

**MINUTES OF THE MEETING OF THE**  
**NORTON-JUXTA-KEMPSEY PARISH COUNCIL HELD ON**  
**THE 24<sup>TH</sup> APRIL 2014 AT NORTON PARISH HALL, LITTLEWORTH**

There were no public question time discussions.

- 1. Apologies for Absence:** A. Bennett, C. Dawson, Mrs. D. Hewison, Mrs. C. McGovern, Miss A. Poole, M. Reeves, P. Richmond, Mrs S. Way-Vautier, PCSO Pardoe. These apologies were accepted and approved.  
**Attending:** H. Turvey (Chair), K. Fincher, D. James, Cllr. Adams (District and County Councillor), Mrs. J. Greenway (Clerk/Responsible Finance Officer).
- 2. Changes to Membership**  
None.
- 3. Declarations of Interest**
  - a) Cllr. Turvey reminded members of requirements.
  - b) and c) None.
  - d) Previous dispensations were noted.
    - (i) A dispensation was granted, up to the next ordinary election (2015), to Cllr. Fincher, to enable participation in any discussion or vote on any matter concerning Worcester Norton Sports Club and the potential development on the site. Proposed Cllr. Turvey, seconded Cllr. James. Agreed by all. A dispensation was granted, up to the next ordinary election (2015), to Cllr. James, to enable participation in any discussion or vote on any matter concerning Worcester Norton Sports Club and the potential development on the site. Proposed Cllr. Turvey, seconded Cllr. James. Agreed by all.
- 4. Minutes of the Parish Council Meetings Held on 13<sup>th</sup> March 2014**  
There were insufficient members in attendance, who also attended the March meeting, for the minutes to be approved. Consider approval at the May Parish Council meeting.
- 5. 2014/59 Reports**
  - a) Cllr. R.C. Adams (District & County Councillor)**  
Cllr. Adams reported on a successful 'Ward Walk', a traffic survey along Church Lane (in the vicinity of the Livery Yard) to monitor vehicle numbers/speeds, grant success for Norton Youth Club and for funding of the new play area proposed at the Parish Hall. Cllr. Adams will clarify whether change of use planning permission is required for use of the previous business premises at WNSC as rooms for Youth Club. The Highways work, pedestrian crossing and play area at the new Crookbarrow Road development is due to finish on 2<sup>nd</sup> May. Management of this work across Worcs CC Highways and Wychavon Planning was considered, along with communication with the Parish Council. It was agreed for Cllr. Adams to seek a review of the process of managing such developments and how this can be improved in terms of communication, consultation and speed of completion. News is awaited from Worcs CC about the new signage being installed at the new Crookbarrow Road roundabout. Cllr. Adams will raise this with the Leader of Worcs CC and thanked the Parish Council for raising concerns regarding this following contact by residents.
  - b) Planning**
    - (i) Cllr. Turvey summarised the following current applications.  
Approvals - None  
Refusals - None  
Awaiting Decision  
**Land to the south of the City of Worcester, Bath Road.** Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.  
**Ref: W/13/00565/OUT**  
**Welbeck Land**

**Land north of Taylors Lane,  
south of and part north of A4440  
Broomhall Way, Worcs.  
Malvern Hills Ref: W/13/01617  
St. Modwen Developments**

Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

**Land adj. to Lobelia Close,  
Cranesbill Drive, Broomhall  
Green & A4440 Broomhall Way.  
Worcester City Ref: P13A0617  
St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings, and employment uses (classes B1 (b and c), B2 and/or B8), on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm  
Worcester City Ref: P13B0632  
Miller Homes**

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure.

#### Internal Consultation

**3 Roselawn, Church Lane, Norton** Single storey extension at rear to form kitchen/dining  
**Ref: W/14/00692**

**1 Black & White Cottage,  
Church Lane, Norton. Ref: W/14/00753**

Single storey extension at rear to form kitchen/dining

#### Other

Appeal to the Planning Inspectorate re:

**Broomhall Grange, Norton Road,  
Ref: Broomhall  
Malvern Hills DC 13/00710/OUT**

Outline application for residential development (illustrative scheme of 37 dwelling units), with all matters reserved except for access. Parish does not support. Refused by Malvern Hills DC Planning.

The Clerk will contact Wychavon and Malvern Hills planning to progress the proposed meeting to discuss the various planning applications in the vicinity of the Parish and how these link to the SWDP and highways issues.

#### **c) Allotments**

In the absence of Cllr Mrs McGovern, the Clerk advised that there are a couple of plots to reallocate and one new plot to measure and calculate the annual rent. Annual rent remains unpaid for one plot and the tenant has been advised that if this rent is not paid by a specific date, the plot will be reallocated on the basis that they no longer wish to rent it. This was agreed.

#### **d) Playing Fields/Play Area**

The Clerk reported that the adult team has advised that they wish to continue to use the pitches for next season and for summer training sessions/friendlies. Also see agenda items 16, 17 and 18.

#### **e) Public Rights of Way (PRoW)**

Cllr. Turvey will follow up on the meeting with Merton College to discuss PRoW improvements on the land that was previously owned by Mr. Newell.

#### **f) Finance**

(i) The current account balance was £7,939.82 on 10<sup>th</sup> April with the deposit account balance at £75,445.01 on 1<sup>st</sup> April. S.137 spend to date for the 2014/15 financial year is nil.

(ii) There are no monthly accounts to 31<sup>st</sup> March due to preparation of the year end accounts.

(iii) The accountants are in the process of preparing the year end accounts and following this the Clerk will arrange for the internal audit to be completed. The accounts, internal audit report and Annual Return will be presented to the May Parish Council meeting for review and approval.

**g) West Mercia Police**

No report available.

**h) Parish Plan**

Cllr. Turvey will circulate the Parish Plan in its current form to Parish Councillors for review/comment and suggestions on how to progress and finalise.

**i) EnviroSort**

No response has been received to emails regarding the litter along the B4084. Cllr. Adams will provide the Clerk with an alternative contact.

**6. 2014/60 Development of the old Regiment HQ Site**

Cllr. Adams confirmed that he has approved the external colour schemes. Concern was expressed about ensuring that the Local Lettings Plan (LLP) allocations are achieved. It was agreed for Cllr. Turvey to write to the Wychavon Housing Development Officer to establish how the allocations process will be managed to ensure allocations in accordance with the LLP. The Clerk will send.

**7. 2014/61 South Worcestershire Development Plan (SWDP)**

A date for a public meeting to update Parishioners on the SWDP and local developments will be considered after the meeting that is being pursued with Wychavon Planning and Malvern Hills planning. It is understood that proposals for new sites to provide additional housing will be considered by Wychavon DC, Malvern Hills DC and Worcester City Council at a summer meeting. This will be followed by a 6 week consultation which will be concluded by the end of September.

**8. 2014/62 Land adjacent to St. Peters Garden Centre**

It is understood that the Highways, pedestrian crossing and play area work is due to be completed by 2<sup>nd</sup> May. Once the work has been completed, a Worcs CC inspection will be undertaken in around 12 months to identify and remedial work needed prior to adoption. The need to ensure that maintenance plans are in place for all green areas was agreed and ideally maintenance should be arranged via one party e.g. Wychavon DC. Based on previous discussions with Wychavon this may be possible provided the developers pay a commuted sum to cover costs. There has been no further news about replacement of the bus shelter and the Clerk will chase again. It was suggested that the Parish Council could inspect the areas of work once completed and raise a snagging list for review with the developers/WCC. It was agreed for the Clerk to contact Worcs CC Highways to request that a Parish Council representative joins the final inspection visit. Cllr. Fincher offered to attend subject to availability.

**9. 2014/63 Worcester Parkway Station**

A meeting has been arranged with Worcs CC Officers for 13<sup>th</sup> May at 7pm to discuss the Worcester Parkway proposals and traffic calming measures. The Clerk will request a start time of 7.30pm to allow members time to arrive following earlier commitments.

**10. 2014/64 Proposed Developments along Woodbury Lane, Norton**

No further information has been received from the planning consultant.

**11. 2014/65 Severn Trent Water (STW) Sewerage Scheme**

The Clerk advised that the Parish Council solicitor is working directly with STW regarding the contract. Our Land Agent is meeting with a STW representative on 25<sup>th</sup> April to discuss a snagging list and the location of the SPS as there appear variances to the original STW plan. This matter needs to be clarified and confirmed prior to the Land Registry submission. Cllr. Turvey advised that it appears that planning permission would be required to create a new entrance to the allotments (opposite the Parish Hall) where STW created the temporary entrance. Cllr Turvey will progress with Wychavon Planning. Following completion of the STW works, Worcs CC will survey their recently undertaken drainage work to ensure this is undamaged by the STW works.

## **12. 2014/66 Littleworth Drainage Work**

Mr. Reeves is progressing with the installation of a short length of post and rail fencing (to replace the existing fencing) which will allow access and maintenance work, with the land owners and Shear Perfection Ltd as previously agreed.

## **13. 2014/67 Employment Matters**

(a) Following discussion of possible groundsman's duties, further investigations will be made to consider such a role, as proposed by Cllr. Fincher, seconded by Cllr. James and agreed by all. The Clerk will forward existing job descriptions to Cllr. Fincher who will draft a job specification for consideration. The Clerk will calculate by what percentage the precept would need to increase by to fund this role, on the basis of 8 hours per week at National Minimum Wage.

(b) Payment of 51.75 extra hours worked by the Clerk during the period 1/4/2013 to 31/3/2014 plus carry forward of 20 'banked' hours into 2014/15, was proposed by Cllr. Turvey, seconded by Cllr. James and agreed by all. The Clerk will progress via Payroll.

(c) It was agreed for the Clerk to carry forward 20 hours holiday from 2013/14 to 2014/15 as proposed by Cllr. Turvey, seconded by Cllr. James and agreed by all.

## **14. 2014/68 VAT Procedures**

The Clerk advised that a report has been drafted and this is being checked for accuracy prior to being circulated to Councillors for review.

## **15. 2014/69 Funding of Proposed Capital Projects**

Proposed projects were considered including the play area/recreation facilities redevelopment at the Parish Hall, tarmacking of the Parish Hall car park and connection of the Parish Hall to the new mains sewerage system. The Clerk advised that the Parish Hall mains sewerage connection would not be eligible for funding by New Homes Bonus (NHB) as the work is now complete and a community consultation has not been completed to provide evidence of community support for use of the NHB for this project. It was agreed to consider the Parish Hall recreation facilities project for NHB funding. The Clerk will produce a leaflet to seek the views of Parishioners for this use of NHB funding, for circulation in the Parish Newsletter and at the Annual Parish Meeting.

## **16. 2014/70 Parish Hall Recreation Facilities**

(a) The Clerk provided an update on progress from Cllr. Dawson including funding success with Wychavon DC (£7,500) and the difficulties in identifying other appropriate sources of funding. S106 funding is available for the tennis court/MUGA element of the project (up to £85k) and there may be other sources of s106 funding from the Regiment HQ site development. Use of some of the New Homes Bonus funding could provide significant funding to enable the project to progress. The nature/design of the new play area will be very much dependent upon the amount of funding that can be secured. A meeting is proposed with Hags in mid-May to refine the design and obtain a revised quote. A similar exercise may also be undertaken with Wicksteed and/or Eibe who also quoted previously. If there are difficulties in securing funding for the play area element of the project, there may be the potential to develop the MUGA first and follow with the play area redevelopment as phase 2. It is hoped that further information will be available for the Annual Parish Meeting and May Parish Council meeting. Consideration continues to be given as to whether the project would be better progressed in the name of the Parish Hall or the Parish Council.

