HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council Mrs E Gallagher, PO Box 6986, Kidderminster DY11 9FB, Tel: 01562 700479 email hmhspc@gmail.com

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Meeting of Hindlip, Martin Hussingtree & Salwarpe Parish Council held at 8.00 pm on Monday 20th March 2017 at Committee Room Salwarpe Village Hall

PRESENT: Cllr. P. Oakley (Chairman), Cllr. B. Meddings, Cllr. A. Phillips, Cllr. C. Hughes,, Cllr. M.

Armitage, Cllr. A. Thawley, Cllr. J. Clarke, Cllr. J. Brodrick. Cllr A. Thomas

IN ATTENDANCE E Gallagher (Clerk)

Dist. Cllr T Miller

No	Minute	Action
1.	Apologies Cllr. D. Luscombe, Cllr. J Hill, Dist Cllr. L Duffy	
2.	Code of Conduct & Standing Orders	
а)	To declare any interest None declared.	
b)	To declare any Dispensations None declared.	
c)	To note the Code of Conduct and requirements of the Transparency Regulations Noted.	
d)	To note the Right to Record meetings: Refer to Notice displayed on meeting table. Noted.	
3.	Minutes	
a)	The draft Minutes of the Parish Council Meeting held on 16 th January 2017 were approved with one minor amendment, and signed as being a correct record.	
4.	Clerk - Progress Reports on actions from minutes of 16th January 2017	
	Councillors requested an update on the following items from the previous Minutes.	
a)	Newland Lane Woodedge Drive and Cuphill Close remained unadopted by County Highways. Legal agreements between Bellway Homes and the County Council had not been completed. Damaged verges would be repaired only if considered hazardous to pedestrian or motorists. County Councillor Miller would discuss with Highways w/c 20/3/2017.	Cnty Cllr Miller
b)	Martin Hussingtree Junction Scheme/Middleton Bank Further progress reports to be provided by County Councillor Miller.	Cnty Cllr. Miller
c)	Sling Lane District & County Cllr Miller agreed to speak with the Police & Crime Commissioner/Place Partnership and North Claines Parish Council regarding Sling Lane maintenance.	Cnty Cllr. Miller
d)	Littered Embankment adjacent to Layby A38 District Councillor Miller agreed to investigate and contact the District's Refuse Dept. to establish whether the Litter team could incorporate this site into their litter collection programme.	Dist. Cllr. Miller

e) Offerton Bridge (Listed Building)/ Salwarpe Bridge (Listed Building) Traffic volumes were a concern with regard to the safety and preservation of this structure. Cnty Cllr. Miller Bridge surveys would continue. A new County Highways engineer was due to be appointed. f) Overgrown Hedge An overgrown hedge along Newland Common Road in the ownership of The Haining had now been cut back. A request had been made that an overgrown hedge located at the Cnty Cllr. Miller Pear Tree Inn also be cut back. County Councillor Miller also agreed to investigate whether a further overgrown hedge located at Lock Keepers Cottage, Offerton was located on land belonging to County Highways. Visibility Junction Copcut Lane/A38 g) Pending.Cnty It was agreed that County Councillor Miller should contact the newly appointed Highways Cllr. Miller Engineer to discuss repositioning of road signage... h) **Drainage Hindlip Lane** Blocked drains had been cleared by the Lengthsman. It was believed however that there were further hidden drains located at the site. Cllr Brodrick agreed to supply the Clerk with Cllr Brodrick a map indicating the probable location of these buried drains. i) **Police and Crime Commissioner** The appointment of Police & Crime Commission Ambassador had not yet been made. Cty. Cllr Miller County Councillor Miller had scheduled a meeting with the PCC on 4/4/2017. j) **Mobile Camera** A mobile camera for monitoring any suspicious activity within the Parishes was offered Closed and supplied on permanent loan by District Councillor Miller. A requirement to display a notice in the local area where a camera was in use would be adhered to. k) **Parliamentary Boundary Proposals** Further information on representations and the impact on Parishes would be available in 2017. National Tribute 11th November 2018 I) The Parish Council had registered, with Her Majesty's Pageant Master, the intention to **Deputy Chair** participate in the National Commemoration and Remembrance of the End of the First World War. The Parish Council intended to light of a community beacon as part of a Agenda national chain of beacons throughout the United Kingdom. The Deputy Chair agreed to Item May contact local groups to ascertain interest in a joint event and report back to the May meeting. **Neighbourhood Plans** m) To be discussed at the meeting of 15 May 2017. n) War Memorial - Salwarpe Cllr. The cost of specialist cleaning was considered to be prohibitive. Councillor Thomas and Thawley/Cllr Cllr.Thawley volunteered to clean the monument whilst carefully considering **Thomas** methodology/solutions. Copcut Rise - Parish Council Welcome Leaflet / Notice Board o) **Deputy Chair** The production of an introductory leaflet for inclusion in a welcome pack was suggested. The Deputy Chair to contact Wm Davis to discuss the agreed provision of a notice board. Copcut Rise - Roadworks p) Roadworks had not been completed to conform to planning conditions attached to the Dist Cllr. Miller application and therefore possible enforcement action could ensue.

Walking Route - Strategic Route Boards and New Gates

consultation/consideration.

