

ROUS LENCH PARISH COUNCIL.

Minutes of the Annual Parish Council meeting held on Monday 17th May 2010 at 7.30pm in Rous Lench Village Hall.

Present:	Cllrs. Mr. Whitfield (Chair), Mr. Dudley, Mrs. Fernihough, Mr. Morris and Mr. Curnock (6/10). In attendance: Mrs. N Holland (Clerk), and Dist. Cllr. Mrs. Steel.
1/10	Election of Chairman: it was proposed, seconded and resolved that Cllr. Mr. Whitfield be appointed as Chairman for the ensuing year. Declaration of acceptance of office/undertaking duly signed.
2/10	Apologies: Cllr. Mrs. Jones (reasons accepted by Council), County Cllr. Mr. Holt and Dist. Cllr. Mr. Lee.
3/10	Election of Vice-Chairman: it was proposed, seconded and resolved that Cllr. Mr. Dudley be appointed as Vice-Chairman for the ensuing year.
4/10	Declarations of Interest: a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: Cllrs. Mrs. Fernihough (Family member) and Cllr. Mr. Morris (Applicant is member's employer) in minute no: 16.2.
5/10	Resolved that urgent decisions required between scheduled meetings of the Council are delegated to the Clerk in consultation with the Chairman and Vice Chairman of the Council. This would be added to Standing Orders.
6/10	Resolved to approve the Risk assessment and Assets Register for 2010/11 with the addition of three litter bins that were gifted, time unknown.
7/10	Resolved to accept the quote from Came & Company, acting as a broker for Aviva, pay the Insurance premium for 2010/11 at a cost of £505.87 and three year agreement.
8/10	Resolved pay the annual subscription to Worcestershire CALC for membership 2010/11 of £108.39.
9/10	Review Financial Regulations. Deferred to the next meeting.
10/10	New Model Standing Orders: resolved to adopt. Minute 5/10 to be added to the Standing Orders.
11/10	Representatives appointed to report on the following:
11.1	Assets – Bus Shelter, Flagpole and Mower Cllr. Mr. Whitfield Village Green, Millennium Shelter, Notice Boards and Benches Cllr. Mr. Curnock. Walkers Shelter Cllr. Mrs. Jones to be asked if she would monitor.
11.2	Wychavon CALC – Cllr. Mr. Whitfield.
11.3	Wychavon Policing Matters Group – Cllr. Mr. Curnock.
12/10	Minutes: resolved that the minutes of the Full Parish Council meeting held on 15.03.10 be confirmed as a correct record, duly signed by the Chairman.
13/10	Clerk's report: <u>Parking along Radford Road</u> – the Police have had an onsite meeting with Roy Fullee, highways engineer and County Cllr. Mr. Holt to discuss the parking issues. It seems that the pavement outside Park View is a parking bay; hence the pavement finishing before and after the parking bay so there is a

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	<p>break in pavements in this section. Roy Fullee has reported that to change the use of that part of the highway from vehicular to pedestrian use could be considered but County Cllr. Mr. Holt would have to be contacted for support. Clerk to write to parishioner who raised the matter.</p> <p><u>Community Planning Event</u> on June 7th at 3.15pm, Civic Centre, Pershore on the production and adoption of Parish Plans and Village Design Statements. No one available to attend.</p> <p><u>Waste site visit</u> – to take place on June 9th 2010 either at 11am or 2.30pm. Cllr. Mr. Morris 11am, Cllr Mr. Dudley to confirm time.</p> <p><u>Wychavon Area Forums</u> – Pershore Area forum to take place on 16th September 2010 at Bishampton Village Hall and the Evesham Area forum on October 7th at Evesham Town Hall.</p>
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14/10	<p>County, Police reports: - no reports received.</p> <p>Dist. Cllr. Mrs. Steel reported on the following:</p> <ul style="list-style-type: none"> • Directions given to members on how to get to the new waste centre. • Grant applications to be received by 28.05.10. • New Chairman of the District Council, Cllr. Linda Robinson who is very interested in rural activities. • The new MP for the area, Karen Lumley, is going to hold surgeries locally. • The District Council is looking at ways to keep services at a low cost. • Youth Bus is now up and running. The first visit would be free of charge if requested.
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15/10	Correspondence considered:
15.1	Worcestershire CALC Update: training sessions available on June 8 th /June 23 rd /July 6 th / July 20 th at County Hall at 7.00pm. No one to attend.
15.2	Planning training seminar at Civic Centre, Pershore on May 26 th at 6.30 pm. Cllrs. Mr. Whitfield, Mr. Dudley and Mr. Morris to attend.

