

**CASTLEMORTON PARISH COUNCIL**  
**Draft Minutes of Meeting of Castlemorton Parish Council held on**  
**Thursday 8 July 2021 at 7.30 pm under Covid-19 guidelines.**

**Present:** Cllrs: Don Lupton, (Chairman) Barbara Wilkes, Hilary Flanders, Jeremy Hubbard, Jerry Fryman, and David Smallwood.

**In Attendance:** Mrs C Leake (Clerk) DCllr Mick Davies

**Members of the Public:** 1

**Public Comments:** None

**46/21 Apologies:** Cllr Wilkinson and CCllr T Wells

**47/21 Declarations of interests**

1. *Register of Interests.* No updates.
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.* Cllr Smallwood recorded his recent appointment to Castlemorton Common Committee.
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011.* None

**48/21 Minutes of the Previous Meeting**

It was **RESOLVED** that the draft minutes of the meeting of 20 May 2021 were a true record of the meeting and were signed.

**49/21 Parish Council Vacancies**

Further consideration was given as to how the present vacancies could be filled in seeking interest for co-option purposes. Personal approaches and Facebook.

**50/21 County & District Councillor's Report**

**CCllr T Wells** reported on the resumption of face to face public meetings in council chamber.

**DCllr M Davies** reported on the following:

- **Boundary Commission Review** and forthcoming consultation with local stakeholders and possible representations. Potentially Morton ward with 2025 electors.
- **SWDP Review** scheduled for 2023. In addition to housing also includes consideration to Climate Change, Green Space, Retail development, Design and Transportation and multi-use of identified strategic sites. A comprehensive review but with no major impact on Castlemorton.
- **Planning Applications** – Record number of applications are challenging time scales for the officers.
- **Business Support** - The economic recovery package, government led and currently being administered by MHDC, including grants of £3,000 to businesses for employment of a new apprentice.
- **Live with the Leader** event recently and hosted by Cllr. Sarah Rouse.
- **Youth Focus.** The group had allocated £750 to two local projects and a further £500 to the Tenbury High School Time to Talk cabin.
- **Destination Zero** campaign to become 'carbon neutral' by 2030 was continuing by improving energy efficiency in buildings.
- **Return of face to face public meetings.**
- **Notification of WCC financial support** for those in receipt of benefits to assist in the repair of faulty heating equipment reference fuel poverty.

## 51/21. Finance Report

### a) Finance Report to date

	£	£	Description
Balance:		<b>43,904.31</b>	
<b>Add Income</b>	171.65 220.45 16,910.25		WCC Lengthsman WCC Lengthsman Lottery Grant
<b>Total</b>	17,302.35	<b>17,302.35</b>	
<b>Less Expenditure pre meeting</b>			
	793.48 125.00 41,268.00		Insurance BHIB Plaque for new hall extension Cale builder
<b>Total</b>	42,186.48	<b>42,186.48</b>	
<b>Less Expenditure at meeting</b>	557.93 495.00 300.00 72.65 315.00		Clerk 1 <sup>st</sup> Qtr Bat Surveyor Worcestershire Calc (New Chairs) Bike Rack Lengthsman
	1,740.58	<b>1,740.58</b>	
<b>Balance at close of meeting 8 July 2021</b>		<b>17,279.60</b>	

## 52/21 Highway/Footpath Reports

**Highways** – Cllr Smallwood presented a comprehensive report of recent highway activity in conjunction with lengthsman work. Clerk to establish with WCC the opportunity or not to reclaim material expenses in the execution of lengthsman duties otherwise a budget will need to be considered from PC funds.

**Footpaths** – Following sale of land by WCC recent change in fencing on **footpath 569 & 570 off The Tump** has been reinstated with posts, gates and markers. Vegetation on The Tump is more extensive than usual as the area has not been grazed recently.

**Footpath 550** by Old Smithy presently obstructed, reported to WCC and under investigation.

## 53/21 Planning

Report of planning applications **received/decided** since last meeting was noted

Decision

21/00170/FUL	Hollyhead Castlemorton Malvern WR13 6BN		Pending Decision
21/00391/FUL	The Old Dairy Church Road Castlemorton Malvern WR13 6BQ	Conversion and extension of Barn B to a dwelling, demolition of Barn C and part of Barn B, erection of workshop and associated landscaping	Pending PC Support
21/00390/LB	The Old Dairy Church Road Castlemorton Malvern WR13 6BQ	Conversion of Barn A to a holiday let and conversion, partial demolition and extension of Barn B into a dwelling house	Pending Decision PC Support
21/00400/CLE	Workshop At (Os 7845 3772) Castlemorton	Application for a Lawful Development Certificate for the existing use of replacement caravan/office.	Pending Decision PC Comment