Deputy Chair to investigate the feasibility and cost for NHB

q)

Deputy Chair

project

r)	Worcester Wildlife Trust -Horse Seizures Several horses had been seized over recent weeks. Cllr. Brodrick to provide details to the Clerk to write to Chief Executive, Police and Crimes Commissioner's office.	Clerk/Cllr. Brodrick
s)	Damaged Verges and Road Surface Worc Warriors Rugby Club (amateur pitches) to Green Lane. The Deputy Chair had reported this issue to County Highways.	
t)	Church Lane – Overgrown Trees/Potholes Concern had been expressed regarding tree branch proximity to telephone cables. Cllr.	
	Hughes agreed to contact Openreach to request pruning. County Councillor Miller agreed to investigate why County Highways had not completed a repair to the full length of Church Lane after surface damage from HGV vehicles.	Cllr. Hughes Cnty.Cllr Miller
u)	Memorial Land: Possessory Title 2024 Possessory Title to be finalised with the Land Registry in 2024. Draft Standing Orders had been amended and the item would be carried forward in the Annual Meeting minutes until completion of the transfer of title.	2024
v)	Pensions Regulator Completion of Auto Enrolment Compliance Declaration due March 2020	2020
5.	Reports from District and County Councillors	
	County Councillor Miller confirmed that all updates had been provided at item 4 of the agenda and that there was no new business to report upon.	
6.	Chairman's Report	
а)	Highway Issues Outstanding highway issues had been covered at item 4 of the agenda.	
b)	Village Hall Project (New Homes Bonus Monies) Details of this project had been covered in the Chairman's address to the Annual Parish Council Meeting (see appx 1).	
c)	Defibrillator The District Council had offered a defibrillator on permanent loan for siting within the Parish. A suggestion that the most effective location would be to site the defibrillator at the Village Hall had been considered and the Chairman had contacted the Village Hall Committee with the potential proposal. It was agreed that, if approved and accepted, the Village Hall should fund the cost of replacement batteries and pads (battery £135 per 5 years and pads at £26 per pack). The Village Hall Committee had scheduled a meeting on the 5 th April 2017 to consider this offer. Salwarpe Church was suggested as an alternative site.	
	Volunteers would be required to attend a 'heart start' course.	
d)	Kier Highways Correspondence had been received from Kier Highways (Traffic regulation Order, M5 Junction 6 Roundabout, Worcester). The consultation proposal was to increase traffic lanes limit speed to 40mph and prohibit pedestrians. The 40mph speed limit would continue from the roundabout to Pershore Lane. Kier Highways envisaged that the proposals would enhance the safety of cyclists, but due to the increased number of lanes would pose an increased risk to pedestrians. This was their reasoning therefore for the prohibition.	
7.	Deputy Chair Report	
a)	New Homes Bonus Update (NHB)	
	 The Deputy Chair gave the following update:- Tables and Chairs for the Village Hall had been ordered. Chairs had been received and the delivery of the tables was expected. The grant of £3000 allocated to this project through the New Homes Bonus had now been fully utilised. 	

• Tourist Parking Area adjacent Martin Hussingtree Church – Pending. Deputy Chair to progress application. (agreed project). • All other project suggestions (stilles, bus shelders, flower tubs) to be held in abeyance pending further information on the final costs of the agreed projects. • A further NHB sum of £13,966 would be available for application over the forthcoming 5 years, however only major projects would now be considered by the District Council for NHB funding. 8. Village Hall Trust Report. The Village Hall Committee thanked the Parish Council (in absentia) for their support in the provision of tables and chairs through a NHB grant. Also reported was that a successful fund raising event had been held where a sum of £300 had been raised. 9. Finance a) Review of payments made and received since the last meeting (Appx 1) Accepted without query. Accepted without query. b) Report of the Year to Date Expenditure compared to Budget. Report circulated and accepted. c) Workplace Pension Scheme A Declaration of Compilance had been submitted to the Pensions Regulator. A further Declaration must be submitted in March 2020. d) HMRC Bank Mandate Proposals Enquiries revealed that Electronic payments in HMRC could not be set up under the provisions of the current banking provider. The Unity Bank Birmingham, used by other Parish Council could process electronic payments with a two-signatory mandata. HMRC realfirmed that it would confline to accept cheque payments for the foreseeable future. Defibrillator Approval 7. The acceptance of permanent loan of the defibrillator from the County Council was approved. NHB Grant SVH Project The District Councillor was thanked for his support with NHB application projects. Precept The 2017/18 increase of 2.4% in Precept was noted. 10. Planning Applications Noted. b) Enforcements and Appeals Noted. 7. Temporary Granted Permissions IN14/00299 - APPH1840/C/16/3150869 Pear Tree Inn. Unauthorised Change of Use. Removal of groundworks commenced. 11. Cor			
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12. Councillor Reports and Items for Future Agendas		 Kier Highways Traffic Regulation Order Consultation (6.(d)). Worcester Wildlife – Request to present at Parish Council Meeting. Wychavon Sport – Parish Games. Pensions Regulator – Acknowledgement of Declaration. Resident volunteer offer to support Path Clearance Initiative. 	
	12.	Councilior Reports and Items for Future Agendas	

a)	Sling Lane An approach to the North Claines Parish Council/School was suggested in order to consider a combined request to the Police to improve the hazardous state of the Sling Lane footway. Cllr Clarke offered to approach the Village School. This issue to be carried forward.	
13.	Date of Next Meeting	
	The date of the Annual Council Meeting was approved as Monday 15 th May 2017 at Salwarpe Village Hall to commence at 7.00pm.	

There being no further business the Chairman closed the meeting at 9.42pm.

Signed...... Date 15th May 2017 Chairman

Police Incident Report

7.03pm The Chairman read a Police Incident Report, dated 20th March 2017 produced by SNT Droitwich Town West and Rural West.