16/10	Planning Matters.
16.1	Minutes: resolved to adopt the minutes of the Planning Meeting held on 13.04.10. Cllrs. Mrs. Fernihough and Mr. Morris left the room.
16.2	Comments submitted: W/10/0065/CU – Land opposite Mansard Lodge, Mill Lane, Radford. Proposal: Manege. Comments: No objection. Cllrs. Mrs. Fernihough and Mr. Morris returned to the meeting.
16.3	Further application received: W/10/01075/ – The Court House, Mill Lane, Radford. Proposal: Erection of Gazebo (Retrospective) Comment: No objection.
16.4	Planning process/feedback following applications that have been presented to the Development Control Committee: a) W/10/00540/PP – Windmill Hill Field, Radford. Permission granted. b) W/10/00574/PN – Farm land at Grove farm, Mill Lane, Radford. Application withdrawn by applicant. c) AB/10/00814/AB – Little Checketts Farm, Rous Lench. Approval given subject to conditions. d) W/10/00034/PP – The Court House, Mill Lane, Radford. Application gone to appeal.
16.5	Correspondence received related to Planning duly noted: a) South Worcestershire Joint Core Strategy Housing Land availability assessment January 2010 – report now available. View on www.swjcs.org under publications. b) Worcestershire Waste Core Strategy: Emerging Preferred Options Consultation. Consultation Response document can be viewed on the website www.worcestershire.gov.uk/wcs

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17/10	Financial matters.
17.1	Resolved that payments to be made as listed on 'Schedule of Payments'.
17.2	Resolved to adopt the accounts year ending 31.03.10 as a true and accurate record.
17.3	Internal auditors report certified that the accounts year ending 31.03.10 was examined and it was found that all entries were supported by authorised receipts and in accordance with the minutes of the Council. Invoice payment agreed in the schedule of payments.
17.4	Resolved that: a) Statement of Accounts be adopted and the b) Annual Governance Statement agreed and signed by the Chairman to be forwarded to the external auditor.
17.5	Resolved that in order to satisfy Accounting Regulations that the Council would carry out an Internal Audit Review quarterly. Cllrs. Mr. Morris and Mr. Curnock would review all bank reconciliations quarterly with the accounts and report to Council. All financial documents would be attended to by Full Council and reviewed annually.
17.6	Agreed that the Clerk attend a training update on Data Protection and the Freedom of Information Act at a cost of £7.50.
18/10	Parish Paths Warden: Mr. David Knight has offered to take up the post. Clerk to inform Countryside Services.
19/10	Parish Lengthsman contract for 2010/11 and administration charge: all paperwork duly signed by the Parish Lengthsman and Worcestershire County Council. It was agreed to charge 10% for administration work relating to the scheme.
20/10	Rural Affordable Housing: agreed not to adopt the Housing Needs Survey report but to gather further information on the scheme and review the adoption process in six months. Clerk to contact Inkberrow Parish Council.
21/10	Resolved to consider contributing to the costs of pipe work to assist the drainage of water off the carriageway along the Ab Lench Road once a quote has been received from the landowners. Clerk to write.
22/10	Matters raised at Annual Parish Meeting: a) Purchase of further Litter Bins. It was agreed that there were sufficient in the Parish. b) Possibility of a Litter Pick. It was agreed that this should be considered at the meeting in January 2011.
23/10	Smiths scrap yard signage: deferred to the next meeting as the Cllr. who asked for the agenda item was not present at the meeting.
24/10	Caravan on site at Radford Road. Clerk requested to contact the Planning Officer to ask if the larger caravan on site is permitted with the recent Certificate of Lawfulness granted.
25/10	Urgent decisions: a) Resubmission of AB/10/00814/LB – previous comments resubmitted. Plans were previously withdrawn as permitted development rights for an agricultural building has to be within 465 square metres. The original plans showed the building to be larger than this so the plans were resubmitted showing a reduced size.

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26/10	Parish Cllrs. report and items for future agendas: nil.
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27/10	The next meeting is agreed as a Full Parish Council meeting to be held on July 19th 2010.
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28/10	To consider the exclusion of the public and press in the public interest to consider of the Annual Office payment fee. Deferred to next meeting.
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Correspondence for circulation that does not require a decision.

1.	Worcestershire Partnership Newsletter – Spring 2010.
2.	Parish Matters circulated to each member.
3.	Artworks – Spring 2010.
4.	WOW newsletter – Spring 2010.
5.	Circulated to each member Rooftop Housing Association information on Rural Development.

Meeting declared closed at 9.07pm.

Signed by the Chairman: Dated: 19th July 2010.

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Minutes of the Full Parish Council meeting held on Monday 19th July 2010 at 7.30pm in Rous Lench Village Hall.

