

ROUS LENCH PARISH COUNCIL.

Draft minutes of the Full Parish Council meeting held on Monday 28th November 2016 at 7.30 pm in Rous Lench Village Hall.

Present:	Cllrs. Mr. White (Chair), Mr. Dudley, Mrs. Davis, Mr. Browne and Mr. Hughes. In attendance: Mrs. N Holland (Clerk), County Cllr. Mr. Holt, Cllr. Mr. Hopkins, Dist. Cllrs. Mrs. Steel and Mr. Wilkinson and 5 parishioners.
-----------------	---

41/16	Apologies: Cllr. Mrs. Wicks. (reason accepted by Council).
--------------	---

42/16	Declarations of Interest: None declared
--------------	--

43/16	Dispensations: Nil received.
--------------	-------------------------------------

44/16	Co-option: no applications received. Post re-advertised.
--------------	---

45/16	County, District Cllr. and Police reports: <u>County Cllr. Mr. Holt:</u> a) Introduced Cllr. Anthony Hopkins who would be standing for County Council elections in May 2017. b) Regarding a request from resident re a footway from Gooms Hill to the Abberton turning further information would be required i.e. evidence of need with any other information relevant to the request. <u>Police report:</u> Email report received re incidents in November. a) Rous Lench area. Male seen approaching driveways that was challenged by a resident. Vehicle registration taken, nothing to note on the vehicle. b) The Green, Rous Lench. Reports of lamping overnight by unknown person whilst owners/persons with permission had been out lamping.
--------------	---

Public Question time: Meeting suspended at 19.33 and reconvened at 20.05.
--

46/16	Minutes: proposed by Cllr. Mr. Dudley, seconded by Cllr. Mr. Browne and resolved to adopt the minutes of the Full Parish Council Meeting held on 26.09.16 duly signed by the Chairman.
--------------	--

47/16	Clerk's report: <u>New Homes Bonus</u> – currently available £1488. <u>Assets</u> – all reported to be in a satisfactory condition September 2016. <u>CALC Wychavon Area Meeting</u> – 1 st December 2016 Civic Centre, Pershore at 7.30pm. <u>Budget & Precept training session</u> – well attended session with useful information and guidelines.
--------------	--

48/16	Financial matters: Resolved to authorise payments as listed; summary of accounts and bank reconciliation to 07.11.16 agreed. (Appendix 1)
--------------	---

49/16	To appoint representative for Village Hall Committee – item deferred as no volunteers at present.
--------------	--

50/16	Planning.
50.1	The following application was discussed: a) W/16/02610/PN Thorn Farm, Evesham Road, Inkberrow. Proposal: Proposed warehouse extension and proposed part roofing and re-sheeting. Comments: None.

ROUS LENCH PARISH COUNCIL.

50.2	Correspondence received from the Planning Authority duly noted: a) AB/16/02180/AB - Radford Heights, Alcester Road, Radford. Permission granted. b) W/16/02085/PP - School House, The Green, Rous Lench. Permission granted. c) W/16/01878/LB - Old Rectory, Rous Lench. Permission granted.
------	--

51/16	Rous Lench & Radford Parish matters for discussion/decision.
51.1	Vehicle activated Signage results showing a high number of vehicles travelling over the speed limit: April – Alcester Road 3548; May Alcester Road 2560; June Radford Road 2870; July Radford Road 2455; Opposite Dudleys Coaches, Alcester Road 5720 and junction Alcester Road/Radford Road 2683. It was agreed to refer to the Safer Roads Partnership in 2017.
51.2	Application for funding for Transparency Code to comply with the Code. It was agreed to defer until the new Clerk is in post.
51.3	It was agreed not to comment on the initial proposals for changes to the parliamentary constituency boundaries in the West Midlands.

52/16	Meetings: a) Meeting dates confirmed for 2017: January 23rd; March 27th; May 22nd to include Annual Parish Meeting; July 31st; September 25th and November 27th. b) Date for Finance Group meeting to discuss the budget to form the precept for 2017-18 confirmed as January 10 th 2017.
--------------	---

53/16	Parish Cllrs. report and items for future agendas: Budget, Superfast Broadband.
--------------	--

54/16	Urgent decisions: a) W/16/02332/PP + W/16/02370/LB - Rous Lench Court, Rous Lench. Proposal: Replacement of vehicle gates and new pedestrian gate. No meeting called to discuss this application therefore no comments submitted. b) Agreed to add two further signatories to the accounts – Cllrs. Mr. Browne and Mr. Dudley.
--------------	--

Meeting closed at 8.30 pm

Public Question Time – 5 parishioners in attendance.

