

**HINDLIP, MARTIN HUSSINGTREE AND SALWARPE
PARISH COUNCIL**

Clerk to the Council: Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB

Tel: 07846 125405

Email: hmhspc@gmail.com

www.worcestershire.gov.uk/myparish

**Minutes of the Meeting of the Finance Committee held virtually by Zoom at 8.00pm on
Monday 26th October 2020**

Councillors in Attendance:

Cllr. A Thawley (Chair). Cllr. P Oakley. Cllr B Meddings. Cllr. A Phillips. Cllr. D Luscombe.

Present E Gallagher - Clerk

Minutes

1. Apologies:

Apologies received and approved from Cllr. A .Thomas.

2. Precept 2021/2022

Budgetary requirements for 2021/2022 were discussed and an initial draft was produced for circulation to all councillors. A further meeting of the Finance Committee would be held prior to next meeting of the Full Council. A final draft incorporating any suggested amendments would be produced and circulated for recommendation by the Full Council on the 18th January 2021.

The initial draft follows at page 2 of these minutes

3. Date of next meeting

The Clerk was asked to set a date for a further meeting and the 11th January 2021 was agreed.

Details of format and date to be published on the Parish Council Website.

There being no further business the meeting was closed at 8.40pm.

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HINDLIP, MARTIN HUSSINGTREE & SALWARPE PARISH COUNCIL 2021-2022 BUDGET						SCHEDULE 4
As at 26.10.2020						
DRAFT PRECPT NOTES 2021/22	2020/2021 Precept	Initial 2021/2022 Precept	Increase / (Decrease) to 2019/20	Calculated %	Notes to 2021/22 Precept Calculation	
Clerk Salary & Expenses	(new minus old) divide difference by original					
Salary (inc. extra hours worked)	7,700	7,900	200	2.6%	£10.86 ph	
Home office allowance	208	312	104	50.0%	£6 per week HMRC allowance	
Mileage	600	300	- 300	-50.0%		
CALC Training / Clerk Gatherings	100	100	-	0.0%		
Chairman / Councillor Expenses			-			
Chairmans allowance	500	500	-	0.0%		
Councillors Mileage & expenses	400	200	- 200	-50.0%		
Councillors training	300	200	- 100	-33.3%		
Fees			-			
Insurances	550	650	100	18.2%	new premium to be negotiated 2021. Index link increase c4% anticipated.	
CALC Fees	800	1,000	200	25.0%	proposed increase 2.5% to be put to council 20/11/2019	
External Audit	300	300	-	0.0%	£300	
Internal Audit	300	300	-	0.0%	Fee increased to £200 due to intermediate status May be slight increase next year	
Subscriptions	400	500	100	25.0%	Info Commissioner £45 Magazine £275 Clerks & Councillors direct £48 Norton AntiVirus £30 HP inc £96pa	
Misc Costs			-			
Meeting Room Hire	200	200	-	0.0%		
PO Box Rental	300	300	-	0.0%		
Office consumables	320	300	- 20	-6.3%		
Risk Assesment	0	0	-		Cllr Phillips/Clerk FOC	
Maintenance:			-			
Maintenance Green & pond	2,700	2,700	-	0.0%	To also include bus shelter mtce	
Burial Grounds	1,100	1,100	-	0.0%		
General repairs/ notice boards	3,500	3,500	-	0.0%		
Misc Tree/litterbin maintenance etc	250	700	450	180.0%	Litter bin rubbish removal charge £330 pa	
Section 137 / 139			-			
Wreaths	54	54	-	0.0%		
War memorial maintenance	410	410	-	0.0%		
Section 144			-			
Community event & Magazine	1,436	1,436	-			
Election Costs	250	0	- 250	-100.0%		
Climate enhancement	5,000	5,000	-	0.0%	Trees/ Plantings etc ringfenced	
New Development Costs	3,250	3,250	-	0.0%		
Total Expenditure exc. L'sman & VAT recovery	30,928	31,212	284	0.9%		