

**CASTLEMORTON PARISH COUNCIL**  
**Draft Minutes of Meeting of Castlemorton Parish Council held on**  
**Thursday 7 September 2017 at the Parish Hall at 7.30 pm**

**Present:** Cllrs: Don Lupton (Chair), Barbara Wilkes, David Smallwood, Hilary Flanders, Jeremy Hubbard, Jerry Fryman and Anne Cotterell .

**In Attendance:** Mrs C Leake (Clerk)

**Members of the Public:** \*1

**51/17. Apologies:** Cllrs's Watts.

**52/17. Declarations of interests**

1. ***Register of Interests.*** No updates.
2. ***To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.*** None
3. ***To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011).*** None

**53/17. Minutes of the Previous Meeting**

It was **RESOLVED** that the draft minutes of the meeting of 6 July 2017 were a true record of the meeting and signed.

**54/17 District Councillor's Report**

District Cllr. Mick Davies reported on:

- MHDC's five-year plan presently under annual review.
- Litter squad would be out again tackling identified problem areas.
- MHDC now had a six-year land supply with more houses being built now than in the last decade
- Planning Services had eliminated delays in validating applications and were improving period of time in determinations
- Parish Council forum was to take place on Monday 23rd October

**55/17 Matters Arising**

**Broadband and "insufficient capacity"**, a situation for a number of parishioners. Email communication with Worcestershire Superfast highlighted the original contract with Openreach was for FTTP to 20% of the village properties. Then the subsequent requests for the service would be completed by Openreach themselves with the infrastructure presently in place. This process was becoming particularly frustrating for the residents with persistent delays in completing these connections.

**Newsletter** – Thanks to those who had completed deliveries and further residents now added to email list for future communications.

**Ref: 47/17 – Future of Pay Phone kiosk.** With a satisfactory response to the questions asked of West Mercia the Parish Council **agreed** to support the initiative on the basis of no financial contribution but would support seeking practical support to check and tidy the kiosks.

**56/17. Finance Report**

**Income and Payments**

It was **RESOLVED** that the following income be noted & payments agreed:

	£	£	Description
Opening Balance		<b>11,592.67</b>	
<b>Add Income</b>			
<b>Morton Majestic</b>		31.55	Insurance contribution
<b>WCC</b>		385.67	Lengthsman
<b>HMRC Vat Refund</b>		188.74	
<b>Total</b>		<b>605.96</b>	
<b>Less Expenditure pre-meeting</b>			
<b>Total</b>		<b>0</b>	
<b>Balance at meeting</b>		<b>12,198.63</b>	
<b>Less Expenditure at meeting</b>			
<b>Total</b>		<b>0</b>	
<b>Closing Balance</b>		<b>12,198.63</b>	

**External Audit Report** highlighted the necessity to restate figures relating to Council Tax Support Grant which was £117 not £148.

#### **57/17 Highway/Lengthsman Reports**

**Highways** – as per report with particular mention of:

- Ditch clearance opposite The Chase.
- Lengthsman tasks.
- Water Leak to be reported at Hollybush to Severn Trent.
- Availability of wood and chippings from trees cleared by Western Power Contractors. Information to be provided in parish magazine.  
\*Member of public arrived.
- Speed Enforcement of new limit along B4208. Agreed to contact safer roads partnership for support in enforcement with potential site identified for van.
- Further leaflets with MHDC information to be available for distribution.

#### **58/17Footpaths**

Update provided from Cllr Flanders.

- Encouraging support for clearance morning along Green Lane. Thanks for generous hospitality and use of field for parking.
- Replacement bridge to be installed on CM531 between New Road and Hunters Hall.
- Bypass gate to be installed between Boulters Farm and Yew Tree Cottage. CM515/514.
- Clearance completed on Heron Lane

#### **59/17 Planning**

Report of planning applications **received/decided** since last meeting was noted

16/01312/PDU	Prior Approval for a Proposed Change of Use of Agricultural Building to a Dwellinghouse (Class C3) and for Associated Operational Development	Barn at The Farthings, Castlemorton, Worcestershire, WR13 6JB	Refusal of agricultural prior approval. Nov 16 APPEAL 28.12.16 APP/J1860/X/16/3158682 Date of Inquiry 18 July 17 Appeal withdrawn
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17/00640/HP	First Floor Extension	Homestead New Road Castlemorton WR13 6BT	Withdrawn
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17/00772/FUL	Pewtrice Farm Castlemorton Malvern WR13 6LT	Conversion of agricultural barns to form a single dwellinghouse.	Recommend Approval. MHDC Refuse
17/00767/HP	Millpond Cottage, Golden Valley, Castlemorton, Malvern, WR13 6AA	Replacement of existing garage with garage and workshop	Recommend Approval
17/01164/CLE	Roseville Farm Golden Valley Castlemorton Malvern WR13 6AA	Certificate of Lawfulness for an Existing use - Erection of an independent dwellinghouse.	No comment on lawfulness.
17/01187/HP	Hillside House Hollybed Street Castlemorton Malvern WR13 6DB	Alterations and extensions to residential dwelling to form new bedrooms, kitchen and living room	Recommend Approve
<a href="#">17/00820/HP</a>	Mulberry House Castlemorton Malvern WR13 6BL	Replacement of existing orangery extension and new single storey extension to the southwest side of the building.	Recommend Approve
<a href="#">17/01250/GPDE</a> <a href="#">General permitted development (England)</a>	Thoulds Church Road Castlemorton, Malvern WR13 6BH	Proposed porch	Not Associated consultee Withdrawn.
<a href="#">17/01172/HP</a>	Barbary Cottage Castlemorton Common Castlemorton, Malvern WR13 6LE	Replacement single storey side extension (currently a garage), replacement of single storey front extension (currently a conservatory), renovation of side two storey and single storey timber clad extensions to include replacement of timber clad framework with brick, removal of two chimneys and relocation of third chimney, and demolition of existing detached garage and replacement with two storey garage/domestic workshop	Recommend Approve

It was noted a letter had been received from the residents of Homestead. The application did not receive the support of the Parish Council and was also subsequently withdrawn.

Ensuing discussion considered the requirement of the Parish Council in planning application deliberations and a basis for decisions. The Parish Council aims to be impartial and consistent on applications providing the clerk when out of meeting with a consensus, within the regulatory guidelines provided, on which to base the delegated responsibility for the decision.

### **60/17 Parish Hall Trust**

Grant application being pursued to install broadband at the Parish Hall and the opportunity for residents to further their computer skills within arranged training sessions.

Progress with plans to expand and improve the parish hall. