

CASTLEMORTON PARISH COUNCIL
Draft Minutes of Annual Meeting of Castlemorton Parish Council held on
Thursday 12 May 2022 at 7.30 pm in the Parish Hall.

Present: Cllrs: Don Lupton, (Chairman) David Smallwood. Nigel Baker, Hilary Flanders, Barbara Wilkes and Dawn Fisher.

In Attendance: Mrs C Leake (Clerk)

Members of the Public: 1

Public Comments: None

29/22 Election of Chairman

It was **RESOLVED** unanimously with one nomination that Cllr. Lupton be elected chairman and declaration of office signed.

30/22 Election of Vice Chairman

It was **RESOLVED** unanimously with one nomination; Cllr. Hubbard be elected vice Chairman.

31/22 Apologies: Accepted from Cllrs: Wilkinson & Hubbard,

32/22 Declarations of interests

1. ***Register of Interests.*** No updates.
2. ***To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.*** Smallwood & Wilkes for any potential matter relating to CCA.
3. ***To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011).***

33/22 Minutes of the Previous Meeting

It was **RESOLVED** that the draft minutes of the meeting of **10 March 2022** were a true record of the meeting and were signed and the following matters noted:

- No response as yet to Twinning initiative and
- CCA holding a Platinum Jubilee event on Saturday 4 June at 3pm on the football pitch.

34/22 Parish Council Vacancy

Acknowledgment with a vote of thanks to Mr Jerry Fryman following his recent notice of resignation after 16 years as a parish councillor. Notice in parish magazine and Facebook seeking to fill vacancy by co-option following period of notification with MHDC. It was noted that Mr Fryman has also resigned from the **AONB Joint Advisory Committee**. This is a Worcestershire CALC appointment. Cllr Mike Wilkinson has expressed interest in being considered for nomination and as such it was agreed his name be put forward to WCALC.

35/22 County & District Councillor's Report

DCllr M Davies provided the following report including

- The new appointments following the recent annual meeting of Malvern Hills District Council with Tom Wells as new leader.
- MHDC Revised Code of Conduct
- Delay to the SWDPR timetable
- Homes for Ukraine scheme in Malvern
- Opening of revamped Priory Park.
- Other work presently ongoing in the area of the theatre.

36/22. Finance Report

Annual Return

a) Approval of the Accounts 2021/22 completing AGAR Part 3

i) **Internal Audit** completed 21 April 2022. Thanks to Mr Selkirk for his support in this matter.

ii) **Section 1 - Annual Governance Statement 2021/22** It was **RESOLVED** that this be confirmed by all and signed by the Chairman.

iii) **Section 2 - Accounting statement.** It was **RESOLVED** that the Accounts certified by the RFO for the Financial year 2021/22 be considered, approved and signed by the chairman and RFO.

b) **Finance Report: updated since last meeting.**

	£	£	
Balance: 10 March 22		7190.95	
Add Income	86.25 30.00 2243.10 105.00 3939.65 849.37 2362.50 232.31		WCC Lengthsman WCC Lengthsman Parish Hall Trust WCC Lengthsman National Lottery HMRC MHDC ½ yr precept WCC Lengthsman
Total	9848.18		
Less Expenditure pre meeting	637.90 191.25 9425.70 100.00		Clerk 4 th Quarter Lengthsman Hall Builder Internal Auditor
	10354.85		
Less Expenditure at meeting	428.79 40.00 1012.93		Worcestershire Calc Sub Information Commissioners Office BHIB Insurance
Total	1481.72		
Balance at close of meeting 12 May 2022		5202.56	

Insurance: Agreed upon completion of parish hall extension the total valuation of the hall be reassessed and increased to £400,000 for insurance purposes. It was agreed to accept the quoted premium for this valuation from BHIB for £1012.93. The advice of a local valuer would also be sought.

37/22 Highway/Footpath Reports

Highways – Cllr Smallwood in addition to annual report

- Provided update on concerns re the **stone deposited at a site along Druggers End.** There had been a conversation with land owner agreeing to move the stone but as yet the task has not been completed. So agreed a suitably worded letter would be left at the property in an effort to seek removal of all the stone and discourage any further deposition and potential fly tipping.
- **‘Triangle’ at New Road.** The saga continues and the matter of coming to a decision on a suitable road surface following the laying, removal of tarmac & reseed (the latter upon instruction from Malvern Hills Trust) by highway services. The suggestion of a site meeting with those parties immediately involved may hold some hope in coming to a decision. However, in the meantime a letter has been sent from the Castlemorton Common

Association to MHT seeking remedial action. So it was agreed to delay any further action from the parish council until a response from this letter had been considered.

- Ongoing discussion between MHDC and WCC Highways re the reinstatement of the verge at the east end of New Road.

Footpaths –

- Confirmed by MHDC that the hedgerow requirement as part of the planning application conditions has now been actioned, ref minute 21/22

38/22 Planning

Report of planning applications **received/decided** since last meeting was noted

21/01769/CU	Workshop At (Os 7845 3772) Castlemorton	MHDC Refuse
21/01793/FUL	Workshop At (Os 7845 3772) Castlemorton	MHDC Refuse
21/01804/FUL	Strawbyn Hancocks Lane Welland WR13 6LG	Pending Decision
21/02208/HP	Old Post Office Church Road Castlemorton Malvern WR13 6BE	MHDC Approve
M/22/00073/FUL	Church Farm Church Road Castlemorton Malvern WR13 6BQ	Pending Decision
M/22/00544/LB	Church Farm Church Road Castlemorton Malvern WR13 6BQ	Pending Decision
21/02315/FUL	New House Farm Castlemorton Malvern WR13 6BJ	Pending Decision
M/22/00133/CLPU	Kingswear Castlemorton Common Castlemorton Malvern WR13 6LH	Pending Decision
M/22/00065/FUL	Hailes Pitt Farm Druggers End Castlemorton Malvern WR13 6JD	MHDC Approved

- Enforcement: Clerk was asked to seek update from MHDC about enforcements presently in process in the village and enquire of a published list of enforcements on the MHDC website.
- Question to be asked of MHDC planning by a councillor about the reopening of a consultation period for a planning application. This is with a particular reference to [21/01869/FUL](#)

39/22 Parish Hall and Parish Hall Trust

At the recent PHT meeting there were 2 resignations. A parish council representative and a co-opted member so 2 vacancies. An interested candidate has been sought for co-option and Cllr Baker kindly agreed to be the new representative for the Parish Council. Further interested parties can be co-opted but without voting rights.

40/22 Castlemorton Environmental Action Group

- Committee Terms of Reference agreed
- Seeking support for planned wildlife walk and date for solar power talk.

41/22 Correspondence

Particular mention of:

- CALC/NALC Updates Log in details. New website.
- SNT – Upton updates, New Neighbourhood alert scheme.
- Heartstart Malvern training sessions Suggest June or July. Discussion re suitable date and an evening time best.
- MHDC Forum 17 May 6-8pm. To date a councillor & Clerk attending.
- Request from parishioner about a woodland scheme. Councillors support the proposals.
- Road Closure down past school, anytime within a 22 day period from 16 May.
- Press release re delay in SWDPR
- Eldorado Concert at Eastnor. Reduced priced tickets for locals.
- Minutes up to 2012 have been deposited at Worcestershire Archives.

42/22. Next Meetings

RESOLVED that the next meeting will be Thursday 7 July 2022

Thursdays: 8 September 2022, 3 November 2022, 5 January 2023, 9 March 2023
11 May 2023 (Annuals & Election Year)

Meeting concluded at 9.15pm

Signed Date.....