



## Minutes of Meeting

**Subject:** Elmley Lovett Parish Council Meeting

**Location:** Cutnall Green & District Memorial Hall

**Date and time:** Held on 14 October 2014 at 19.30 hours

**Present:** J Homer (JH) Chairman  
A Aston (AA)  
J Bache (JB)  
A Barlow (AB)  
L Brookes (LB)  
A Maiden (AM)  
District Councillor A Miller  
County Councillor M Broomfield

**In attendance:** 3 members of the public including representatives of HWAG

**Apologies:** A Campbell (AC)  
District Councillor A Fisher

**Distribution** Parish Councillors  
District Councillors  
County Councillor  
Parish notice board

**Date issued:** 30 October 2014

Item	Action
1. <b>Declarations of interests</b>	
Mr Aston and Mrs Bache are members of the Memorial Hall Committee. Mr Homer is a member of the Elmley Lovett Parochial Church Council. Mrs Brookes is a member of Hartlebury Parish Council and a member of HWAG.	
2. <b>Minutes of meeting held on 9 September 2014</b>	
The minutes of the above meetings were approved and signed.	
3. <b>Matters arising</b>	
3.1 <b>Incinerator</b>	
HWAG representatives were invited to speak to the meeting. Their legal representative is compiling a report and due to confidentiality they prefer not to comment further on the specific details of this at present. Instead of asking the Parish Council to accept HWAG adopting the pledge to WAIL a fresh proposal will be put forward when HWAG has a definitive case to present.	



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HWAG are disappointed with the response from local Parish Councils and the lack of support from County Councillors, with the exception of Councillor Broomfield. **Action**

The Liaison Group composition is a concern and HWAG commended this Parish Council for sending 2 councillors. Communication and notice of meetings is poor.

The offer of a new air quality study has as yet not been followed up – JH agreed to request action on this. **JH – request new study**

HWAG are concerned that the Hartlebury Parish Council minutes appear to conflict with the details included in the Traffic and Environmental Plan on the specific matter of traffic along Station Road.

HWAG are further concerned with utilities pipeline installation, risk management, environmental pollution, water course diversion and the lack of information forthcoming after issuing requests under the Freedom of Information Act.

The planning application is managed by the County Council and is not delegated to the District Council.

The visitors agreed to email their specific concerns to the Clerk who will distribute them to the Councillors to give sufficient time for consideration prior to the next meeting. **ST – forward email**

The visitors left the meeting at 8.25 p.m.

**3.2 Outstanding actions**

**3.2.1 New Homes Bonus – defibrillator for Memorial Hall**

JB will co-ordinate acquisition and training upon payment of the supplier invoice. **JB**

**3.2.2 Playground inspection report**

Very little maintenance is required and JB will instruct repairs up to the value of £200. **JB – instruct maintenance**

**3.2.3 Parking in School Lane and New Road, Cutnall Green**

JH will contact the Road Safety Partnership to discuss possible solutions including the one proposed. **JH – contact Road Safety Team**



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**4. Clerk recruitment Action**

The recruitment process has started for the new appointment from 1 January.

**5. Planning**

Application no: W14/02200/PN

Location: Cutnall Green Post Office, School Lane, WR9 0PH

Proposal: Variation of condition 5 of planning permission W/08/00568/PN to allow tea rooms to open from 08:00 – 21:00 (currently 08:00 – 19:00)

Applicant: Lord L Morton

Comments: In consideration of the neighbours to this business the Parish Council requests that the conditions require that the premises are vacated by 10.30pm and there is no noise or nuisance after that time.

**6. Bank balances and financial transactions requiring authorisation**

**6.1 Bank balances**

At 30.09.14	£
Barclays current account no. 40319465	7258.00
National savings account no. 138040611	217.33
Nationwide Building Society	423.11
	<u>7898.44</u>

<b>6.2 Payments due – authorisation required</b>	£
Hand on Heart	1480.00
	<u>1480.00</u>

<b>6.2 Income due</b>	£
Wychavon District Council – NHB grant	<u>1200.00</u>

**7. Correspondence for circulation**

Local policing questionnaire.

**8. Items of Parochial Interest**

**8.1 Highway maintenance**

The road surface is deteriorating from Ball Mill House to Bassage Farm due to erosion from surface water. ST-report

The lengthsman will be instructed to dig out the ditch from Bassage Farm to the top of Coach Hill (JH will notify Mr Talbot). JH – notify MT



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9. **Next meeting**

Tuesday 11 November 2014 at 19.30 hours at Cutnall Green & District Memorial Hall.

10. **Meeting closed:** 20:45 hours