

**MINUTES OF THE ANNUAL MEETING OF NAUNTON BEAUCHAMP
PARISH COUNCIL
Held in the Church
Wednesday 3rd May 2022 at 7:30pm**

Present: Cllr A. Howarth (Chair) Cllr D. Hudson
Cllr N. Roberson Cllr L. Brennan
Cllr G. Edwards

In attendance: County & District Cllr L. Robinson
Clerk

1. **Election of Chairman** – Councillor Howarth was elected to be Chairman, proposed by Cllr Roberson and Seconded by Cllr Brennan. Declaration of Acceptance of Office was signed.
2. **Apologies** – None
3. **Council Member Appointments**
 - i. Election of Vice-Chairman – Cllr Roberson was elected to be Vice-Chairman, proposed by Cllr Howarth and Seconded by Cllr Brennan. Declaration of Acceptance of Office was signed.
4. **Declarations of Interest** – none recorded
5. **To consider any grants for dispensation** – none requested
6. **Staffing & Scheme of Delegation- all approved**
7. **Council reviewed and adopted the following:**
 - i. Financial Regulations
 - ii. Standing Orders
 - iii. Risk Assessment
 - iv. Insurance Requirements
8. **Council confirmed approval of Minutes from the Annual Parish Council meeting held on 5th May 2021 and the Ordinary Parish Council Meeting held on 8th March 2021 – signed by the Chairman.**
9. **Progress Reports**
 - a. Clerk confirmed that the end of year accounts had been approved at the Parish Meeting.
10. **County & District Councillor Report**

As covered in Parish Meeting minutes 2021
11. **Highways**

Cllr Howarth commented that the pothole outside of a property WR10 2LQ had still not been filled in- Clerk to chase.

Cllr Brennan highlighted a large amount of glass on the road and footpath between the bridge and entering the village- Clerk to ask lengthsman to clear otherwise highways.

NAUNTON BEAUCHAMP PARISH COUNCIL

Clerk: Lisa Cope, Walcote, Top Street, Charlton, Worcs, WR10 3LE
Email: nbparish-council@outlook.com Tel. 01386 860616

12. Lengthsman

Cllr Howarth asked the lengthsman to check the gullies/ drain on the corner of North Piddle Lane- Clerk to action.

13. Planning

There were no new planning applications to consider.

14. Finance

The following payments were approved:

Luke Farnsworth	L/man February/ March	£240.00	Cheque 100625
Lisa Cope	Postage/ Stationery/ Expenses	£81.12	Cheque 100626
HMRC	Tax	£117.60	Cheque 100627
Lisa Cope	Staffing costs	£471.28	Cheque 100628
ICO	Data protection fee	£40.00	Cheque 100629
Zurich	Insurance	£214.00	Cheque 100630
Worcs Calc	Affiliation fee	£104.30	Cheque 100631
Dovetail Joinery	Noticeboard balance	£528.00	Cheque 100632
Naunton Beauchamp Church	£200 annual fee for meetings	£200.00	Cheque 100633

15. Bench

The Clerk presented some different bench options for the Councillors to see but it was agreed that the project needed more consideration before an option was agreed- which would now be at the July meeting. The bench would require securing to ensure it was not moved and a level base would be needed, possibly using bark and a metal surround rather than concrete slabs. Cllrs Hudson and Roberson agreed to look at the area and options before the next meeting, Cllrs had already agreed a project total cost of £1500.

16. Jubilee celebrations

The Clerk reported that the road closure for Orchard Lea had been agreed and a poster informing residents of the Street Party had been published. The £100 donation from Wychavon had been received to use towards refreshments which Cllr Edwards agreed to spend and re-imburse at the July meeting. Parishioners were encouraged to bring their own food and drink, with some tables and chairs being supplied by Cllr Brennan if required. The wet weather contingency would be the Church with the marquee erected outside to allow more room.

17. Noticeboard

The noticeboard was nearly finished and just awaiting the glass to insert, all Cllrs agreed on a light wood stain rather than dark-Clerk to inform Dovetail Joinery.

NAUNTON BEAUCHAMP PARISH COUNCIL

Clerk: Lisa Cope, Walcote, Top Street, Charlton, Worcs, WR10 3LE
Email: nbparish-council@outlook.com Tel. 01386 860616

Clerk to inform Cllrs when the company are ready to deliver and fit the noticeboard so that someone can be in attendance. Cllr Brennan agreed to dispose of the old noticeboard if required.

18. Correspondence- None received

19. Councillors reports and items for future agenda items

Cllr Howarth reminded Cllrs of the donation to the Church in payment for the bi-monthly Parish Council meetings held there- all Cllrs agreed the £200 payment should be made that day.

Cllr Howarth informed everyone of an Open Gardens event being organised within the village where the WI are also organising teas for visitors. All Cllrs agreed using a local field for parking would be beneficial if the landowner agreed. The only issue in doing so was people walking along a 40mph road in order to access the gardens and all Cllrs agreed clear signage should be up advising people to be cautious and traffic to slow.

Cllr Brennan announced that she would be resigning as Cllr that meeting owing to time constraints as she is expecting a baby- she was thanked for her help and support by Cllr Howarth and all Cllrs- Clerk to inform Wychavon and advertise Cllr post.

Cllr Roberson stated that the tree which had fallen into the brook needs removing to allow the water to flow easily, Cllr Brennan to speak to Mr Arnold and advise.

20. Date of next meeting is scheduled for Tuesday 5th July commencing at 7:30pm via in the Church

SIGNED..... Chairman

Date

NAUNTON BEAUCHAMP PARISH COUNCIL

Clerk: Lisa Cope, Walcote, Top Street, Charlton, Worcs, WR10 3LE
Email: nbparish-council@outlook.com Tel. 01386 860616