Present:	Clrs. Mr. Whitfield (Chair), Mr. Dudley, Mrs. Fernihough, Mrs. Jones, Mr. Curnock, Mr. Morris and Mr. Levy. In attendance: Mrs. N Holland (Clerk), County Cllr. Mr. Holt, Dist. Cllrs. Mrs. Steel, Mr. Lee and 3 parishioners.
29/10	Apologies: PC Carter and PCSO Jenny Hawkins.
30/10	Declarations of Interest: a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: Cllr. Mrs. Fernihough in minute no: 36.1b as a relative of the applicant and Cllr. Mr. Levy as immediate neighbour of the applicant.
31/10	Minutes: resolved that the minutes of the Annual Parish Council meeting held on 17.05.10 be confirmed as a correct record, duly signed by the Chairman.
32/10	Clerk's report: <u>Road closure</u> – notice placed in boards of temporary closure of: a) Various roads in the parishes of Norton, Harvington, Sheriffs Lench and Fladbury between 17 th and 18 th August 2010, 10am to 3pm to allow Scottish Power works to move an abnormal load on routes detailed in the notice. b) Closure of part of Broad Lane to Rous Lench from its junction with Broad Lane, Bishampton to the junction of The Green, Rous Lench to carry out carriageway works. Expected to be operative for 2 weeks commencing 23 rd August 2010. <u>Parish Paths Warden</u> – Countryside Services have been notified that Mr. Knight is interested in the post. They will arrange to contact him shortly. <u>Housing Needs Survey</u> – Inkberrow Parish Council contacted re Affordable Housing. They are in the process of discussing their latest survey results with Dist. Cllr. Mrs. Steel. <u>Caravan, Radford Road</u> – email correspondence received from Planning Officer saying that it is not considered that the information you have provided results in a contravention of the certificate of lawfulness. The Certificate was granted as evidence confirmed that the site was used for residential purposes for a period of over 10 years. The certificate specified the parts of the site to which the evidence related. This being described as: A residential caravan with workshop, store, garage, garden, brick built outbuilding and further caravan all used for ancillary purposes. You will note the use of the brick building for ancillary residential uses within the above description. A caravan unfortunately is a caravan whether it is a tourer or a static type.
33/10	County, District Cllrs. and Police report for information: County Cllr. Mr. Holt reported: <ul style="list-style-type: none">• It has just been announced that cutbacks of 59 million will have to be made over the next 4 years.• Results of the outcome of the BOLD programme should be announced soon.• The Government has announced that Council Tax will be frozen in the next financial year providing an incentive to hold 2.5% so taxpayers will not have an increase. More will be known about the package in the autumn. Cllr. Mr. Holt said that Worcestershire County Council will

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	<p>not impose an increase on Council Tax in order to meet the Government incentive.</p> <p>District Cllr. Mrs. Steel reported:</p> <ul style="list-style-type: none"> ● Wychavon District Council has reduced number of staff from 280 to 208 due to the current financial crisis. The One stop shop will be closed in Evesham and Droitwich on a Saturday. ● With the withdrawal of the South Worcestershire Joint Core Strategy it should be noted that villages will still have to provide a small amount of housing development. ● Housing Needs Survey, Inkberrow – has not moved on any further for the time being. <p>Police report:</p> <ul style="list-style-type: none"> ● Pleased to report there is no crime in the area for the past 4 weeks. ● Meeting to take place with Roy Fullee, Highways Engineer, later today with regards to parking in and around the school; someone from Rous Lench initially made the complaint. County Cllr. Mr. Holt reported, as he was present at the meeting, that Mr. Fullee would look at a proposal to try and relieve the parking outside the School and in The Tuer. ● A speed survey was carried out in mid June on the Green, average speed limit 34mph at 16:00hrs until 17:00hrs.
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34/10	Financial Regulations: reviewed with no amendments.
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35/10	Litter Bins: deferred until next meeting.
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36/10	Planning Matters.
36.1	<p>The Chairman proposed that the order of applications be amended for discussion. This was seconded and agreed.</p> <p>a) <u>W/10/01343/PP – Rye House, Rous Lench.</u> Proposal: Extension to the existing property. Comments: The Parish Council do not object to the proposal but would request that a condition is placed ensuring that the garage remains as such and is not used for any other purpose. The Council are unable to scale the size of the proposals due to plans being submitted electronically. Cllrs. Mrs. Fernihough and Mr. Levy left the room.</p> <p>b) <u>W/10/01535/PN – Farm land at Grove Farm, Mill Lane, Radford.</u> Proposal: Erection of agricultural building for storage of implements, fodder, bedding and housing of livestock. Comments: The Parish Council objects to the proposal because it is felt that the siting of the building is a distance away from the main farm location. Cllrs. Mrs. Fernihough and Mr. Levy returned to the meeting.</p> <p>c) <u>W/10/01074 - Land East of Bishampton Bank, Sheriffs Lench.</u> Proposal: Installation and operation of a wind energy scheme comprising 5 wind turbines and ancillary infrastructure for a period of 25 years, including external transformers, crane hard standings and lay down areas, control building and compound housing switchgear, onsite access tracks, turning heads and ditch crossings, permanent monitoring mast, site entrance, underground electric cables, site mast, site signage, associated ground works, tree felling and replanting. After a detailed discussion the meeting was adjourned at 8.50 pm to allow the public to comment, notes of which are appended to these minutes, reconvening at 9.00pm. Comments: The Parish Council feels that in the Parish of Rous Lench there would be no visual impact or noise issue from the wind farm that would affect the residents. However, regarding the noise based evidence produced by the applicant the Council would ask that should the level of noise from the wind farm exceed the limits stated that recompense be made to those households affected.</p>
36.2	<p>Planning process/feedback received from applications that have been presented to the Planning Authority:</p> <p>a) <u>W/10/01075/PP – The Court House, Mill Lane, Radford.</u> Permission granted.</p>

