with Cllr. Turvey to observe the drainage inspection point and the fencing that has been installed by the land owners which makes access for inspections/maintenance difficult. The need for inspections and clearance of debris to prevent the pipes from silting up was noted as was the positive impact on flooding that has resulted from this drainage work. On the basis of the community benefit and the need to maintain the drainage system installed by the Parish Council, installation of a short length of post and rail fencing (to replace the existing fencing) which will allow access and maintenance work, was proposed by Cllr. Bennett, seconded by Cllr. Richmond and agreed by all at a cost of £280 plus VAT. Mr. Reeves will progress with the land owners and Shear Perfection Ltd.

The need for the Network Rail ditch to be maintained on a regular basis was also noted and the Clerk will ask Wychavon DC to contact Network Rail as clearance work is now required. A report was received that the drains on Wadborough Road, outside school, are flooding and are in need of jetting. The Clerk will report to Worcs CC via the Hub.

### **16. 2014/41 Employment Matters**

In the absence of Cllr. Fincher, it was agreed to defer consideration of a groundsman position until the next Parish Council meeting.

### **17. 2014/42 Lengthsman Scheme**

The Clerk advised that the 2014/15 Lengthsman Scheme papers have not yet been received. It was agreed to continue with this scheme for 2014/15, provided that this is on a similar basis as in previous years, as proposed by Cllr. Bennett, seconded by Cllr. Mrs Hewison and agreed by all.

### **18. 2014/43 P3 Application 2014/15**

It was agreed to submit the same application as in previous years for the maximum grant of £500, as proposed by Cllr. Bennett, seconded by Cllr. Mrs Hewison and agreed by all. It was also agreed for the Parish Council to top up the P3 grant to enable a second cut of the Public Rights of Way if this is necessary (dependent on the weather and growing conditions). The Clerk will seek a quote for this work from the existing contractor and reiterate that the cuts need to be undertaken quickly once instructed to keep the paths clear for use.

## **19. 2014/44 VAT Procedures**

The Clerk advised that further guidance has been sought and the Clerk will provide a report summarising this guidance, suggested action points and suggested points for HMRC clarification.

## **20. 2014/45 Parish Hall Recreation Facilities**

Cllr. Dawson advised that a Wychavon Community Grants meeting has been attended and that support continues to be provided by the Rural Outreach Centre. Cllr. Dawson outlined the Wychavon Community Grant application process and the suggestion for an application to be submitted for a grant of £7,500. It was agreed for Cllr. Dawson to progress with this grant application and the Clerk will forward design plans, quotes and consultation papers to Cllr. Dawson for supporting information/evidence. Cllr. Dawson will also seek a letter of support from Cllr. Adams. A questionnaire has been developed for completion by Hall/play area users as supporting evidence of the need for new recreation facilities. Discussion of whether the project would be better progressed in the name of the Parish Hall or the Parish Council was inconclusive, it was acknowledged that via the Parish Hall VAT would be payable, whilst it may be reclaimable by the Parish Council. The questions of on which asset register the equipment would sit and who would be responsible for insurance/maintenance were also highlighted. In view of the tight deadline for the Wychavon Community Grant application, it was agreed for this to be submitted in the name of the Parish Hall. The implications of in whose name the project will be undertaken will be given further consideration. Cllr. Turvey will seek information relating to the s106 funding relating to development of the Regiment HQ site.

## **21. 2014/46 Parish Hall Car Park/Grounds/Outside Space**

a) Car park tarmacking proposal: Cllr. Turvey advised that Cllr. Fincher has agreed to lead this project with the support of a working group which was agreed as Cllr. Fincher, Cllr. Mrs Way-Vautier, Cllr. Richmond and Mr. Reeves). The working group will review quotes, gather expertise regarding the specifications (e.g. type of tarmac, base layer, drainage recommendations etc.), consider funding and report back to the Parish Council. The £50,000 tender level was noted as was the need for clarification of the VAT reclaim situation.

b) Marquee on the playing field: After discussion it was agreed that the hire cost for the Parish Hall and the marquee should be £450 in total, rather than a split figure for the Parish Hall and the marquee. A £500 refundable bond would also be required to cover any damage to the field. Concern was expressed regarding the insurance situation as part of the setting of the event would be covered by the Parish Hall insurance and the outside space by the Parish Council. The Clerk will confirm with Zurich Insurance that adequate Parish Council insurance cover is held for the proposed event. The Clerk will liaise with the Hall Manager.

c) Play area weekly inspections and training: The Clerk provided details of training sessions run by RoSPA. The Play Association was also suggested as a training provider. It was agreed to review as part of the discussions relating to a groundsman for the Parish Hall (agenda item 16).

d) Cricket pitch: As discussed under item 5d above. It was noted that there is insufficient space between the 2 football pitches for a cricket wicket unless this is placed at an angle.

