

WARNDON PARISH COUNCIL

Minutes of a meeting held Monday 7th March 2016
at Lyppard Hub commencing at 7.30pm

Present:

D. Long (Chairman), R. Morris (V/Chairman), N. Fielden, L. Morris, D. Merriman, A. Taylor
V. Barrall.

Also present: County Cllr Andy Roberts, Ward Councillors Stephen Hodgson & Alan Feeney,
Police Sgt Hallam, Press.

Apologies:

Y, Rydings, Ward Councillor Lucy Hodgson, Parish Warden Alex Booth.

Resignation received:

The resignation of Parish Councillor Yvonne Rydings had been received by the Clerk.
It was proposed by D. Long and seconded by A. Taylor that this should be accepted. All
agreed. Clerk to notify Worcester City Elections Officer and request permission to co-opt.

Declarations of Interest & applications for Councillor dispensations:

None received.

Item:	Minute Recorded:	Action by:
114	<p>The Minutes of a meeting held 1st February 2016 were agreed and signed as a true record. Proposed R. Morris, seconded N. Fielden, all agreed.</p> <p>Matters arising – none although it was noted that the Chairman decided not to write to Ward Cllr L. Hodgson re planning matters as previously discussed.</p>	
	<p>The meeting was suspended at this point to allow members of the Public to address the Council.</p> <p>M. Groves attended the meeting to raise concern regarding the speeding along Plantation Drive and to also suggest that the VAS in Woodgreen Drive was relocated. The suggestion was also made regarding a zebra crossing or other speed enforcement options.</p> <p>It was noted that the VAS reports are already shared with local Police teams.</p> <p>It was agreed that the VAS report was shared at this point in the meeting by R. Morris (also circ'd to Cllrs by email). The machine has now been deployed once in all 10 positions on our feeder roads. It's now positioned in Plantation Drive (bypass end) for the second time. During the last</p>	

	<p>year it's clear that all roads aren't good with over 35mph being done by at least 20% of the traffic. A total of 521,469 vehicles have been recorded over the last 12 months.</p> <p>The worst roads are :</p> <p>Plantation Drive (from Bypass end) Hastings Drive (from St Nicholas Church end) Dugdale (from Bypass end)</p> <p>It was agreed that it is now time for the Safer Roads Partnership to be involved on Plantation Drive especially as there are consistently high speeding results. (Please also see Police report made within these Minutes)</p>	
115	<p>Reports:</p> <p>Police – Police Sgt Hallam reported on recent activity. VAS reports had been shared with Bob Haynes, Traffic Manager with SRP and had also been discussed at the last quarterly SRP meeting. SRP have worked for 103 hrs = 677 offences in this Parish (Woodgreen Drive). Berkeley Way monitoring has temporarily been suspended due to roadworks but will recommence shortly. Plantation Drive currently high on SRP agenda. Next SRP meeting in April and will be on the agenda. PCSOs also trained in speed survey work – 4 surveys during February on Millwood, Dugdale & Plantation Drives. Lower results as Officers in high-viz noted. Most recent data shows collisions mostly at roundabouts and junctions, not through speeding. Noted that this Parish cannot take part in the Community Speedwatch initiative but we are receiving high Police presence compared to other areas.</p> <p>R. Morris noted that most of the high figures are in areas where VAS is located just off the bypass. Solar powered speed panels could be used and then followed up by the VAS along the same road? Also suggested that dual location speed traps are effective – x1 sign followed afterwards by another camera. All agreed that it is important to keep reinforcing the message locally and at PC meetings.</p> <p>Cty Cllr Roberts thanked the PC for their work and noted the comments and data shared to date. Woodgreen Drive is slower due to crossings an roundabouts and this option will be further explored with Highways. Liaison with the PC will be ongoing on the issue.</p>	<p>Sgt Hallam to report to the May meeting re SRP meeting held in April.</p> <p>Sgt Hallam to investigate cost of funding solar powered speed panels.</p> <p>R. Morris to notify Sgt Hallam re times of day re VAS data. Meeting to be arranged if required.</p>

