



## Bournheath Parish Council

Parish Council Meeting

Tuesday 24<sup>th</sup> June 2014, 7.30pm

Bournheath Village Community Centre,  
Claypit Lane, Bournheath

**Councillors present** Karen May (Chairman), Stuart Hall (vice-Chairman), Keith Drew, Brian Lodge, Carolyn Marshall, Stephen Westwood

**In attendance** Clerk: Gill Lungley

**14/06/01 Apologies**  
Cllr Hazel Feeney

**14/06/02 Declarations of interest**  
None

**14/06/03 Dispensations**  
None requested

**14/06/04 Public Participation / Question Time**  
None

**14/06/05 County Councillor and District Councillor Reports**  
Sheila Blagg had provided a written report which had been circulated to members prior to the meeting.

**14/06/06 Parish Footpath Warden / Neighbourhood Watch Reports**  
June Maw, PFW, had asked for assistance with footpath clearance, see below.

**14/06/07 To confirm the accuracy of the minutes of the meeting held 28/05/2014**  
The minutes of the Annual Parish Council meeting held 28/05/2014 were accepted as a true and accurate record of what took place and signed.

**14/06/08 Chairman's Report: Cllr K May**

- a) WCC's small-works team had attended to the 5-ways Yarnold Lane/Doctor's Hill junction including culvert clear out, re-tarmack, replace kerb and cut back hedgerow, realign catchment area, for which thanks would be sent to WCC via R Clewer, Highways Liaison Engineer.
- b) Attendance at Bromsgrove Area CALC meeting held on 11<sup>th</sup> June
- c) Proposal for Incinerator Bottom Ash facility at Sandy Lane – had spoken with residents about this issue
- d) Attendance at meeting with Wildmoor Residents Association, WCC, BDC regarding local quarries, their capacity and likely works now and in the future. Part of the Pinches quarries has changed ownership again.
- e) Rocky Lane is to be closed for the installation of the gas main to Bumble Hole Foods from 08/07/14 for 2 weeks; consideration should be given to the BHF vehicles to access site; local public houses may see trade affected and will seek 'business as usual' signs.
- f) Stourbridge Road lay-by appears to be overgrown again: WCC to be asked to raise the canopy and cut back the long grass to open up the site.

**14/06/09 Progress reports from the Clerk:**

- a) Parish Lengthsman: the Clerk is progressing the appointment of a new Lengthsman. Work now required includes cutting back vegetation from around road signs, ditch at the bottom of Parish Hill, strimming top of Parish Hill.
- b) Council Tax support grant: a letter had been received from DCLG in response to the letter sent to Brandon Lewis MP. The response suggests there should be clear communication between district and parish councils regarding this issue.
- c) Ballast Phoenix application for IBA facility, Sandy Lane: a response had been sent to the Environment Agency on behalf of this parish council.
- d) Replacement litter bin had been installed on Tuppenny Cake island by BDC. It is larger than the one it replaces. BDC have offered bags for volunteer litter pickers to use.
- e) New Homes Bonus: a forum is to discuss this fund in Bromsgrove district on 15/07/14; Cllrs K May and S Hall will attend.
- f) PACT newsletter for May was circulated to all members.
- g) Fly the Flag for Armed Forces Day had taken place via Bromsgrove DC on 23/06/2014
- h) Worcs CALC updates for June 2014 had been circulated to members via e-mail
- i) Rocky Lane road closure had been notified in the local paper to allow for Severn Trent Water works from 15/07/2014. It was also believed that the Rocky Lane gas-pipe installation works would recommence from 8/07/14 meaning the road would be closed for a substantial period which may adversely impact on local businesses.
- j) Bournheath telephone box enquiries as to its use are ongoing.
- k) Annual Audit: one member of the public had taken the opportunity to review the council's annual accounts and had provided comment relating to the provision of the council's financial information.
- l) Accounts training day: the clerk had attended a training day for local councils where the future of local council audit was discussed with regard to the abolition of the Audit Commission and its, as yet unknown, replacement.
- m) The size of the new Worcestershire flag will depend on the height of the flagpole; members suggested a 5ft flag would be sufficient.
- n) Outside exercise equipment: the Clerk had met with an equipment supplier to review a possible scheme at the playing field that could also incorporate dog exercise.

**14/06/10 Wildmoor Report** – no report provided.

**14/06/11 Bournheath Village Community Centre Report – Cllr K Drew**

The Picnic in the Park held on 22/06/2014 had been an enjoyable community event.  
The next event will be the Produce Show on 06/09/2014; it is possible that a skittles evening may be held but no date has yet been decided.  
Negotiations are continuing regarding the lease.  
A sub-committee is to review the future of the building.  
A new member has been co-opted on to the management committee.

**14/06/12 Planning**

Application reference **14/0459 | Erection of a single storey cattery building, alterations to 2 No. existing buildings and landscaping | Blue Cross Animal Welfare Centre Wildmoor Lane Catshill Bromsgrove B61 0RJ**

Members viewed the plans and their comment to the Planning Authority is 'no objection'.

Worcestershire County Council is consulting on their Statement of Community Involvement and on their Planning Validation document. Members agreed that generally they would like all consultations to be accessible, easy to understand, widely advertised and linked to parish council websites.

**14/06/13 Purchase and siting of new notice board**

**Members agreed** they would like to see a notice board at the 5-ways junction of Doctors Hill, Dodford Road, Parish Hill, Yarnold Lane and Dordale Road to tidy up the notices that tend to be pinned to the bench at that site. Cllr Hall agreed to review what is available and will provide suggestions regarding costs and size to the next meeting.

**14/06/14 Sign posts to village community centre from main road**

**It was agreed** the parish council would request signposts to Bournheath Village Community Centre from Fairfield Road and from Stourbridge Road.

**14/06/15 Footpath working party**

The Parish Footpath Warden had requested assistance to clear fp 541/543/544 (Wildmoor); members volunteered to help and their names would be forwarded.  
It was suggested that the Probation Service may be able to provide a working-party to clear footpaths and this information would be forwarded to PFW.

**14/06/16 Finance**

- a) **Members agreed** to continue for the time being to use cheques to pay bills rather than use the internet banking system
- b) The Clerk circulated an update on the council's current financial situation.
- c) The payments as per schedule below were agreed.

**14/06/17 Items for next agenda and for general consideration**

New bench

**14/06/18 Date and time of next meeting**

Parish Council meeting Tuesday 29/07/2014, 7.30pm

This meeting ended at 10:30pm.

.....  
**Chairman, Bournheath Parish Council**

.....  
**Date**

**Payment Schedule, June 2014**

<b>V no</b>	<b>Name and reason</b>	<b>Income</b>	<b>Chq no.</b>	<b>Exp Total</b>
R1	HMRC - VAT repayment	293.97		
10	Catshill and NMPC - stationery		300162	20.82
11	HMRC - PAYE and NI, 1st 1/4		300163	131.00
12	Mrs G Lungley - Clerical expenses		300164	135.82
13	Salary - June		s/o	279.98