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	b) W/10/00865/CU – Land Opposite, Mansard Lodge, Mill Lane, Radford. Permission granted.
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37/10	Correspondence considered:
37.1	<p>Worcestershire County Council: Winter service for season 2010/11. It was agreed to respond as follows:</p> <ul style="list-style-type: none"> • Areas in the Parish that cause particular problem are Court Hill, The Green in Rous Lench and Daddy's Barn along the Bishampton Road. • The roadside/pavement on the left hand side from the Village Green to Hazelwoods Trailers does not get the winter sun at all so this section is always icy. • Grit bins are in place at Radford junction, bottom of Court Hill. They are required at the top of Court Hill and on the Village Green. • Landowner that may be prepared to assist with storage of grit is Mr. M. Fernihough, Mill Lane, Radford. • The Parish Council would assist with the monitoring of grit bin stocks and report to the appropriate department. • Key areas that require gritting is Court Hill. • If the Parish Lengthsman was able to get to the Parish he would be happy to help out subject to approval from David Hunter at Worcestershire County Council.
37.2	Aviva Insurance Policy – agreed not to consider taking out cover for Councillors Group Legal Protection.
37.3	Footway request Radford Road, Rous Lench. The highways department has assessed the area concerned and unfortunately the criteria used to score such requests have not been fully met, i.e. accessing essential services for large amounts of public users. This request would score extremely low on the walking strategy list and with the lack of budget the County Council has for these types of requests it would be very likely that it would gain funding in the future years. However, should any s106 funding become available for the area this request may then be considered. District Cllr. Mrs. Steel asked to look into the s106 money that was thought to be available from The Court development.

38/10	Financial matters.
38.1	Resolved that payments be made as on 'Schedule of Payments'.
38.2	Resolved that the application for Discretionary Rural Rate relief in respect of The Nathan, Radford be refused on the grounds that it was felt that the business was of no benefit to the community and did not offer any local employment. Cllrs. Mrs. Fernihough and Mr. Morris left the meeting.
38.3	Culvert, Ab Lench Road. It was proposed that £75 be paid towards costs to the landowner for the work carried out. This was not seconded. Following further discussion it was proposed, seconded and resolved that the costs of material, used minus VAT, amounting to £90.50 be paid for creating a culvert to assist in prevention of flooding along Ab Lench Road. (LGA 1972 s 137).

39/10	Assets: All reported to be safe and in good condition.
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40/10	Urgent decisions: Notification from the Records department that certain documents submitted for storage were not deemed to be of permanent historical value and would be destroyed confidentially unless the Council wished to take them back. As the documents were mainly newsletters and publications it was agreed that they should be destroyed.
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41/10	Parish Cllrs. report and items for future agendas: nil.
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42/10	The next meeting is agreed as the Full Parish Council meeting to be held on September 20th 2010.
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43/10	The exclusion of the public and press in the public interest to consider of the Annual Office payment
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fee was deferred until the next meeting.
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Meeting declared closed at 9.27pm.

Correspondence for circulation for which a decision is not required.

1.	Clerks & Councils Direct – July 2010.
2.	Newsline – Spring 2010.
3.	Worcestershire Warden Newsletter – April 2010.
4.	Update on West Midlands Regional Spatial Strategy and South Worcestershire Joint Core Strategy.

Signed by the Chairman: Dated: September 20th 2010.

Comments from parishioners at minute 36.1c.

- Q. *Have there been any results from the wind temporary masts erected last year?*
A. *Not as yet.*
- Q. *Would the flicker effect be a problem in Rous Lench?*
A. *Scottish Power Renewables in their planning application have indicated that only 2 properties would be affected by flicker for a maximum of 1 hour per year lasting for a period of 4 minutes.*
- Q. *The noise from the turbines has been known to affect people?*
A. *Considerable work has been carried out on the turbines and with the newer blades the sound has been reduced.*

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Minutes of the Planning meeting of the Parish Council held on Tuesday 17th August 2010 at 7.34 pm in Rous Lench Village Hall.

Present: Cllrs. Mr. Whitfield, (Chair), Mr. Curnock, and Mr. Dudley.
In attendance: Mrs. N. Holland (Clerk).

44/10 **Apologies:** Cllr. Mr. Levy (reasons accepted by Council), and Dist. Cllrs. Mr. Lee.

45/10 **Declarations of Interest**
a) Register of Interests: Councillors were reminded of the need to update their register of interests.
b) Personal Interests: nil.
c) Prejudicial Interests: nil.

Public Question Time: Nil.

46/10 **Planning Matters.**

46.1 Comments relating to:
a) Application No: W/10/01738/PP and W/10/01739/LB - The Old Rectory, Radford Road, Rous Lench.
Proposal: Erection of conservatory and associated alterations and erection of a veranda extension.
Comments: No objections.
b) Application No: W/10/01747/LB – Checketts Farm, The Green, Rous Lench. WR11 4UN.
Proposal: Proposed division of one dwelling into two dwellings (Grade11) Listed Building.
Comments: No objections.