## **22. 2014/47 Parish Hall**

a) Update from landlord representative: Cllr. Dawson advised that the coffee mornings will resume on 27<sup>th</sup> March, with Cllr. Adams attending the first session. Dates have been agreed for the 2016 panto to include the 3<sup>rd</sup> Saturday in January and refurbishment of scenery has also been agreed.

b) Parish Hall mains sewerage connection: Mr Reeves advised that in the absence of the Clerk, a date has been agreed with Colin Griffiths to complete the Parish Hall connection work. This is planned to start w/c 24<sup>th</sup> March subject to confirmation being received from STW that they give permission for the connection to be made. Two residents have already connected to the new mains sewerage system. The Clerk will liaise with Colin Griffiths and the Hall Manager regarding building control inspections/certification and septic tank emptying. A question was raised about monitoring of the pumping station by STW and the impact of the loss of landline service within Littleworth. Mr. Reeves agreed to follow this up with STW. This raised a wider issue of support for more vulnerable members of the community whilst landlines have been out of service including

use of social services ‘emergency buzzers’.

### 23. 2014/48 Worcester Norton Sports Club (WNSC)

Cllr. Turvey summarised the letter sent to WNSC (draft previously circulated to councillors) about concerns relating to the possibility of the groundsman’s house forming part of the curtilage of the Barracks, the possible need for planning permission to be obtained for demolition work, the diversity of sports on site (including the Croquet Club) and s106 funding. The Clerk will circulate the letter of response received from WNSC to members of the Parish Council and Cllr. Turvey will prepare a draft response for agreement.

### 24. 2014/49 Croquet Club

Consideration will continue to be given to suitable future sites for the Croquet Club and a request will be submitted to Welbeck for inclusion of a croquet pitch within the site earmarked for recreation purposes. The Parish Hall site was agreed as not suitable due to the public access. The field opposite the old Morganite site was suggested, as this was understood to have been used as a venue for Morganite sports events. Enquiries will be made to try to establish the ownership of this parcel of land. Cllr. Way-Vautier provided information relating to the membership of the Croquet Club which includes local residents and international players. The membership is currently limited to 30 by agreement with WNSC. It was suggested that a croquet pitch could be shared with outdoor bowls as another activity for members of the community to enjoy.

### 25. 2014/50 Highways Matters

Cllr. Turvey explained the request received for an increase in the Church Lane speed limit from 30 to 40 mph. The Clerk provided feedback received from a resident of Church Lane objecting to this request on the basis that visibility from some driveways is insufficient to support the increased braking distance at 40mph and that this would pose a safety issue when vehicles leave their driveways. After discussion it was agreed that all were against increasing the speed limit to 40mph. Cllr. Turvey agreed to draft the response, including reference to the Parish Council request for traffic calming measures to reduce the use of Church Lane and other roads within the Parish as a rat run.

### 26. 2014/51 World War I Centenary

It was noted that Cllr. James is investigating the possibility of a cricket match and this will be raised at the meeting with WNSC later this month. The Clerk will investigate costs relating to WW1 Centenary medals.

### 27. 2014/52 Hartlebury Parish Council Visit

It was agreed for the Clerk to contact Hartlebury Parish Council to ask if they would like to visit EnviroSort in view of the proposals for a waste facility within their Parish. If a positive response is received, Cllr. Bennett will liaise with Hartlebury Parish Council and EnviroSort to enable a visit to be arranged.

### 28. 2014/53 Finance

a) It was proposed by Cllr. Mrs Hewison, seconded by Cllr. Bennett **and all were in agreement** that the accounts detailed below be approved for payment/confirmation.

Accounts for Confirmation:

Creditor	Detail	Amount £
NJK CE First School	Donation to assist with the cost of transport for pupil swimming lessons	550.00
Zurich Insurance	Annual insurance premium	2,262.81
Information Commissioner	Annual Data Protection Registration renewal	35.00
	<b>TOTAL</b>	<b>2,847.81</b>

Accounts for Payment:

