

# WARNDON PARISH COUNCIL

Minutes of a meeting of the Parish Council held Monday 5<sup>th</sup> March 2018  
at Lyppard Hub commencing at 7.30pm

**PRESENT:**

Cllrs R. Morris (Chairman), A. Taylor, R. Harris, L. Morris.  
Also present: County Cllr A. Roberts, Parish Warden A. Booth, PCSO Anderson.

**APOLOGIES:**

Cllrs V. Barrall, N. Fielden, D. Merriman. Cllr D. Long arrived at 7.40 pm.  
Ward Cllrs L. & S. Hodgson

**DECLARATIONS OF INTEREST & APPLICATIONS FOR COUNCILLOR  
DISPENSATIONS**

None

The meeting was suspended at this point to allow members of the Public to address the Council. Matters discussed were:

- Great Oaty Gardens – positive progress has been made.
- Motorbike nuisance has lessened in Trotshill Lane and is much safer.
- Tree and hedge work throughout the village received praise for good work.

ITEM:	MINUTE RECORDED:	ACTION AGREED:
87.	<b>The Minutes of a meeting held 5<sup>th</sup> February 2018</b> were agreed and signed as a true record. No matters arising.	
88.	<b>Reports:</b> Police – 3 motorbikes have been seized and crushed. New ‘gateway’ is seen as a bike ‘challenge’ though. The Chairman confirmed that it is being removed and a fence being installed. Motorbike riding over the fields is a civil offence but riders do not often realise this. Social media options are limited for Police but reports of incidents are very useful. Very few other incidents locally.  County Councillor – as per emails circulated.  Ward Councillors – apologies noted. No report made to the meeting.	
89.	<b>Asset of Community Value:</b> Matters deferred but it was agreed to retain it on the agenda.	Clerk to retain on the agenda

90.	<p><b>Environmental Matters:</b>  Report as circulated by Cllr Merriman – apologies noted.  New bench quote being progressed.  Lyppard pond repairs have been reported and area has been fenced off.  Worcester City S.L.A. to be forwarded by Warwick Neale asap.  Winter works and tree survey being progressed.  Offerton Lane Nature Reserve jetty has been removed due to H&amp;S concerns raised.</p> <p>Cllr Taylor updated Members re land ownership details, as discussed with Alice Davey from Worcester City Council at the previous meeting. Further details expected by 19<sup>th</sup> March.</p> <p>Canal clean up – the Chairman queried whether this work was within the parish? Clarification required as a little unclear.</p> <p>Litter pick planned for 8<sup>th</sup> March.</p> <p>Parish Warden report as circulated via email. Concern re litter along the main circular routes especially around the new bypass development. The City Neighbourhood Team have been tasked with litter clearance which is taking a lot of time. Concerns raised from Members re the balance of Parish Warden work between the City and PC – the matter is to be raised with Alice Davey. A burnt out quad bike has been recovered at Trotshill.  Compliments received recently re parish works.</p>	Cllr Taylor to check maps re canal work location.
91.	<p><b>Planning &amp; Rights of Way:</b>  Cllr L. Morris reported on recent planning matters. Reports had also been circulated via email.  Concerns were noted re the number of garage conversions locally and the impact on street parking. Members agreed to monitor and notify city planners accordingly.</p> <p>Neighbourhood Plan – Cllr Taylor had circulated a report for the meeting. The website is ready for launch through the parish newsletter and social media outlets.  A link is also to be made with the PC website. The resident’s survey is being progressed. The Chairman suggested web hosting matters to consider.  An open meeting is to be held and it was agreed to hold this in combination with the Annual Parish Meeting on 21<sup>st</sup> May.</p>	

	<p>Cllr Taylor also reported on the petition to the City Council regarding concerns about planning matters. As yet there has been no formal response from the City Council but the 14 day period expires on 6<sup>th</sup> March. To be monitored.</p> <p>The grant funding obtained remains unspent and Cllr Taylor is looking at what needs to be done in line with the grant terms and conditions.</p> <p>Members discussed the 40mph speed limit along the bypass between Dugdale and Plantations Drives. The consultation ends tomorrow and it was agreed that the Chair will submit a response on behalf of the PC. County Cllr Roberts outlined the issues behind the speed limit proposal. The toucan crossing still needs clarification – shown on the drawing. The Chairman has also contacted the Safer Roads Partnership re proposals and enforcement concerns.</p>	<p>Cllr Taylor to progress grant funding conditions re the under spend.</p> <p>Chairman to submit formal PC response to the consultation.</p>
92.	<p><b>Leisure &amp; Community Affairs:</b> The Chairman updated Members re the allotments and the extension works which start tomorrow.</p> <p>Defibrillators – an update had been circulated via email from the Chairman. Concerns were noted re the Crowdsave' misinformation held – the Chairman is working to rectify this.</p> <p>Cllr Harris is now also working on the defibs project.</p> <p>Worcester City F.C. – the Chairman had sent an email update. Members agreed to monitor updates and information from the City Council. There was general concern re the amount of money being spent by the City Council on the feasibility study and the Chairman is to ask for an update. It was noted that there is not currently a planning application submitted.</p>	<p>Chairman to ask the City Council for an update re WCFC.</p>
93.	<p><b>Finance &amp; Governance Matters:</b> The statement of accounts was agreed as circulated by the Clerk.</p> <p>GDPR (Data Protection) is being progressed by the Clerk. A draft data audit questionnaire has been drafted by the Clerk for approval by the Finance Working Group. Once approved it will be circulated to Members for completion.</p>	<p>FWG /Clerk to approve and circulate the data audit questionnaire.</p>
94.	<p><b>Reports from Outside Bodies:</b> Lyppard Hub – no report Worcester City Standards Board – no report Worcs CALC - as circulated by the Clerk</p>	

95.	<p><b>Councillor Reports &amp; Items for Future Agendas:</b> None. The Annual Parish Meeting date of 21<sup>st</sup> May was noted.</p>	
96.	<p><b>Report of the Clerk:</b> Accounts for payment were proposed by Cllr Taylor, seconded by Cllr Harris. All agreed.</p> <p>£406.07 Clerk's salary £200.00 Petty cash imprest (accts transfer) £989.00 Pace Print &amp; Design £192.00 Westcotec VAS batteries (retro) £12.00 S.L.C.C. training webinar £9,000.00 Worcester City Parish Warden £13,440.00 Worcester City SLA</p> <p>Clerk to attend – Spring Parish Conference 6<sup>th</sup> March SWDP Briefing 20<sup>th</sup> March</p> <p>Thanks noted from residents re the petition to the City Council about planning concerns – circulated via email.</p> <p>Next meeting <b>9<sup>th</sup> April</b> due to the Bank Holiday – speaker Sue Horriben, City Council Head of Operations.</p>	
	<p><b>There being no further business the meeting closed at 8.35 pm</b></p>	