	<p>Past month Police summary – some local incidents including x1 sexual crime, x1 burglary (other), x1 vehicle break-in an low number of other incidents, some ASB incidents and x1 scramble bike seized in Trotshill Lane.</p> <p>County Councillor – Report from Andy Roberts as circulated for the meeting including hospital parking, upgrade to Warndon Villages Post Office and City Council precept increase of 3.4%. The difficulties re hospital parking were discussed and it was noted that the PC is very willing to attend a joint meeting of all concerned parties to give a local perspective on issues. It was also noted that the new shopping development would most likely add to the problem re parking despite the PC making this point to Planners. A. Taylor suggested transport could be included in a neighbourhood plan if on was produced. Could we also liaise with external agencies and residents re joint ways forward?</p> <p>Noted that funding for pavement improvements in Home Meadow area has been approved.</p> <p>Ward Councillors – Report as circulated by Lucy Hodgson for the meeting. Noted re the City Council budget, adoption of the SWDP and further 6 week consultation. Also noted new Community Infrastructure Levy for developments, new traveller sites consultation, new brown bin garden wate collection available and Marc Bayliss now the new Leader of the City Council.</p>	<p>It was agreed that the Chairman and V/Chairman should initiate the joint meeting with the Acute Hospitals Trust and assoc. agencies re hospital parking problems.</p>
116	<p>Planning & Rights of Way matters: Report as circulated by L. Morris for the meeting. Clerk confirmed there was nothing outstanding re the new retail development although Y. Rydings had been expecting an update soon via Nick Kay, Planning Officer. A. Taylor thanked Ward Cllr Feeney re his support for recent planning matters and suggested that the benefits of neighbourhood planning are now becoming more apparent - designation of green space included within the SWDP. Also raised the issue of C.I.L. funding re development in the Parish. The neighbourhood plan should work in conjunction with the SWDP. R. Morris suggested that the PC looks in to neighbourhood plan options and that a report is produced for the PC to consider.</p>	<p>A. Taylor to produce a neighbourhood planning report for the PC to consider pro's and con's. D. Long & L. Morris to assist.</p> <p>D. Long to see if St Peters PC might like to do a joint plan.</p>

117	<p>Play Areas:</p> <p>R. Morris had circulated a report prior to the meeting. Bodiam Play Area -</p> <p>The existing play area at Bodiam Close will be replaced with new equipment. There will be new swings for toddlers and older children, a replacement slide, rotating equipment and rocking equipment. The Parish has contributed and purchased the multiplay piece of equipment shown and this will be marked accordingly to show the PC contribution to the overall funding of this renovation of this previously condemned site. The equipment has not only matched previous equipment in relation to play value but also increased it. There is also a better balance to the site with the inclusion of toddler equipment to go with the toddler swings already in place. The works will be carried out between the 9th and 27th May 2016.</p> <p>Oaklands Play Area will be re-furbished during 2016/17 using Section 106 money. No dates have yet been set.</p>	
118	<p>Environmental Matters:</p> <p>D. Merriman had circulated a report for the meeting.</p> <p>Fly-tipping has been the main issue this month with a number of instances reported to the City Council. A volume of rubbish is found around Tesco. A further batch of Berrows Journals was found dumped, which were reported to Newsquest and they arranged for collection. We are also aware that Warndon Lane has become a regular spot for fly-tipping.</p> <p>Road Signage / Potholes - Trotshill Way - damaged road signage. All previously reported damaged signage has now replaced.</p> <p>Trotshill Orchard Maintenance Day Last meeting February 20th – small number of volunteers attended. General tidying of site Bramble and Blackthorn management took place. Next Session March 20th.</p> <p>Winter Tree works - Costings have finally been received and an agreed (by Parish/City Council) work schedule has been sent to the Arboriculturist carrying out works for the City Council. This work involves regular maintenance of the Willow trees and pruning and lifting of the canopies of other tree species to remove obstruction at lower level i.e. footpaths and properties. Some canopy reduction work will take place on some of the veteran Oak trees and also a limited number of younger saplings will be removed, where they are inappropriately sited. This work will be completed in the next two weeks. Although it is getting late in</p>	<p>D. Merriman to progress insufficient Dog Bin provision in Woodgreen Drive / Dangerous footpath (Trotshill Lane East /Orchard footpath)</p> <p>D. Merriman to give the Clerk the breakdown of tree work costs to file with the invoice.</p>

	<p>the season for this type of works to take place, the bare canopies make it easy to identify if any bird nesting is evident, due to the early Spring, in which case work would not commence. It is also considered advantageous to the veteran Oaks to be pruned at this time, when the sap is rising, as it allows them to heal better. Invoice of £8,020 plus VAT from the City Council was agreed subject to a breakdown of costs being received by the Clerk for the records.</p> <p>February Walkabout Report - Next meeting Walkabout 23rd March.</p> <p>Clean for the Queen event took place on 29th February.</p> <p>Volunteer Event – Friends of Warndon Villages Group meeting took place 23 February, further works were carried out at Sudeley Park. Planting of a further two fruit trees with protective cages and Grass/weed growth was scraped away to reveal the original gravelled area where the seating is situated. Next session on 22nd March location to be finalised.</p> <p>Good News -Following the request at the last PC Meeting, to fund the Hi-Vis Vests for the Friends Group, Worcester Lions have now agreed to fund the cost of the Hi-Vis vests and the Lions have offered to use one of their contacts to print the vests. Friends Group Logos have been agreed. Two members of the Group have been invited to attend a Presentation Evening for all successful applicants at the Guildhall on 15th March. The Group will still require funding from the Parish Council to replace the signage of the old Garden Society plot, as requested at our previous PC meeting. This is still to be progressed.</p> <p>Tree Planting – Further fruit tree planting carried out by Volunteers took place on Fri 5th February in Dugdale Drive</p> <p>Worcester City Council Meeting - A meeting with Warwick Neale took place on 24th February - Notes from this meeting will be circulated separately.</p>	
119	<p>Financial & Governance matters: The statements of accounts were agreed as circulated by the Clerk.</p>	Clerk to set up new EMR in Rialtas for election expenses.