<b>Creditor</b>	<b>Detail</b>	<b>Amount £</b>
R. Pullen	Jan/Feb 2014 – play area work/inspections (5 hours), mileage and pay in lieu of holiday (Gross)	40.76
M. Abbott	Litter picking/Parish maintenance (mowing/strimming) Jan 2014 – 8 hours, mileage, and pay in lieu of holiday (Gross)	58.37
Mrs J. Greenway	Expenses February 2014	67.79
Mrs J. Greenway	Honorarium February 2014 (Gross incl. SSP)	852.10
Red Kite Pest Control	Trapping of moles at Norton Parish Hall	120.00
Red Kite Pest Control	Annual rodent contract (Feb 2014 to Feb 2015) at Wadborough Road allotments	285.00
Society of Local Council Clerks	Clerk CiLCA registration fee (agreed PC meeting 28/10/2010 minute ref: 2010/197 (b))	150.00
	<b>TOTAL</b>	<b>1,574.02</b>
	<b>GRAND TOTAL</b>	<b>4,421.83</b>

**29. 2014/54 Correspondence for Information**

See Appendix 1 for a list of correspondence received. The letter regarding tree replacement following the STW works at the Parish Hall was noted. Cllr. Turvey will raise this point with the Parish Council Land Agent for the attention of STW and the Clerk will acknowledge the letter and seek the resident's suggestions for a more suitable replacement.

**30. 2014/55 Clerk's Report on Urgent Decisions since the Last Meeting**

The quote received for mowing of the small grass verges at Norton was noted. This was agreed at a cost of £275 for 10 cuts. The Clerk will instruct Day-2-Day Garden Services.

**31. 2014/56 Items for Update to Local M.P.**

Nothing at this time.

**32. 2014/57 Councillors' Reports and Items for Future Agenda**

Reports were received of pot holes in the pavement along Church Lane which are a trip hazard and the need for hedge cutting along Church Lane, by the motorway bridge on the railway side of the road. The Clerk will report to the Hub for maintenance.

**33. 2014/58 Date of Next Meeting: Thursday 24<sup>th</sup> April 2014**

The meeting closed at 10.10pm.

<b>Correspondence Received for 13<sup>th</sup> March 2014 Parish Council Meeting</b>	
<b>Sender</b>	<b>Subject</b>
British Library	Copy of Winter edition of the Parish Council newsletter
CALC	Updates on various matters and training, including Precept capping, cheque payments, sandbags, 10 <sup>th</sup> Parish Council conference, phishing warning, events, Western Power Distribution consultation, minutes of the CALC Wychavon Area meeting, 2014 elections, WCC budget consultation, Superfast broadband, Takeover Day 2014, Bus Service review, vehicle activated signs, flooding, Malvern Hills flood victims, Future Lives consultation response, vacancies, dates for the diary, news from NALC, agenda/papers for Wychavon area meeting 5/3/2014, future of Acute Hospital Services in Worcestershire, PCC e-newsletter, Healthwatch Worcestershire, Grow Your Own, CiLCA fee increase, funding opportunities (forwarded to Parish Councillors).
Clerks & Councils Direct	Magazine March 2014
Community First	E-bulletin incl. funding opportunities (to Parish Councillors and Hall Trustees)
CPRE	Campaign Update – road building and rural railways (to all Parish Councillors)
Droitwich CVS	<ul style="list-style-type: none"> <li>• Newsletter (to Parish Hall Trustees incl. Parish Councillor representatives)</li> <li>• Play area questionnaire</li> </ul>
Eibe	Play area development progress
H&W Fire & Rescue	Fire safety sessions notice for the Parish Council newsletter (to Cllr. Mrs McGovern)
Harriet Baldwin MP	Ministerial statement re planning policy
Information Commissioner's Office	Confirmation of renewal of Data Protection registration (expiry 8/3/2015)
Jutexpo	Sandbag supplier (unfilled)
Lloyds bank	Online banking information
MADE	New National Planning Guidance, training & events incl. National Planning Policy Guidance (forwarded to Councillors with responsibility for planning matters)
Malvern Hills DC Planning	<ul style="list-style-type: none"> <li>• Worcester South Urban Extension</li> <li>• Notification of appeal re planning application 13/00710/OUT Broomhall Grange, Norton Road. Response to Planning Inspectorate by 3/4/2014. (forwarded to Councillors with responsibility for planning matters)</li> </ul>
Mr & Mrs Aldridge	Drainage maintenance relating to the Radley bridleway
Mr & Mrs Arrow	Copy of response submitted to Malvern Hills DC re St. Modwen's planning application
Mr Davies	Croquet Club – Notice given by WNSC to vacate the site by 4 May 2014
Mr Gill	Land drain access for inspection/maintenance
Mr Goode/WNSC	Barracks curtilage & impact on WNSC proposals to demolish the old Steward's house.
Mr Hodgkins	Letter of support for Norton Youth Club in connection with grant funding application
Mr Lane	Request for information relating to Crookbarrow Road highway work, bus stop relocation and Regiment HQ development
Mr Lucas	Management of the Parish Hall bookings
Mr Middlebrough	Request for consideration of a 40mph speed limit along Church Lane
Mr Wassell	Report of allotment greenhouse and shed damage due to weather conditions
Mr White	Family history investigations
Mrs Dadswell	Newsletter article (to Cllr. Mrs McGovern)
Mrs Stone	Planting of trees within the Parish and STW planted replacement tree at the Parish Hall
NALC	'What next for Localism' conference, Local Council Review magazine Spring 2014
Open Spaces Society	Spring newsletter
Peter Luff MP	<ul style="list-style-type: none"> <li>• New Homes Bonus and Government funding to Local Councils (to Cllr. Turvey)</li> <li>• SWDP and localism press release</li> <li>• Article for Parish Council newsletter</li> </ul>
Philip Laney and Jolly	Newsletter advert enquiry
RoSPA	Playsafety playground inspection training
Rural Services Network	Rural News Digests, Rural Opportunities Bulletin, Rural Vulnerability Service (forwarded to Parish Councillors)
Sir Peter Luff MP	SWDP/national planning policy/Wychavon planning policy and Ministerial statement