Concerns raised regarding the Caravan planning application Radford Road in relation to:

- a) *Planning Committee and its procedure.*
- b) *Details on application form.*
- c) *Extra caravan on site.*
- d) *Issue of conditions.*

Dist. Cllr. Mrs. Steel noted all the concerns and would talk to Officers at the District Council in the morning and inform the Clerk of the outcome.

Correspondence for distribution that does not require decision unless requested by member.

1.	Clerks & Councils Direct – November 2016.
2.	Worcestershire Road works weekly report.
3.	Weekly CALC Updates.
4.	Councillor training programme for the autumn.
5.	WDC O&S Planning Enforcement Scrutiny Team Final Report.
6.	Parish Conference 26 th October plus CALC AGM.
7.	Notification of Consultation on the Wychavon District and Malvern Hills District Draft Shop Front Design

ROUS LENCH PARISH COUNCIL.

	<p>Guide Supplementary Planning Documents (September 2016). Malvern Hills District Draft Shop Front Design Guide Supplementary Planning Documents (SPD) (September 2016). Wychavon District Draft Shop Front Design Guide Supplementary Planning Documents (SPD) (September 2016). The above SPDs are being formally consulted upon for a six week period which will run from Monday 24 October until 5pm on Monday 5 December 2016. The draft SPD and response forms are available electronically on the SWDP website http://www.swdevelopmentplan.org. Email circulated to members 21.10.16. If you feel Council should comment please inform the Clerk.</p>
8.	<p>Adoption of Affordable Housing Supplementary Planning Document (SPD) and Developer Contributions Supplementary Planning Document (SPD). Copies of the adopted SPDs and the Statements of Consultation that show how the draft documents have been amended, can be found on the following websites: South Worcestershire Development Plan www.swdevelopmentplan.org and www.wychavon.gov.uk Emailed to members 27.10.16.</p>
9.	<p>Worcestershire Tobacco Control Alliance newsletter - are running a young people's (11-25) short film competition to create, develop, film and upload an advert persuading friends not to smoke around the themes of; dating a smoker or no smoking during pregnancy or no smoking around babies and children. More information can be found: http://cutfilms.org/Wychavon There will be local workshops available to support young filmmakers in the film making process. The closing date for the local competition is 27 February 2017.</p>
10.	<p>Superfast broadband message for your parish - November 2016 circulated to members 16.11.16.</p>
11.	<p>Traveller and Travelling Showpeople Site Allocations Development Plan Document (DPD). The South Worcestershire Councils are preparing a Traveller and Travelling Showpeople Site Allocations Development Plan Document (DPD) that will identify land to meet the requirement to accommodate Travellers and Travelling Showpeople across south Worcestershire. As part of this process, the South Worcestershire Councils are undertaking a further 'Call for Sites' exercise which provides an opportunity for individuals, agents, landowners and developers to suggest sites that they consider might be suitable to allocate in the DPD. Some potentially suitable sites were identified 2015 but additional sites are now necessary to ensure that there is a sufficient supply of suitable sites to meet the pitch requirements set out in the South Worcestershire Development Plan. Further information about the Traveller and Travelling Showpeople Site Allocations DPD and an electronic copy of the Sites Submission Form are available on the following webpage - http://www.swdevelopmentplan.org/?page_id=13097. The deadline for suggesting potential sites as part of this 'Call for Sites' is 9:00am on Monday 9th January 2017. Emailed to members 19.11.16.</p>

Appendix 1 Minute No: 48/16 Payments authorised for payment November 2016.

<i>V No.</i>	<i>REASON</i>	<i>INCOME</i>	<i>PAYMENT</i>	<i>VAT</i>
R16-4	Wychavon District Council precept payment.	2099.00		N/A
R16-5	Worcestershire County Council Lengthsman	412.50		N/A
P16-1	Admin salary		332.99	N/A
P16-1	Lengthsman		423.50	N/A
TOTAL		2511.50	756.49	

DRAFT