(b) The content of the RoSPA recreation facilities inspection report was noted. It was agreed to monitor the situation regarding the points raised. No high risk items were noted. The handyman continues to undertake weekly checks of the recreation facilities. Also see (c).

(c) The Clerk provided details of a replacement roundabout from Lappset. Purchase and installation of a new Lappset roundabout at a cost of £1,657 + VAT was proposed by Cllr. James, seconded by Cllr. Fincher and agreed by all. This new roundabout should be able to be used in the new play area design. It was also agreed to replace the damaged flat swing seat and toddler swing as proposed by Cllr. Fincher and seconded by Cllr. James. The Clerk will progress.

#### **17. 2014/71 Parish Hall Car Park/Grounds/Outside Space**

- a) Car park tarmacking proposal: The working group (Cllr. Fincher, Cllr. Mrs Way-Vautier, Cllr. Richmond and Mr. Reeves) is hoping to meet on 19<sup>th</sup> May to review quotes, gather expertise regarding the specifications (e.g. type of tarmac, base layer, drainage recommendations etc.), consider funding and report back to the Parish Council.
- b) Mowing of an additional area of the playing field (edges of the field next to the road sides) at a cost of £15 every 4 weeks during the growing season, was proposed by Cllr. James, seconded by Cllr. Fincher and agreed by all. The Clerk will arrange with New Farm Grounds Maintenance. The Clerk highlighted repairs/maintenance to the mower and strimmer which were agreed.

#### **18. 2014/72 Parish Hall**

- a) Update from landlord representative: Cllr. Fincher suggested that the situation regarding the Chair of the Parish Hall Trustees and the number of Trustees is considered after the Parish Hall AGM on 15<sup>th</sup> May (when all Trustees resign and new/existing Trustees are elected/re-elected).
- b) Parish Hall mains sewerage connection: The Clerk confirmed that the new connection has been made and is understood to be working well. It was agreed to pay the contractor's invoice of £12,105 plus VAT upon receipt of the Completion Certificate from South Worcestershire Building Control, as proposed by Cllr. Fincher, seconded by Cllr. James and agreed by all.

#### **19. 2014/73 Worcester Norton Sports Club (WNSC)**

Cllr. Fincher and Cllr. James attended part of a recent WNSC Board meeting concerning the development plans for the site. To support the proposed s106 funding, new facilities at WNSC need to benefit the whole community and therefore a questionnaire has been developed regarding recreation facilities within NJK Parish as a whole, to help to understand what facilities the local community would like to see and where ideally these would be located. As the proposed s106 funding relates to the Kilbury Drive development within Whittington Parish, representatives of the Parish Council and WNSC are due to meet with Whittington Parish Council to explain the rationale behind the questionnaire and how this could benefit their Parishioners. The need for planning permission to be obtained before demolishing the Groundsman's House and the need for permission from Wychavon to remove trees covered by TPOs have been highlighted to WNSC. It was agreed for Cllr. Turvey and Cllr. Adams to meet with the Wychavon Development Manager to discuss the requirements of the proposed s106 funding. It was also agreed for the Parish Council to fund 50% of the questionnaire printing costs (£116 plus VAT) as a joint piece of work with WNSC that will cover the whole Parish including the Parish Hall site (and also will help to inform recreation facility developments at the Parish Hall).