<b>Correspondence Received for 13<sup>th</sup> March 2014 Parish Council Meeting continued</b>	
<b>Sender</b>	<b>Subject</b>
Soc Local Council Clerks	The Clerk magazine March 2014
Sovereign Play	Equipment flier
St. Peters Parish Council	February newsletter
St. Richard's Hospice	Heartbeat magazine Spring 2014. Request for advert in Parish Council newsletter (to Cllr. Mrs McGovern)
Stock & Bradley Parish Council	Copy of response submitted to WDC regarding cessation of provision of hard copies of planning papers (forwarded to Councillors with responsibility for planning matters)
STW/NMC	Anticipated completion date for the pumping station at the Parish Hall
SWDP	Reconvened hearings of the Stage 1 part of the examination and new documentation submitted by the Councils (to all Parish Councillors)
Tower Mint	WW1 Remembrance Medal (to all Parish Councillors)
West Mercia Police	Cancellation of 13 <sup>th</sup> Feb PACT meeting due to weather (forwarded to Cllr. Bennett)
Western Power Distribution	<ul style="list-style-type: none"> <li>• Hedge maintenance near power lines at the allotments</li> <li>• Community Chest grant scheme (to Parish Hall Trustees incl. Parish Councillor representatives)</li> </ul>
Wicksteed Playscapes	Product flier
WNSC	Proposed developments at WNSC
Worcester City Council Planning	Planning application consultation PA13A0617: St. Modwen Developments Ltd – pedestrian/cycle bridge over A4440. Response by 19/3/2014 (forwarded to Parish Councillors)
Worcs Assoc'n of carers	Caring News Spring 2014
Worcs CC	<ul style="list-style-type: none"> <li>• Public Notice re temporary 10mph speed limit on B4084 in the vicinity of the Woodbury Lane junction, expected for 5 weeks commencing 24 March 2014 (to all Parish Councillors)</li> <li>• Final drawings from Highways drainage scheme in Littleworth</li> <li>• Investigation of efficiency of new Highways drainage scheme (via CCTV) following reports of highway flooding to Highways/Cllr. Adams</li> <li>• NJ 553 post STW works</li> <li>• P3 Scheme 2014/15</li> <li>• Response to Parish Council letter highlighting concerns about communication of the consultation events for the Ketch roundabout consultation.</li> </ul>
Worcs CC Highways	Lengthsman Safety at Street Works course
Wychavon DC	<ul style="list-style-type: none"> <li>• Community Asset plan for WNSC</li> <li>• Agreed Local Lettings Plan for RHQ site, Crookbarrow Road</li> <li>• Agenda for the Member Conduct Committee on 10 February</li> <li>• St. Modwen's outline planning application to MHDC (re SWDP site)</li> <li>• NHB allocations (to Cllr. Turvey)</li> <li>• The curtilage of the Barracks/WNSC plans</li> <li>• Invitation to Chairman's Charity Golf Day (forwarded to Parish Councillors)</li> <li>• Copy of Local Lettings Plan for Rooftop Regiment HQ development</li> </ul>
Wychavon DC Planning	<ul style="list-style-type: none"> <li>• Change of email address for submitting responses (forwarded to Councillors with responsibility for planning matters)</li> <li>• Cessation of provision of hard copies of planning applications wef 1/4/2014 (forwarded to Councillors with responsibility for planning matters)</li> </ul>
Wychavon Parishes Action Group	Planning Inspector approval for the outline planning permission for the chicken broiler units at Upton Snodsbury (following Wychavon Planning Committee refusal)
Zurich Municipal	Insurance provision generally