21/00287/CU	Workshop At (Os 7845 3772) Castlemorton	Change of use of workshop to holiday accommodation.	Pending Decision PC Oppose
21/00571/HP	Bank Cottage Hollybush Ledbury HR8 1ET	Extension to first floor. Replacement of garage roof with balcony. Replacement tiles to roof.	MHDC Approved
21/00523/LB	Folliott House Church Road Castlemorton Malvern WR13 6BQ	Internal alterations to create Master Suite, rearrangement of bathroom facilities, subdivision of Laundry Room and creation of Studio Workshop.	MHDC Approved
21/00704/HP	Ambleside Castlemorton Malvern WR13 6DA	Single storey rear garden room extension	MHDC Approved
21/00878/FUL	Boulters Farm Castlemorton Common Castlemorton Malvern WR13 6LE	Proposed extension to agricultural building	PC Support. MHDC Approve
21/00887/FUL	Bowling Green House Castlemorton Common Castlemorton Malvern WR13 6LH	Demolition of existing dwelling, annex, outbuildings and poultry sheds. Construction of replacement dwelling, outbuildings, office and greenhouses, with associated landscaping works.	PC Support & Comment. Pending Decision
21/01116/HED	Church Farm Church Road Castlemorton WR13 6BQ	Application to remove 5m of hedgerow to create a field access from the public highway for tractors and machinery	PC Support. Pending Decision
21/01146/CLPU	1 St Gregorys Church Road Castlemorton Malvern WR13 6BE	Application for a Lawful Development Certificate for a proposed single storey side extension	Pending Decision
21/00959/FUL	Micklefield Farm Welland Stone Upton Upon Severn Worcester WR8 0RW	Proposed change of use of agricultural land to equestrian use and erection of manege	PC Support. Pending Decision
21/00697/HP	Woodlands Castlemorton Common Castlemorton Malvern WR13 6LH	Replacement of existing garage with oak framed garage with electric vehicle charge points	PC Support. Pending decision.

**21/00887/FUL** After discussion and deliberation the voting response to the proposal was to support this application 4 votes to 2 with the following comment:

*On balance this is an improvement to the present site but the PC has reservations about the chimney mass and overall height of the proposed new house. The PC's vote to support this application is contingent on a condition that prior to the occupation of the new house the disused poultry sheds be removed.*

**21/00287/CU** MHDC Enforcement has responded and confirmed that a separate application to retain the building 'as built' has been submitted. The reference number is 21/01102/FUL, it has not yet been validated but once it has responses can be returned if so desired. Any enforcement action will be held in abeyance until the application has been determined.

#### **54/21 Parish Hall and Parish Hall Trust**

Project work continues beyond anticipated schedule due to various delays. The builder has been advised that it must be completed to a stage suitable to receive a gathering in acknowledgement for the memorial service of the principal benefactor on 19 July. The official opening is being planned for September.

#### **55/21 Broadband**

The PC is aware that BT have been transferring resident telephone land lines to the Broadband connection so possibly making the landline redundant. It is essential there is some sort of battery back up to ensure the service is still available in the event of a power cut. There are residents with FTTP/FTTC who may not be users of mobile phones or indeed not have adequate mobile phone signal in the event of a communication emergency during a power cut. A reminder to residents with land lines to have access to a traditional corded phone in the event of such a power failure.

**56/21 Correspondence**

Particular mention of:

- Worcestershire CALC updates and now working from home with postal address with Malvern Town Council.
- Police Community Charter particularly reference to community issues. Recent concerns re antisocial behaviour on the common. Police advise immediate contact to them and they will endeavour to attend.
- Ultra Marathon taking place on 10 July across common.
- Small grants available from AONB for fitting projects.
- Malvern Hills Trust recent report
- A resident request to resite the recently fallen goal post on Hollybed Common. Malvern Hills Trust have clarified that permission needs to be sought and present powers may not allow replacement. Agreed that a site meeting be arranged between MHT and PC.
- External auditor advised AGAR logged for examination.

**57/21 New Initiatives**

Still to follow up:

- Flower Meadow planting private and public
- Considering ways to explore the Carbon Calculator Tool seeking opportunities for the parish to be net carbon zero. (Survey, questionnaire, gatherings?)
- Look into a defibrillator on parish hall wall.

**58/21. Next Meetings**

**RESOLVED that the next meeting will be Thursday 2 September 2021**

**Thursday 4 November 2021, Thursday 6 January 2022,  
Thursday 10 March 2022, Thursday 12 May 2022 (Annual Meetings)**

Meeting concluded at 9.40pm

Signed .....

Date.....