

ROUS LENCH PARISH COUNCIL.

Draft minutes of the Annual Parish Council meeting held on Monday 23rd May 2016 at 7.35 pm in Rous Lench Village Hall.
--

Present:	Cllrs. Mr. White, Mr. Dudley, Mrs. Davis, Mrs. Wicks, Mr. Browne and Mr. Hughes. In attendance: Mrs. N Holland (Clerk), Dist. Cllr. Mr. Wilkinson and PCSO Vicky Elliot.
1/16	Election of Chairman: Proposed, seconded and agreed that Cllr. Mr. White be elected as Chairman for the ensuing year. Declaration of Acceptance of Office duly signed.
2/16	Apologies: Nil received.
3/16	Election of Vice-Chairman: Proposed, seconded and agreed that Cllr. Mr. Browne be elected as Vice-Chairman for the ensuing year.
4/16	Declarations of Interest: None declared. Councillors reminded of the need to update their register of interests.
5/16	Dispensations: Nil received.
6/16	Co-option: no applications received. Post to be re-advertised.
7/16	<p>Annual business as per Standing Orders:</p> <ol style="list-style-type: none"> 1. Delegation arrangements to the Clerk and terms and conditions of the Staffing and Finance Working Group reviewed with no changes. Cllrs. Mr. Dudley and Mrs. Davis appointed to the Working Group along with the Chairman and Vice-Chair as ex officio members. 2. Standing Orders and Financial Regulations reviewed and adopted. 3. Inventory of assets and risk assessment reviewed. 4. Quotes received for insurance cover considered. Resolved to accept the quote of £273.75 for a 3 year agreement with Hiscox Insurance through Brokers 'Came & Company'. 5. Resolved to pay the annual subscription of £151.68 to Worcestershire CALC. 6. Resolved to adopt the revised council's complaints procedure. 7. Review of appointments/representation to external bodies: <ol style="list-style-type: none"> a) Wychavon CALC representative – Cllr. Mr. Dudley.
8/16	<p>District Cllr. and Police reports:</p> <p>PCSO Vicky Elliot reported that 2 incidents had taken place in Rous Lench – dog incident on the Village Green and tools taken from an outbuilding. Speed checks carried out in the area: <u>Radford Road</u> 12th April – 7 drivers advised of their speed and 4 tickets issued as vehicles travelling over 36mph; 20th May 51 vehicles targeted in the time period travelling at an average of 30.2 mph. 8 drivers advised of the speed they were travelling at.</p> <p>Operation Dolphin is in place at present to try and combat speed in rural villages. It was asked if speed checks could be carried out further along Radford Road past the Severn Trent Plant. The area would have to be assessed first by the Police.</p> <p><u>Dist.Cllr. Mr. Wilkinson:</u></p> <p>Cllr Mrs Frances Smith was elected as Chairman of the District Council for 2016/17 and Cllr Mrs Liz Eyre as the Vice-Chairman. The Chairman's chosen charity for her year of office is St Richard's Hospice.</p> <p>In the Queen's Speech it was said that every household is to have a legal right to high-speed broadband. It is expected that an initial minimum speed of at least 10 Mbps will be available to</p>

ROUS LENCH PARISH COUNCIL.

	properties.
--	-------------

Public Question time: Nil.

9/16	Minutes: resolved to adopt the minutes of the Full Parish Council Meeting held on 04.04.16 and Planning meeting held on 03.05.16, duly signed by the Chairman.
-------------	---

10/16	Clerk's report: <u>Wychavon Area CALC meeting</u> – to take place on the 2 nd June 2016 in the Committee Room at Wychavon District Council commencing at 7.30pm. <u>Parish Lengthsman</u> – agreement between Worcestershire County Council and the Parish Council signed for 2016-17. <u>New Homes Bonus</u> – currently available £1488.
--------------	---

11/16	Reports from representatives. a) CIL and Developer Contributions Workshop Agenda. Email waited on from the District Council with slides from the meeting.
--------------	---

12/16	Financial matters.
12.1	Resolved to approve the accounts year ending 31.03.16.
12.2	Resolved to adopt the Statement of Internal Control and Annual Review of Effectiveness of Internal Control.
12.3	Resolved to approve documents for the external auditor: a) Annual Governance Statement. b) Statement of Accounts
12.4	The Independent internal auditors report duly noted.
12.5	Resolved to transfer funds from under spend 2015 - 16 to: a) £3000 contingency budget b) £1142 to remain in account.
12.6	Resolved to authorise payments as listed; and bank reconciliation to 06.05.16. . (Appendix 1)
12.7	Resolved to approve a grant application for £150 to the Lenches Sports & Recreation Club towards costs to improve security for container housing for community mower.

13/16	Vehicle Activated sign: high volume of vehicles travelling over the speed limit were recorded whilst the VAS was in position along the Alcester Road (7,448). Speed checks to be carried out.
--------------	--

14/16	Planning. Correspondence received from the Planning Authority duly noted: a) W/16/00245/CU - The Caravan, Radford Road, Rous Lench. Permission granted with 15 conditions/reasons.
--------------	--

15/16	Parish Cllrs. report and items for future agendas: Encroachment of highway land Alcester Road; Housing Needs Survey.
--------------	---

Meeting closed at 8.40 pm

1.	Clerks & Councils Direct – May 2016.
2.	Worcestershire Road works weekly report.
	Mobile Homes Act 2013 - Consultation on Draft Fees Policy. The Mobile Homes Act 2013 introduced changes to the licensing of residential caravan sites, which are also known as 'mobile home sites.'

ROUS LENCH PARISH COUNCIL.

Before the Council implements its fees and charges, it is first consulting on the fees and charges policy, setting out all of the relevant charges and how they have been calculated. Comments are welcomed from any other person with an interest in the licensing of mobile home parks. If you have any comments that you would like to make on the draft policy, please email them to wrsenquiries@worcesterservices.gov.uk or write to:
Emailed to members 18th April 2016.

Appendix 1 Minute No: 12.6

Payments authorised for payment to 23rd May 2016.

V No.	REASON	INCOME	PAYMENT	VAT
R16-1	WDC – First precept payment.	2101.00		N/A
P16-4	Admin salary		330.79	N/A
P16-5	Lengthsman		412.50	N/A
P16-6	Worcestershire CALC Good Cllr Guide		21.75	N/A
P16-7	S.J. Roberts & Co.		80.00	N/A
P16-8	Came & Company (Insurance)		273.75	N/A
P16-9	Worcestershire CALC Annual Subscription)		151.68	22.65
P16-10	Grant to Lenches & Sports Recreation Club.		150.00	N/A
TOTAL		2101.00	1420.47	22.65