46.2 No further applications received:

46.3 No planning process/feedback received following applications that have been presented to the Development Control Committee:
a) Application No: W/10/00574/PN – Grove Farm, Mill Lane, Radford. WR11 4LP. **Permission granted with 6 conditions.**
b) Application No: W/10/00034/PP – The Court House, Mill Lane, Radford. **Appeal dismissed.**
c) Application No: W/10/01343/PP - Rye House, Abbots Lench. **Application withdrawn by applicant.**

Meeting declared closed at 7.53 pm.

Signed by the Chairman: Dated: 20th September 2010.

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**Minutes of the Full Parish Council meeting held on Monday 20th September 2010 at 7.30pm
in Rous Lench Village Hall.**

Present:	Cllrs. Mr. Dudley (Chair), Mrs. Jones, and Mr. Curnock. In attendance: Mrs. N Holland (Clerk), County Cllr. Mr. Holt, Dist. Cllrs. Mrs. Steel, and Mr. Lee.
47/10	Apologies: Cllrs. Mr. Whitfield, Mr. Levy, Mr. Morris and Mrs. Fernihough (reasons accepted by Council).
48/10	Declarations of Interest: a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: nil declared.
49/10	Minutes: resolved that the minutes of the Full Parish Council meeting held on 19.07.10 be confirmed as a correct record, duly signed by the Chairman.
50/10	Clerk's report: <u>HGV movements The Lenches</u> – copy of a letter received from the Highways Engineer in response to a letter written by a parishioner over concerns of HGV vehicles using the Lenches. <u>Evesham Area Forum</u> – October 7 th at 7.00pm in Evesham Town Hall. <u>Parish Lengthsman</u> – drains, gullies and grips continue to be cleared of debris, overhanging vegetation removed around road signs. Clerk to request that he clears a blocked drain on the highway past the Church.
51/10	County, District Cllrs. and Police report for information: <u>County Cllr. Mr. Holt</u> reported that the County Council are in the process of prioritising the maintenance of the Rights of Way. There are 16,000 footpaths in the County which equates to nearly 3,000 miles. Individual paths will be categorised depending on the number of users and the severity of maintenance. There will be major concerns with the budget from 2012 onwards. <u>District Cllr. Mrs. Steel</u> reported that a meeting would be held soon to decide on the cuts to be made at the District Council. She would inquire into the s106 agreement taken out when the Court development was built. <u>District Cllr. Mr. Lee</u> reported that the District Council has been awarded with a Customer Services Certificate. This is the first time a Council in the West Midlands has won it. Riparian landowners that fail to maintain their watercourse will have to carry out the work in a shorter frame of time; the enforcement procedure is being modified.
52/10	Litter Bins: agreed not to insure the litter bins.
53/10	Planning Matters.
53.1	Minutes: resolved that the minutes of the Planning meeting held on 17.08.10 be confirmed as a correct record, duly signed by the Chairman.
53.2	a) W/10/02136/PP – Rye House, Rous Lench. Proposal: Proposed single storey link extension, conversion of garage and erection of detached car port

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	& storage building. Comments: No plans of the detached car port and storage building were received in the documentation sent out by the District Council. The Parish Council objects to the original garage being converted to a habitable area, therefore it should not be used for any other purpose.
53.3	No further applications received.
53.4	No planning process/feedback received from applications that have been presented to the Planning Authority.

54/10	Financial matters.
54.1	Resolved that payments be made as listed on 'Schedule of Payments'.
54.2	External Auditor reported an unqualified audit opinion. Notice of closure has been placed in the Parish Notice Boards.
54.3	Resolved that the Clerk attends a Training session at a cost of £7.50.
54.4	Bank reconciliation agreed. Current a/c £2219.67; Deposit a/c £10270.65.

55/10	Urgent decisions: Nil.
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56/10	Parish Cllrs. report and items for future agendas: a) Parking on the highway blocking the Bus Shelter access. b) Budget/Precept.
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57/10	The next meeting is agreed as the Full Parish Council meeting to be held on November 15 th 2010. Finance Group meeting to be held in October.
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58/10	Resolved to exclude the public and press in the public interest to consider the Annual Office payment fee. Resolved to pay the sum of £125.
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Meeting declared closed at 8.15 pm.	
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Correspondence for circulation for which a decision is not required.

1.	Clerks & Councils Direct – September 2010.
2.	Newsline – Summer 2010.
3.	ASHTAV – Summer 2010.
4.	Introduction to West Mercia Police Authority.