	<p>The SLA with Worcester City for grass cutting 2016 was agreed and signed by the Chairman. Proposed D. Long, seconded R. Morris. All agreed.</p> <p>The additional tree works invoice of £8020 + vat = £9624 was agreed for payment subject to a breakdown of costs being received as per environmental report above.</p> <p>Bodiam play area – invoice for £7K still outstanding but R. Morris has chased up. It was agreed that R. Morris and the Clerk could sign if received. Proposed N. Fielden, seconded D. Long. All agreed. It may have to be paid in the new financial year if not received in time. Funding will roll over.</p> <p>Lyppard fete contribution - £2K proposed by D. Long, seconded N. Fielden. All agreed payment to be made this financial year. Clerk paid cheque at the end of the meeting.</p> <p>New Ear Marked Reserve to be set up in Rialtas for election expenses – new financial year?</p> <p>Annual Parish Meeting – confirmed as Weds 18th May. R. Morris awaiting response from Worcs Wildlife Trust for the Speaker (previously arranged by Y. Rydings).</p>	
120	<p>Allotments: R. Morris had circulated a report for the meeting - The anticipated extension is still delayed due to the clause in the original site documents. It's further delayed because the person dealing with this at Place Partnership (the City Council property sub-contractor) has left the company and someone else is trying to pursue the matter. Kendrick, the developer, has been contacted but since there is no incentive for them to do this work it may take some time. The waiting list has gone down a lot since we last talked about this in detail. In anticipation of the extension RM wrote to everyone on the list to advise them of the extension plan and give them some rough idea of timing (May/June 2016). Several wrote back and said they were still interested but 5 said that they had no further interest. In addition 2 people have given up half plot sites recently so the waiting list is now down to 24 persons.</p>	R. Morris to continue to progress the extension.
121	Leisure & Community affairs:	

	<p>D. Merriman had circulated a report from the website & newsletter working group including proposed dates and newsletter content.</p> <p>A. Taylor reported re website proposals and funding required for improvements. £800 in year 1 and £300 p.a. afterwards – found through reducing the newsletter to x3 editions. Further research to be done which will be reported to a future meeting.</p> <p>It was agreed that the font for all articles will be Calibri (11). Articles to be collated by D. Merriman and once agreed with the working group, to be forwarded to the Clerk for publishing draft for approval. Clerk to agree the quote for printing against the budget for the newsletter minus £800 for the website (yr1).</p>	<p>Deadline for next newsletter articles is 10th March – all. See circulated dates for publishing and delivery.</p>
122	<p>Reports from Outside Bodies:</p> <p>Lyppard Hub Management Board – R. Morris reported that the Manager and Deputy Manager are now in place. The Hub also has a new accountant who is local. The previous accountant retired due to ill health.</p> <p>The Hub has been left with a large debt when the Ladybirds Pre-School Group (the second biggest customer) ceased to operate in November 2015. County Court action is being taken to recover the debt.</p> <p>Worcester City Standards Board – next meeting 21st March.</p> <p>CALC – see updates circulated by the Clerk. New Word Doc for amended financial regs available.</p>	<p>Clerk to forward the new fin. regs Word doc to N. Fielden for updating PC version – approval at May meeting.</p>
123	<p>Councillor Reports & Items for Future Agendas:</p> <p>Noted that a new Chair & V/Chair would be required to take up the posts from the May meeting.</p>	
124	<p>Report of the Clerk:</p> <p>Accounts approved for payment –</p> <p>£406.07 Clerk salary £270.71 HMRC payment £4056.00 Worcester City – x13 dog bin emptying £13440.00 Worcester City – enhanced grass cutting 2015/16 - 26 weeks £8100.00 Worcester City – Parish Warden contribution - Sept 2015 to March 2016 £9624.00 Worcester City – tree works (subject to receipt of costs breakdown).</p>	<p>Clerk to pay accounts as agreed.</p>

	There being no further business the meeting closed at 9.25pm	
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