#### **20. 2014/74 Croquet Club**

- (a) A meeting has been arranged to meet with the Croquet Club to discuss any possible sites within the Parish. Cllr. Turvey will attend, along with Cllr. Fincher (if available). The Clerk will remind other Councillors of the meeting. Cllr. Turvey will make enquiries about land at the end of Brockhill Lane and land opposite the Morganite site in advance of this meeting.
- (b) No further information has been received regarding the netting proposals at the Croquet Club or the potential costs. In view of the plans to move from the current site at the end of the season, it was agreed not to make a donation at this time.
- (c) The invitation for Parish Council members to experience a croquet session was noted with appreciation. However, it was felt that it may not be ideal timing to accept this invitation in view of the situation between WNSC and the Croquet Club and the need for the Parish Council to maintain a balanced and impartial view. The Clerk will advise the Croquet Club.

#### **21. 2014/75 St. James Church, Norton**

Cllr. Turvey will seek further information from Rev'd Sloggett for discussion at the next Parish Council meeting.

#### **22. 2014/76 Highways Matters**

- (a) The Church Lane surface dressing work was noted, along with the proposed one day closure

during the period 14<sup>th</sup> May to 14<sup>th</sup> June. Highways is liaising with Passenger Transport regarding the 382 and bus services and in line with previous resurfacing work to Church Lane, will provide signs to advise motorists, residents and bus users in advance of the work.

(b) Traffic calming measures/restricted access to the Parish will be discussed with Highways at the meeting arranged for 13<sup>th</sup> May.

### 23. 2014/77 Parish Council Newsletter

(a) It was agreed to include a notice relating to the dangers of paper lanterns.

(b) It was agreed for the Clerk and Cllr Mrs McGovern to meet with Sarah Lloyd-Rumens (printer of St. Peter's Parish Council newsletter) to discuss the newsletter production process and costs.

(c) It was agreed to invite Parishioners to submit photographs of recent events/activities within the Parish for inclusion in the newsletter. These would be included as a centre colour spread and all people included in the photograph must have provided the submitter with permission for inclusion. The Parish Council will have right to decide which photographs are included.

### 24. 2014/78 World War I Centenary

(a) Cllr. James advised that he is still pursuing a cricket match with the Mercians and is chasing WNSC about possible dates.

(b) The Community Groups meeting on 30<sup>th</sup> April will include consideration of WW1 events within the Parish as a whole and volunteers will be sought to develop the ideas. It was agreed that the Community Groups meetings are a good forum to discuss activities within the Parish and opportunities to work together.

### 25. 2014/79 Wychavon's Statement of Licensing Policy

It was agreed not to submit a response to this consultation.

### 26. 2014/80 Dog Control Orders

The information received from a Parishioner was noted. The Clerk will investigate Dog Control Orders, how these are implemented/enforced and how they could benefit the community.

### 27. 2014/81 Annual Parish Meeting – 21<sup>st</sup> May 2014

The Clerk advised that invitations have been sent out, road side signs will be ordered and the information pack is being completed. The Clerk will issue the agenda shortly.

### 28. 2014/82 Finance

a) It was proposed by Cllr. Fincher, seconded by Cllr. James **and all were in agreement** that the accounts detailed below be approved for payment/confirmation.

Accounts for Confirmation:

Creditor	Detail	Amount £
S. Skeys	Lengthsman duties February (18 hrs)	189.00
P. Skeys	Lengthsman duties March (12 hrs)	126.00
Shear Perfection Ltd	Mowing of churchyard (£217) and Norton verges (£170) x 2 March + VAT	928.80
Wychavon DC	Payroll administration 2013/14	90.00
R. Pullen	Feb/March 2014 – play area work/inspections (2 hours), mileage and pay in lieu of holiday (Gross)	21.83
Mrs J. Greenway	Honorarium March 2014 (Gross) – includes SSP	836.76
Mrs J. Greenway	Expenses March 2014	94.42
Norton Parish Hall	Reimbursement of changing room fees collected (28/10/2013 to 31/3/2014)	75.00
HMRC	Quarterly Tax, Employee's NI and Employer's NI due (incl. SSP reclaim)	271.30
	<b>TOTAL</b>	<b>2,633.11</b>

