

**HINDLIP, MARTIN HUSSINGTREE AND SALWARPE
PARISH COUNCIL**

Clerk to the Council Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB,
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**Minutes of the Meeting of the Parish Council
Hindlip, Martin Hussingtree & Salwarpe held at the Main Hall, Village Hall Salwarpe at
3.37pm on Monday 17th January 2022**

PRESENT: Cllr. P. Oakley (Chair) Cllr. M. Armitage, Cllr. A. Thawley, , Cllr. A. Phillips, Cllr. J. Clarke,
Cllr. J Brodrick (3.40pm).. Cllr. B. Meddings Cllr. A Thomas

IN ATTENDANCE E Gallagher (Clerk).
County Councillor M. Bayliss
District Councillor T. Miller

One Resident of the Parish

No	Minute	Action
1.	<p>The Chairman welcomed County Cllr Marc Baylis to the meeting.</p> <p>Apologies</p> <p>Apologies received from Cllr J. Hill, Cllr. D Luscombe, Cllr. C. Hughes, and District Councillor N, Wright.</p>	
2 (a).	<p>Declarations of Interest/Code of Conduct</p> <p>i) To Declare any interest Non-Pecuniary Interest (neighbour) had been declared by Cllr. C. Hughes 21/02737/LB Stable Barn Martin Hussingtree</p> <p>ii) To Declare any Dispensations None declared</p> <p>iii) To note the Code of Conduct and requirements of the Transparency Regulations Noted: The Parish Council was now classified intermediate category with greater than £25,000 turnover.</p> <p>iv) To note the Right to Record meetings: Noted.</p> <p>v) To confirm any necessary update to the Register of Interests Cllr. D Luscombe had been reminded to contact the Monitoring Officer regarding change of circumstance.</p> <p>vi) To note security and privacy of information under the General Data Protection regulations. Noted.</p>	Cllr Luscombe
(b).	<p>Standing Orders & Financial Regulations</p> <p>i) To note Standing Orders Adopted 18 November 2019</p> <p>ii) To note Financial Regulations Adopted 18 November 2019 Amended to include emergency measures 8/7/2020</p>	

<p>iii)</p>	<p>To review any Freedom of Information requests The Clerk reported that there had been no requests for information over the preceding 12 months.</p>	
<p>iv)</p>	<p>To note security and privacy of information under the General Data Protection regulations. Noted</p>	
<p>3.</p>	<p>Minutes</p>	
<p>a)</p>	<p>The Draft Minutes of the Parish Council Meeting held on the 1st November 2021 were signed by the Chairman as being a correct record of events</p>	
	<p>3.40pm Cllr Brodrick entered the council meeting</p>	
<p>4.</p>	<p>Chairman's Report</p>	
<p>i))</p>	<p>Precept The Finance Working Group had met virtually on the 10th January 2022 to discuss, in detail, the impending precept application and the Parish Council's budget requirement for 2022/23 Cllr Thawley, Chairman of the Finance Working Group asked the meeting to consider the resulting proposals, which, if agreed, would result in an overall zero % increase on charges levied on the parishioner parish council tax element of the council tax demand. The number of properties within the parishes, including those situated at the Copcut Rise new housing development, had resulted in a significant increase in electorate numbers. This had been recognised by Wychavon District Council in the tax base valuation notified to the Parish Council. Reserves in general were considered to be cumulatively adequate and monies appropriately ring-fenced, however, it was decided that an additional amount should be set aside for ongoing support for the new developments. Items such as street furniture, climate enhancement projects and other potential necessities were discussed. Cllr Armitage proposed that the recommendations of the Finance Working Group in their entirety, this was seconded by Cllr Thomas and agreed unanimously.</p>	
<p>ii))</p>	<p>Internal Controls Emergency Measures The pandemic had highlighted issues relating to inter-meeting working practice and decision-making processes. CALC had subsequently recommended that parish council's update their control documentation with statements which would allow legal decision-making processes and implementation to take place outside of a physical meeting situation. The following statements were therefore proposed to be incorporated into Control Documentation:</p>	
	<p>Statement 1</p>	
	<ul style="list-style-type: none"> • 'Hindlip, Martin Hussingtree & Salwarpe Parish Council to agree to delegate regular Council actions to the Clerk until regular meetings resume or until the Council meet to fulfil the requirement to attend a meeting within 6 months or the Annual Council meeting, whichever occurs first'. 	
	<p>Statement 2</p>	
	<ul style="list-style-type: none"> • 'Hindlip, Martin Hussingtree & Salwarpe Parish Council to agree to delegate to the clerk, the authority for expenditure up to the value of the agreed precept totals (per category) providing that a quorum of councillors have agreed to that spend via prior virtual or email communication. 	
	<p>Statement 3</p>	
	<ul style="list-style-type: none"> • 'Hindlip, Martin Hussingtree & Salwarpe Parish Council to agree to delegate to the clerk, the authority to award contracts for goods and services for expenditure up to the value of the 	<p>Clerk</p>