Signed by the Chairman: **Dated: 15th November 2010.**

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**Minutes of the Full Parish Council meeting held on Monday 15th November 2010 at 7.30pm
in Rous Lench Village Hall.**

Present:	Cllrs. Mr. Dudley (Chair), Mrs. Jones, Mr. Morris, Mrs. Fernihough and Mr. Curnock. In attendance: Mrs. N Holland (Clerk), County Cllr. Mr. Holt, and Dist. Cllr. Mr. Lee.
59/10	Apologies: Cllrs. Mr. Whitfield (reasons accepted by Council) P C Carter, PCSO Jenny Hawkins and Dist. Cllr. Mrs. Steel.
60/10	Declarations of Interest: a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: nil declared.
61/10	Minutes: resolved that the minutes of the Full Parish Council meeting held on 20.09.10 be confirmed as a correct record, duly signed by the Chairman.
62/10	Clerk's report: <u>Notification of adoption of Wychavon Residential Design Guide (SPD)</u> –document approved by the Planning Policy Committee on the 7 th September 2010. Document may be downloaded at www.wychavon.gov.uk within the Planning News section. <u>Community Payback scheme</u> – informal fact finding meeting on the proposal with West Mercia Probation Trust and the Countryside Service to take place on Thursday 18 th November at 6pm at the Worcester Countryside Centre. <u>Worcestershire County Council:</u> letter received regarding snow clearance. Simple guidelines to be sent out encouraging residents to clear snow in a sensible manner. A small fund has been set up to give any legal advice and assistance to anyone who has acted correctly and in doing so may be sued by another person. <u>Update on progress towards a South Worcestershire Development Plan</u> members invited to attend sessions during November. Dates available from the Clerk. <u>Worcestershire Local Transport Plan 3</u> – sets out the vision for transport from 2011- 2030. Find out more and to lodge your comments on www.worcestershire.gov.uk/ltp3
63/10	County, District Cllrs. and Police report for information: <u>County Cllr. Mr. Holt</u> reported that the Leader of the County Council has resigned. Adrian Hardman has been elected to take over the post, and the Deputy Leader will be Simon Gerrity. <u>District Cllr. Mrs. Steel</u> sent an email report saying that no s106 monies were available from <u>District Cllr. Mr. Lee</u> reported that the Royal Mint is due to change 5p/10p coinage next year. This will have a huge cost to the District Council as all car parking machines will have to be altered. <u>Police</u> – Car recently stolen from the Wheelbarrow and Castle Public House. Hare coursing occurring in the rural areas. Reports of vehicles being flagged down and occupants asking for money. Please inform the Police with registration numbers of vehicles if any of these are seen.
64/10	Updates received:

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	<u>Assets</u> – pin boards in the notice boards may require changing. <u>Parish Lengthsman</u> – work continues throughout the Parish.
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65/10	Public Rights of Way.
65.1	Worcestershire County Council – Prioritising maintenance on Public Rights of Way. Clerk to contact the Footpaths Warden.
65.2	Update on the Parish Paths Warden – Countryside Services have confirmed that David Knight has attended the compulsory ‘PPW Essentials’ course. Cllr. Mrs. Jones will arrange for the strimmer to be serviced before passing it on to Mr. Knight who will have to attend a strimmer course prior to using it.

66/10	Planning Matters.
66.1	No applications received.
66.2	Planning process/ feedback received: a) W/10/02136/PP – Rye House, Abbots Lench. WR11 4UW. Permission granted with 4 conditions. b) W/10/01738/PP and W/10/01739/LB – Old Rectory, Rous Lench. WR11 4UJ. Permission granted with 4 conditions. c) W/10/01746/PN and W/10/01747/LB – Checketts Farm, The Green, Rous Lench. Permission granted with 10 conditions.

67/10	Financial matters.
67.1	Resolved that payments be made as listed on ‘Schedule of Payments’.
67.2	Bank reconciliation received and approved. Community A/C £ 3946.42; Business Instant Access A/C £ 10271.93.
67.3	Resolved that the budget to form the precept for 2011/12 would be £4195.00 (LGA 1972 s150).
67.4	Worcestershire CALC training sessions on Chairmanship and ‘Being a Better Cllr’ being held shortly. Please contact the Clerk if you wish to attend.

68/10	Safer Roads Partnership: Clerk requested to contact in view of concerns over speeding traffic in the Parish. Cllr. Mr. Holt to make further inquiries as ‘C’ roads are shortly to be assessed by the county council.
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69/10	Urgent decisions: Nil.
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70/10	Parish Cllrs. report and items for future agendas: none.
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71/10	Meeting dates for 2011 agreed as January 17 th , March 21 st to include the Annual Parish Meeting, May 16 th subject to election date, July 18 th , September 19 th and November 21 st .
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72/10	Confidential Matters Exclusion of the Public from the Meeting. Resolved <i>that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.</i>
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73/10	Office fees for 2011-12 agreed.
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Meeting declared closed at 8.20 pm.

Correspondence for circulation for which a decision is not required.

1.	Clerks & Councils Direct – November 2010.
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2.	Wychavon District Council – Allotments Scrutiny Team final report.
3.	Parish Matters October 2010 circulated to each member.
4.	Allotments Scrutiny report – Wychavon District Council.
5.	ASHTAV – Autumn 2010.