Accounts for Payment:

<b>Creditor</b>	<b>Detail</b>	<b>Amount £</b>
R. Pullen	Feb/March 2014 – play area work/inspections (2 hours), mileage and pay in lieu of holiday (Gross)	19.54
M. Abbott	Litter picking/Parish maintenance (mowing/strimming) Feb and March 2014 – 19.5 hours, mileage, and pay in lieu of holiday (Gross)	149.84
Mrs J. Greenway	Honorarium April 2014 (Gross)	1,010.95
Mrs J. Greenway	Expenses April 2014 (plus £18.03 mileage to be paid via payroll)	66.61
Fleet (Line Markers) Ltd	Line marker	15.60
Shear Perfection Ltd	Mowing of churchyard (£217) and Norton verges (£170) 4/4/2014 plus removal of 2 uprooted/dead trees at Parish Hall (£230) + VAT	740.40
Mayglothing Waste Ltd	Empty of septic tank 28/3/2014 (part empty prior to connection to new mains sewerage system)	135.00
Mayglothing Waste Ltd	Final empty of septic tank 28/3/2014 following connection to new mains sewerage system	135.00
OHMS Ltd	Mower maintenance/repairs (£87 plus VAT)	104.40
New Farm Grounds Maintenance	Playing field cut March (£63.50 plus VAT)	76.20
Playsafety Ltd	Annual RoSPA recreation facility inspection (£83 plus VAT)	99.60
Mr R. Roberts	Winner of autumn newsletter number puzzle	10.00
Mr L. Chessum	Runner up autumn newsletter number puzzle	5.00
iPrint Digital Solutions Ltd	50% of the printing costs for the NJK community facilities questionnaire (£116 + VAT)	139.20
Worcestershire CALC	Annual subscription and NALC affiliation fee	710.30
	<b>TOTAL</b>	<b>3,417.64</b>
	<b>GRAND TOTAL</b>	<b>6,050.75</b>

b) Following discussion, it was proposed by Cllr. Fincher, seconded by Cllr. James and agreed by all to fund the trophies and medals for the inter-school athletics competition at the 2014 Norton Community Games at a cost of up to £300.

c) Renewal of the CPRE annual membership at a cost of £36 was proposed by Cllr. Fincher, seconded by Cllr. James and agreed by all.

d) Renewal of the NALC Local Council Review subscription at a cost of £17 was proposed by Cllr. Fincher, seconded by Cllr. James and agreed by all.

## 29. 2014/83 Correspondence for Information

See Appendix 1 for a list of correspondence received.

## 30. 2014/84 Clerk's Report on Urgent Decisions since the Last Meeting

Items as discussed during the meeting.

## 31. 2014/85 Items for Update to Local M.P.

Nothing at this time.

**32. 2014/86 Councillors' Reports and Items for Future Agenda**

Newsletter items should be submitted to Cllr Mrs McGovern by 18<sup>th</sup> May.

**33. 2014/87 Date of Next Meeting: Annual Parish Council Meeting - Thursday 29<sup>th</sup> May 2014**

The Clerk will investigate re-scheduling of this meeting due to the number of advance apologies received.

The meeting closed at 10.25pm.