	<p>agreed precept total providing that a quorum of councillors have agreed to that spend via prior virtual or email communication.</p> <p>The Chairman detailed the need to be prudent in having measures in place to ensure the legality of decisions. Cllr A. Phillips proposed acceptance to include all 3 statements in the parish council's control documentation. This was seconded by Cllr A. Thomas and agreed unanimously.</p> <p>iii) Speed Limit Issues.</p> <p>a) The Chairman referred the following issues and those raised on behalf of Cllr Hill, to County Cllr Marc Baylis. Copcut/A38 Traffic Lights junction: Reports of traffic Lane incidents of vehicle queue jumping using the outer lane Droitwich to Martin Hussingtree and merging into traffic beyond the lane decreasing into a mid-road Red/White striped warning zone. County Cllr. Baylis stated that traffic management monitoring of active vehicle movements had taken place in accordance with National Highway Regulations and that the new traffic layout configurations were deemed to be the best for that junction. The construction of the junction was a developer-led, paid scheme and not undertaken by County Council Highways. Concerns were raised on vehicle incidents relating to speeding on Pulley Lane. Suggestions including reduction of the current speed limit, improvements on bends and mid-road white line markings would be discussed with County Council Highways.</p> <p>b) Martin Hussingtree Traffic Lights. The Parish Council had provided County Cllr Baylis with maps and proposals relating to a request for the reduction of speed limits from 60 mph to 40 mph on the A38 between Copcut and Martin junctions. It was proposed that these be submitted to the County Council Highways Management. It was felt that a reduction in speed and the provision of additional warning signage would lead to reduced incidents of red light jumping at the intelligent light control system installed at the junction. District Cllr. Miller suggested that traffic incidents at Martin junction were not due to speed but to poor standard of driving styles. County Cllr. Baylis agreed to report the suggestions to County Highways and report back to the Chairman.</p> <p>County Councillor Bayliss suggested inviting Barry Barnes (County Highways engineer) to the next Parish Council meeting. He encouraged the Parish Council to record all accidents and incidents as current official data did not support reduced speed limits. He agreed to speak with Highways about the siting of recording cameras at junctions and additional signage but warned that any reduction in speed limits would require the support of West Mercia Police.</p>	<p>County Cllr. Baylis/Chairman</p> <p>County Cllr, Bayliss</p>
<p>5.</p> <p>i)</p>	<p>Deputy Chair Report</p> <p>Lengthsman Scheme An updated Lengthsman Scheme invoice reclaim system had been introduced by Worcestershire County Council which required hourly rates to be reported. The Deputy Chair had been in discussions with the Lengthsman to ascertain whether a comprehensive hourly rate could be achieved.</p> <p>The Deputy Chair agreed to speak to County Councillor Marc Bayliss, to ascertain how other Parish Councils were adapting to the new system.</p>	<p>Deputy Chair</p>
<p>6.</p> <p>i)</p> <p>a)</p> <p>b)</p>	<p>Councillor Reports</p> <p>VillageTree Planting and Wildflower Scheme (Cllr. A. Phillips) Cllr Phillips referred to her report at Appendix 1 to the Council Meeting Minutes of 1st November 2021. The following suggestions were made in respect to this report:</p> <p>Additional wildflower seeding to produce further colour to the existing flower mix for the coming Spring.</p> <p>Oak trees planted in 2020 appear not to have thrived. It was proposed to wait until the Spring to establish whether any of the trees had survived, and if not, replace the dead trees with new oak trees in the Autumn. It was suggested that additional care with planting to increase chances of survival might be required. Root aeration by exposing an area of soil at the trunk</p>	