Signed by the Chairman: **dated: January 17th 2011.**

**Minutes of the Full Parish Council meeting held on Monday 17th January 2011 at 7.30pm
in Rous Lench Village Hall.**

Present:	Cllrs. Mr. Dudley (Chair), Mr. Morris, and Mr. Curnock. In attendance: Mrs. N Holland (Clerk), Dist. Cllrs. Mrs. Steel, and Mr. Lee.
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74/10	Apologies: Cllrs. Mr. Whitfield and Mr. Levy (reasons accepted by Council) and County. Cllr. Mr. Holt.
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75/10	Declarations of Interest: a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: nil declared.
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76/10	Minutes: resolved that the minutes of the Full Parish Council meeting held on 15.11.2010.10.10 be confirmed as a correct record, duly signed by the Chairman.
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77/10	Clerk's report: <u>Public Rights of Way</u> – prioritising maintenance of footpaths. Forms completed and returned to Countryside Services. <u>Parish Lengthsman Budget</u> – County Cllr. Mr. Holt has enhanced the Lengthsman budget fund by £679 to give £2612.00 to this year's allocation. <u>Budget Consultation meeting</u> – members invited to attend a meeting at County Hall on the 19 th January 2011 at 6.30pm to discuss the County Council's proposed budget plans and the possible impact this may have locally. <u>The Royal British Legion</u> – brochure received with information on how communities can celebrate The Royal British Legion's 90 th birthday by holding a Poppy Party the weekend 10 th – 12 th June 2011. <u>District & Parish Council Elections</u> – to take place on 5 th May 2011. Anyone interested in standing seminars are being held on the 9 th February at 6pm at the Civic Centre, Pershore and on the 10 th February at 6pm in the Northwick Hotel. <u>Application for a Wind Farm at Bishampton Bank</u> – Development Control Committee meeting to be held on 27.01.11 for application to be decided. Notice in Board.
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78/10	County, District Cllrs. and Police report for information: <u>District Cllr. Mrs. Steel</u> reported that budget cuts were inevitable. One free bulky waste collection will continue, car parking charges will not be increased and no major redundancies are planned. Wychavon District Council is discussing proposals to shut the toilets in the main towns after 6pm and earlier at weekends and whether the charge for the brown waste collection is to be increased. She also reported that during the summer school holidays she is arranging for a 'Party in the Park' event to take place on the Playing Fields in Inkberrow. It was requested that the s106 agreement details be confirmed regarding Rous Lench Court.
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79/10	Updates received: <u>Assets</u> – Cllr. Mr. Whitfield to be asked to provide a written report. <u>Parish Lengthsman</u> – work continues throughout the Parish maintaining the grips/gullies and clearing
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	debris. <u>Parish Paths Warden</u> – full report can be obtained through the Clerk. Various works are required on improving some of the path network which has been referred to Countryside Services.
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80/10	Litter Pick: agreed not to carry out this year.
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81/10	Planning Matters.
81.1	No applications received.
81.2	No planning application feedback received.

82/10	Financial matters.
82.1	Resolved that payments be made as listed on 'Schedule of Payments'.
82.2	Bank reconciliation received and approved. Community A/C £3565.88; Business Instant Access A/C £10273.21.
82.3	Grant request received from Wychavon Citizens Advice Bureau refused.

83/10	Urgent decisions: Nil.
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84/10	Parish Cllrs. report and items for future agendas: none.
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85/10	Annual Parish Meeting: agreed to invite organisations to the meeting to give a report on events during the year on March 21 st 2011.
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Meeting declared closed at 7.50 pm.
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Correspondence for circulation for which a decision is not required.

1.	Clerks & Councils Direct – January 2011.
2.	Worcestershire County Council – copy of letter regarding snow clearance.
3.	South Worcestershire Development Plan – information on seminar held in November.
4.	Worcestershire Waste Core Strategy: First Draft Submission Consultation Response Document can be viewed www.worcestershire.gov.uk/wcs or for a hard copy contact 01905 766374.
5.	Newsline.

Signed by the Chairman: **Dated: 21st March 2011.**

ROUS LENCH PARISH COUNCIL.

Minutes of the Planning meeting of the Parish Council held on Monday 28th February 2011 at 7.35 pm in Rous Lench Village Hall.

Present:	Cllrs. Mr. Dudley, (Chair), Mr. Curnock, Mrs. Fernihough and Mr. Morris. In attendance: Mrs. N. Holland (Clerk).
86/10	Apologies: Cllr. Mr. Whitfield (reasons accepted by Council), and Dist. Cllr. Mrs. Steel.
87/10	Declarations of Interest a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil. c) Prejudicial Interests: nil.
Public Question Time: Nil.	
88/10	Planning Matters.
88.1	Comments relating to: a) Application No: W/11/00182/PN – Grove Farm, Mill Lane, Radford. WR7 4LP. Proposal: Erection of extension to two agricultural buildings. Comments: None.
88.2	No further applications received:
88.3	Planning process/feedback received following applications that have been presented to the Development Control Committee: W/10/01074/PN – Land east of Bishampton Bank, Sheriffs Lench. Application refused.
88.4	Correspondence received: Consultation on the Worcestershire County Council revised Draft Validation document. No comment.
Meeting declared closed at 7.45 pm.	