<b><u>Correspondence Received for 24<sup>th</sup> April 2014 Parish Council Meeting</u></b>	
<b>Sender</b>	<b>Subject</b>
B&C Shelter Solutions	Parish bus shelter flier
CALC	Updates on various matters and training, including Annual Return and external audit, health and social care debate, Broadband funding, CiLCA bursary (MHDC), LEADER consultation event, WCC Parish Conference, electronic payments, new model Financial Regulations, Lengthsman Scheme, 'Your Vision' consultation, CiLCA qualification and registration fee increase, Superfast Broadband Worcestershire next communities, paying HMRC, insurance for open gardens, Council contact details, news from NALC, dates for the diary/training (forwarded to Parish Councillors).
Community First	E-bulletin incl. funding opportunities (to Parish Councillors and Hall Trustees)
CPRE	Membership renewal, Countryside Voice magazine Spring 2014
David Cameron MP	New Employment Allowance & potential impact upon NI Contributions
Fields in Trust	March newsletter
Fortis Living	Merger of Worcester Community Housing and Festival Housing to form Fortis Living
Glasdon	Street furniture brochure
Kompan	Play equipment innovation
Mr Burton	Concerns relating to the dangers of paper lanterns
Mr Davies	Developments at WNSC, future location of Norton Croquet Club, contribution towards the cost of protective netting and invitation to experience a croquet session
Mr Lane	Concerns regarding traffic management during the A4440 dualling work, use of the Parish as a rat run and traffic calming/restricted access within the Parish
Mrs Alys	Parish Hall play area redevelopment
Ms Manuschka	Dog Control Orders 2014 (Birmingham City Council) and use within the Parish
NALC	Local Council Review online and annual subscription, Making Localism Work conferences, Policy Review survey
NJK CE First School	Letter of thanks for donation towards swimming transport costs
Norton Community Trust	Parish Council support for the Norton Community Games event on 8 <sup>th</sup> June
Norton Parish Hall	Parish Hall AGM 15 <sup>th</sup> May at 7.30pm, future Trustee meeting schedule, coffee mornings, Rob Adams' Ward Walk, panto dates for the next 3 years and election of Trustees for the forthcoming year
Open Spaces Society	E-newsletter
Pershore High School	March/April newsletter
Proludic	Play equipment brochure
RoSPA	Annual play area inspection for Parish Hall site
RSS	Playground inspection and maintenance services
Rural Services Network	Rural News Digests, Rural Opportunities Bulletin, Rural Vulnerability Service (forwarded to Parish Councillors)
SLCC	Confirmation of CiLCA registration
St. Peter's Parish Council	April Parish Council magazine
SWDP	Update re Stage 1 Phase 2 Hearings, release of new national Planning Practice Guidance and call for sites (forwarded to Parish Councillors)
West Mercia Police	PACT meetings and CSO Pardoe long term sick leave (to Cllr. Bennett as PACT representative), crime reports (forwarded to Parish Councillors)
Western Power Distribution	Power cut pack and information booklet
Wicksteed	Fitness equipment flier
Worcester City Council Planning	Notification of planning application consultation P13B0632: Middle Battenhall Farm (Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure – Miller Homes)
Worcestershire Regulatory Services	Consultation on Wychavon's Statement of Licensing Policy (comments due by 11 <sup>th</sup> July)
Worcs CC Highways	Temporary closure of link footpath between Gallipoli Drive and Crookbarrow Road (anticipated for 10 days from 12 <sup>th</sup> May) (forwarded to Parish Councillors)
Wychavon DC	<ul style="list-style-type: none"> <li>New Homes Bonus update and funds available (forwarded to Parish Councillors)</li> </ul>

	<ul style="list-style-type: none"> <li>• Localism in Action event (forwarded to Parish Councillors)</li> <li>• Nature of the WDC Planning Compliance Officer</li> <li>• Invitation to ‘The Great American Songbook’ event in support of the Chairman of Wychavon’s Charities (forwarded to Parish Councillors)</li> <li>• Cllr Adams Ward Walk 27 March (forwarded to Parish Councillors)</li> </ul>
Wychavon DC Planning	Notification of planning application consultation W/14/00692: Roselawn, Church Lane, Norton (single storey extension at rear to form kitchen/dining)
Wychavon Parish Games	Invitation to join this event (forwarded to Parish Councillors)
Wychavon Parishes Action Group (WPAG)	Farming Today Radio 4 piece – concerns re Localism in practice and Planning Inspector approval for outline planning permission for chicken broiler units at Upton Snodsbury (to Parish Councillors)