	<p>base and ground improvement by soil/mulch around each tree were discussed. Regular watering would also be factored in to the project.</p> <p>c) Authority to proceed with the proposal to plant 18 local variety fruit trees as part of the Platinum Jubilee 'Queen's Green Canopy Scheme' This planting would be in-line with the parish council's biodiversity and climate enhancement initiatives.</p> <p>d) Consider pruning/re-siting a sycamore tree located at the edge of The Green fronting Pershore Lane</p> <p>e) An additional suggestion made by councillors to plant daffodils, where appropriate, on roadside verges. It was also suggested that any cut branches from cut Trees on The Green should be sympathetically piled and left to form insect habitats.</p> <p>Councillor Phillips had requested an initial pre-authorisation to spend up to £1000 on the Planting Scheme. Councillor Armitage proposed that this be granted, this was seconded by Councillor Brodrick and unanimously agreed. Councillor Phillips agreed to keep councillors fully informed of progress.</p> <p>ii) Court Farm House Development Issues Cllr Brodrick spoke on behalf of Hindlip local residents who had expressed concerns that construction works were continuing despite a dismissed Planning Appeal of a planning refused application for change of use of former barn outbuildings. The Chairman surmised that continuation of works appeared to be in breach of planning permission. He agreed to contact the Enforcement Officer to discuss. Concern was also expressed over the consistent retrospective applications attached to this site. District Cllr. Miller offered to arrange a meeting between Wychavon Planning team and the property owner in an attempt to resolve the varied planning issues.</p>	<p>Cllr Phillips</p> <p>Chairman</p> <p>Dist Cllr. Miller</p>
<p>7.</p>	<p>Salwarpe Village Hall Committee Report (Council Representative - Cllr.J.Hill –</p> <p>No report</p>	
<p>8.</p>	<p>Reports by District & County Councillors</p> <p>i) County Cllr. Baylis reported that the County Council were anticipating a 3.97% increase in its 2022-2023 budget. Central Government had awarded a grant for road improvements and equipment. Council tax increases would likely be agreed in February. District Cllr. Miller reported that Wychavon District Council 2022-2023 budget would be a Zero percentage increase.</p> <p>ii) Agreement to abolish the three-tier system of education for Local Authority Maintained schools in Worcestershire had been reached, The impact of this decision of 2 tier system would not be felt immediately within the local area. Himbleton school would be affected but the combined Tibberton and Hindlip schools would remain as Primary schools.</p> <p>iii) A new high school would be built in Worcester. A fifty-million pound investment to meet Worcester's demand had been agreed. The funding would be supplied by the County Council and the school would be operationally run as an academy. Local levy grants for Town and Parish Council upgrade projects were being offered by Wychavon District Council. Projects must be of benefit to the local community. Further details to be obtained from the Grants Support Officer..</p> <p>iv) A draft report of recommendations had been published by Local Government Boundary Commission. This was available to view online. Councillors were asked to view and comment.</p> <p>v) District Councillor Miller reported that a new member to the District Council's Executive Board had been appointed.</p>	
<p>9.</p>	<p>Progress on Items form the Minutes of 5th May 2021</p> <p>No urgent updates – In abeyance</p>	
<p>10.</p>	<p>Finance</p>	

<p>i)</p> <p>ii)</p> <p>iii)</p> <p>iv)</p> <p>v)</p>	<p>Review and ratification of payments made and received since the last meeting (see Appendix 1) Approved</p> <p>Report on year to date expenditure compared to budget Agreed</p> <p>Ratification of Order for Notice Boards - £2320. Proposed Cllr. Thawley, seconded Cllr. Clarke. Unanimously approved</p> <p>Ratification of Order of Defibrillator Battery £198. Proposed Cllr Thawley, seconded Cllr. Phillips. Unanimously approved</p> <p>Ratification of Order for Parish Tree Survey/Work. Anticipated cost £5000 to £5250 Proposed Cllr Thawley, Seconded Cllr Phillips. Unanimously agreed: A suggestion to pile deadwood at the pinch point of The Green was discussed as was any pruned wood which could be offered for sale.</p>	
<p>11.</p> <p>a)</p> <p>b)</p> <p>c)</p>	<p>Planning Consultations - Appendix 2-4</p> <p>Planning Applications Noted Concerns were raised by Cllr. Meddings over a self-build passport application which had merged two approved plots into one larger plot thus increasing the size of the habitable building. The misuse of the principle of self-build housing developments was discussed. It was suggested that the Parish Council should address any concerns with the delegated planning officer.</p> <p>Enforcements and Appeals Noted</p> <p>Temporary Granted Permissions Cllr Meddings drew attention to expired dates due to Covid 19 restrictions which now required action: 18/00660 Worcester Warriors continued use of Marquee. 20/02041 Sixways Park and Ride variation of condition. 21/00668 Copcut Rise variation of contractor hours. Parish Council 2 year Temporary Licence – Cherry Lane Nurseries Advertising Board.</p>	
<p>12.</p>	<p>Councillor Reports and Items for Future Agendas Cllr Thomas – Raised concern regarding vehicle parking at the junction of Church Lane/A38 impairing the visual safety of vehicles exiting and entering the road junction. Highway Regulations specify 'No Parking within 10 metres of a junction'. Action requested.</p>	
<p>13.</p> <p>a)</p> <p>b)</p> <p>c)</p>	<p>Items Carried Forward</p> <p>Defibrillator (i) Renewal of Battery due November 2021. (ii) Pads expiry date June 2022 (iii) Warranty of AED expiry April 2024.</p> <p>Memorial Land. Possessory Title 2024. Possessory title to be finalised with Land Registry.</p> <p>Pensions Regulator. Auto enrolment compliance. Re-declaration made 6th March 2020. Next redeclaration due March 2023.</p>	
<p>14.</p>	<p>Date of Next Meeting The next Parish Council meeting would be scheduled to be held in the main hall of Salwarpe Village Hall at 3.30pm on the 21st March 2022. To be confirmed and advised on the Parish Council's website.</p>	

No Police Incident Report available for the duration of the pandemic

There being no further business the Chairman closed the meeting at 5.03pm.

Signed..... Date Chairman

PUBLIC QUESTION TIME: 15.30 – 15.37-

A Martin Hussingtree resident raised concerns about vehicles jumping the Red lights at A38 Martin Traffic Lights junction and vehicles exiting Drury Lane North exit turning right onto A38 ignoring the No Right Turn Triangle Road sign.

These concerns were noted by Parish, District and County Councillors.