Signed by the Chairman:dated: 21st March 2011.

ROUS LENCH PARISH COUNCIL.

**Minutes of the Full Parish Council meeting held on Monday 21st March 2011 at 8.20pm
in Rous Lench Village Hall.**

Present:	Cllrs. Mr. Dudley (Chair), Mr. Morris, Mrs. Jones, Mrs. Fernihough and Mr. Curnock. In attendance: Mrs. N Holland (Clerk), Dist. Cllr. Mr. Lee.
89/10	Apologies: Cllrs. Mr. Whitfield and Mr. Levy (reasons accepted by Council), County Cllr. Mr. Holt and Dist. Cllr. Mrs. Steel.
90/10	Declarations of Interest: a) Register of Interests: Councillors were reminded of the need to update their register of interests. b) Personal Interests: nil declared. c) Prejudicial Interests: Cllr. Mrs. Fernihough in minute no: 95.2 as she owns land adjacent to the planning application. Mrs. Fernihough left the meeting whilst this item was discussed.
91/10	Minutes: resolved that the minutes of the Full Parish Council meeting held on 17.01.2011 be confirmed as a correct record, duly signed by the Chairman.
92/10	Clerk's report: <u>Safer Roads Partnership</u> - speeding issues in Rous Lench will be raised as part of the Community Concern programme in the next Worcestershire Operations Forum on 9 th March 2011. Speeding exercises to be carried out. <u>Elections</u> – Parish Council elections to take place on the 5 th May 2011. Nomination packs are available from the Clerk or Wychavon District Council. <u>Parish Conference</u> – to take place on the 12 th April at County Hall. <u>Speeding issues</u> – data received from Police holding hand held radar at two locations in the Parish. Radford. 40mph Limit 11-06-2010 17:00-18:10 Average Speed 44.3mph 09-09-2010 18:00-19:00 Average Speed 42.4mph 17-10-2010 11:10-13:00 Average Speed 40.6mph Rous Lench 30mph Limit 21-04-2010 13:30-15:00 Average Speed 32.3mph 11-06-2010 15:00-16:50 Average Speed 30.8mph 21-08-2010 15:50-17:10 Average Speed 34.7mph
93/10	No reports from County, District Cllrs. and Police.
94/10	Updates received: <u>Assets</u> – Cllr. Mr. Whitfield to be asked to provide a written report. <u>Parish Lengthsman</u> – work continues throughout the Parish maintaining the grips/gullies and clearing debris.
95/10	Planning Matters.
95.1	Minutes: resolved that the minutes of the Planning meeting held on 28.02.2011 be confirmed as a correct record, duly signed by the Chairman.
95.2	One application received for comment: Application No: W/11 00538/PN – Farm land at Grove Farm, Mill Lane, Radford. WR7. Proposal: Erection of a equestrian/agricultural building and hay and straw store. The change of use of land from agricultural to mixed agricultural/equestrian. Comments: Concerns were raised over incorrect information in the planning application. The shelter

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	has only been put in place over the last few weeks and no horses have been grazing in this field. A recent application, W/10/01535/PN, was granted very close to the proposal, a condition was made that sufficient landscaping was to be put in place to screen the building to be erected to protect and enhance the visual amenities of the area. The building requested in this application is proposed to be sited in front of the building in application W/10/01535/PN. The Parish Council objects to the proposal as there should be no further development in this area.
95.3	Planning application feedback received: a) W/11/00182/PN – Farm land at Grove Farm, Mill Lane, Radford. Permission granted with 5 conditions

96/10	Financial matters.
96.1	Resolved that payments be made as listed on 'Schedule of Payments'.
96.2	Bank reconciliation received and approved. Community A/C £3612.41; Business Instant Access A/C £10274.49.
96.3	Review of Effectiveness of Internal Control: The Clerk had previously circulated a report to all members in order that they could consider the assessment of risks and the internal control system. It was resolved to adopt the report following confirmation that the Council were satisfied with the effectiveness of the internal control procedures

97/10	Urgent decisions: Nil.
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97/10	Parish Cllrs. report and items for future agendas: Matters raised at the Annual Parish meeting and Rural Affordable Housing.
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98/10	Confidential matters: <i>resolved that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.</i>
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99/10	The following was considered:
99.1	Resolved that the Internal Auditor appointment for 2011-12 be appointed with an increase in the hourly rate.
99.2	Resolved that the Parish Lengthsman contract for 2011-12 be renewed.

Meeting declared closed at 8.55 pm.
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Signed by the Chairman: **Dated:** 3rd May 2011.

Correspondence for circulation for which a decision is not required.

1.	Clerks & Councils Direct – March 2011.
2.	ASHTAV magazine – January 2011.
3.	Newsline – Winter issue.
4.	Worcestershire
5.	Information on the Wychavon Parish Games for 2011.

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