

**CASTLEMORTON PARISH COUNCIL**  
**Draft Minutes of Meeting of Castlemorton Parish Council held on**  
**Thursday 2 November 2023 at 7.00 pm in Castlemorton Parish Hall**

**Present:** Cllrs: Mike Wilkinson (Chairman), David Smallwood, Dawn Fisher, Hilary Flanders, Jeremy Hubbard, Rosemary Powell, Rebecca Rollinson

**In Attendance:** Mrs C Leake (Clerk) DCllr Christine Wild

**Members of the Public:** 1 reference opening item only.

**Public Comments:** .An acknowledgment of thanks from the parishioner re the work that was presently underway by WCC Highways for repairs which he had originally requested, down beyond school.

**76/23 Apologies:** Cllrs N Baker and D Bowker

**77/23 Declarations of interests**

1. *Register of Interests.* Cllr Rollinson updated.
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.* None
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011).* None

**78/23 Minutes of the Previous Meeting**

It was **RESOLVED** that the draft minutes of the meeting of **14 September 2023** were a true record of the meeting and were signed.

**79/23 Reports from County & District Councillors**

DCllr Christine Wild. Her report included:

- MHDC Environmental Group looking at a Food Waste Strategy ahead of the Government directive re improved recycling & waste procedures.
- Roadside & Wildflower verge campaign hopefully to commence in new year. Looking for other local authority involvement.
- 25 November a planned community joint venture event in Welland sharing with Age UK, Fire Service, Digital Skills and others.
- New A& E at Worcester hospital. What are the initial comments on this new facility?

**80/23. Finance Report**

	£	£	
Balance: 14 Sept		<b>5622.98</b>	
<b>Add Income</b>	37.05 2480.50 236.50		Morton Majestic ½ Yr MHDC Precept WCC Lengthsman
<b>Total</b>		<b>2754.05</b>	
<b>Less Expenditure pre meeting</b>			
		<b>0.00</b>	
<b>Less Expenditure at meeting</b>	722.00		Clerk 2 <sup>nd</sup> QTR
		<b>722.00</b>	

<b>Balance at close of meeting November 2023</b>	<b>2</b>	<b>7655.03</b>	
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- i) **Government Act 1972 Section 137 sub section (1) Application.** Upon receipt of completed application, it was RESOLVED after discussion and consideration of the condition previously advised re biodiversity, to award a grant of £600 to Castlemorton Church towards churchyard for the year ended December 2023. The church application noted the recent encouraging support for a biodiverse plan and action in future churchyard maintenance and financial support.
- ii) **Restricted funding for CIL .** Chairman reminded Cllrs to consider possible expenditure ideas for this money £166 for parish infrastructure. Maybe footpath work or the Environmental Group projects. Defer decision to next meeting.

### 81/23 Highways

In his written report Cllr Smallwood particularly noted the following & some further additions:

- **Minute 39/23** Cherry Orchard to be monitored especially following recent rain.
- **Minute 67/23**
  - Severn Trent confirm mains replacement project for New Road not in place until at least 2024/25
  - WCC Highways response to a footpath creation adjacent to B4208 from New Road to Parish Hall. as .... *to install any type of footway under the current regulations would require the purchasing of land to facilitate this. Unfortunately, there currently isn't the budget for a project like this to be undertaken and we wouldn't recommend stone chippings along here as this could end up in the carriageway and then cause further issues for walkers and drivers. We allow for 2 cuts per year (possibly 3 where we can) of the verges. If the Parish wish to arrange their own additional cut by tractor and flail then we would not object to this.....* **Agreed** that Cllr Rollinson would have a look at the width of the verge and report back to the next meeting? The PC needs to establish whether extra verge cutting would actually improve the situation for local walkers. The Parish Council could also pursue improvement to present footpath 532 (C) stiles and seek the installation of gates.
- **Road Closure** 13 Nov - 12 days. Church Road Work on pond opposite Ruells Farm

### 82/23 Footpaths

- Bannut Tree Track PRoW project. Signs Up.(Need updating as illegible) Documentation all acknowledged by WCC Countryside as a 'duly' made application and is 26<sup>th</sup> in the processing list. Further supporting evidence can still be submitted.
- The initial project within the WCC lengthsman scheme to permit lengthsman to work on footpaths will continue. Prior agreement to be established with WCC Countryside and WCC highways..

### 83/23 Planning

Report of planning applications **received/decided** since last meeting was noted

M/23/00437/FUL	Land At (Os 7865 3821) Castlemorton		Refused
<u>M/23/00887/NMA</u>	Rickyard Cottage Eight Oaks Castlemorton Malvern WR13 6BU		Pending
M/23/00571/HP	May Cottage Eight Oaks Castlemorton Malvern WR13 6BU	Extensions to side and rear.	Approved
M/23/00957/FUL	Land at (OS 7853 3776) Castlemorton	Proposed holiday cabin and orchard tree planting.	Pending

M/23/01210/FUL	Willow Farm Druggers End Castlemorton Malvern WR13 6JD	Erection of stables	Approved
M/23/01333/GPDQ	The Turbles Druggers End Castlemorton Malvern WR13 6JD	Notification for Prior Approval for the proposed change of use of an Agricultural Building to one dwellinghouse (Class C3), and for building operations reasonably necessary for conversion.	Pending
M/23/01393/GPDQ	Building At (Os 7948 3915) Castlemorton	Proposed change of use of agricultural building to single dwelling house - (Variation of Condition 1 Ref: 21/02070/GPDQ, Appeal Ref: APP/J1860/W/22/3302433)	Pending
M/23/00940/FUL	Stoneleigh Castlemorton Common Castlemorton Malvern WR13 6LH	Change of use from agricultural land to form part of the domestic garden of the dwelling, and its enclosure with fencing to the north and east boundaries. Stationing of a caravan on that land to provide ancillary accommodation to the principal dwelling and dog kennel. (retrospective)	PC Comment
M/22/00797/LB	Cider Mill Barn Hollybush Ledbury HR8 1ET	Erection of single storey extension and alterations	
M/22/00798/HP	Cider Mill Barn Hollybush Ledbury HR8 1ET	Erection of single storey extension and alterations.	

- **M/23/00940/FUL** No objection to change of use but concern on potential visual aspect of caravan in AONB and lack of services information in the application. A response to be prepared for Cllrs. deliberation.
- **M/22/00798/HP & 00797/LB** No objection but clarity sought on detail in the application. Mention of Conservation area in application statement which is incorrect, the area is in the AONB. A response to be prepared for Cllrs deliberation.
- Acknowledgment to Walnut Tree Appeal summary of conditions imposed by planning inspector July 2023.

### **84/23 Malvern Hills Trustee**

Vice Chair, Jeremy Hubbard, took over proceedings for this item on the agenda.

One expression of interest received from **Mike Wilkinson seeking the PC nomination to serve on Malvern Hills Trust from 1 November 2023 to 31 October 2027**. Present nominee decided not to be considered for a further term. WCC and MHT to be notified of this new nomination.

Cllrs advised for information purposes of the forthcoming resignation/retirement of the CEO and Secretary for MHT.

### **85/23 Environmental Group**

As reported by Cllr Fisher:

- **Ref. Minutes 71/23 & 77/22 b)** Churchyard Public Meeting and subsequent meeting with volunteers is progressing the project well. First activity planned for 24 November with the school children planting bulbs in the lower south area. With monies available in restricted funds for the group, £200 would be used to support this initial work of the bulb planting.
- Enjoyable and informative Trip to EnviRecover Waste
- Update Castlemorton Environmental Group Website. Request for photos.

### **86/23 Parish Hall Trust**

- New Hall Manager appointed and hand over to be arranged.
- No replacement for monthly afternoon tea provider.
- Parish Council Nomination for 3 committee members of Parish Hall Trust – Cllr Nigel Baker, Don Lupton and Anne Cotterell. Seek 2 further members for co-option. Publicise using the next *What's On*

### **87/23 Correspondence**

Particular mention of:

- CALC/NALC Updates including courses & training for councillors.
- Police Safer Neighbourhood Teams – Neighbourhood Matters Notifications
- SWDP Review submitted for independent examination
- Road Closure - Castlemorton – Ruells Farm 13 November for up to 12 days
- Report to WCALC from Malvern Hills AONB Rep will be copied to PCllrs for interest purposes.
- Waste and Recycling Collections Christmas 2023. (Tues to Wednesday, Fri to Saturday).
- Invitation to a Malvern Hills AONB webinar - 28/11/23 at 7pm. 3 PCllrs requesting to join
- Councillor Hubbard introduced a conversation about some walkers feeling anxious about the presence of cattle on parts of the common and a potential risk to walkers, particularly around narrow lanes and paths through scrub. It was suggested that this matter be referred to the 4Cs next meeting agenda.

### **88/23 Meetings**

- MH CALC AGM Parish Council sent apologies. MH Area Committee seek support in meeting attendance.
- 4Cs 29 November 8pm Hall. **Parish Council Representation of the 4C's are Keith Stevens and Rosemary Powell**
- Clerk monthly meeting: CALC has advised that the WCC managed 'My Parish' website likely to cease end of 2024. CALC will seek alternative website providers and potential cost.

### **89/23 Next Parish Council Meetings**

**RESOLVED that the next meeting will be Thursday 11 January 2024**

**Subsequent Meetings:**

**Thursdays: 7 March, 23 May (Annuals)**

Meeting concluded at 9.10pm

Signed .....

Date.....