



**Minutes of the Neighbourhood Plan Committee meeting held at 10.30am on Monday
5 November in the Parish Council office at 80 Hewell Road, Barnt Green**

Present: Cllrs Alun Davies, Doreen Hawkley, Charles Hotham, John Jagger
and Susan Whitehand (Chair).

In attendance: The Executive Officer

22/12 Apologies

There were no apologies.

23/12 Declarations of Interest

Cllr Hotham reminded cllrs that he owned land adjacent to, but outside of, the parish boundary.

There were no other declarations of interest.

24/12 Minutes of the Neighbourhood Plan Committee dated 8 October 2012

The minutes of the meeting dated 8 October 2012 were approved and signed.

No Parishioners attended the meeting

25/12 Chair's Report

The Chair reminded cllrs that parish planning was the main agenda item for the joint parish forum to be held at Trinity Hall on Monday 12 November.

26/12 Statement of Community Involvement

Cllrs considered revisions to the draft tabled on 8 October.

It was agreed that:

(a) Mike Dunphy, Strategic Planning Manager at Bromsgrove District Council, be asked for his comments;

(b) the document be considered again following receipt of Mike Dunphy's comments.



Barnt Green Parish Council



27/12 Public meeting dated 10 November 2012

Cllrs outlined their presentations for the public meeting and agreed the resources required.

It was agreed that:

- (a) an email should be sent to those on the parish council distribution list reminding them of the meeting;***
- (b) a signing-in book should be acquired so that attendance at this and future meetings can be recorded;***
- (c) tea, coffee and squash should be available at the meeting;***
- (d) the assistance of councillors not on the committee be sought.***

The meeting closed at 11.45am.

Signed: _____
Susan Whitehand, Chair

Date: 3 December 2012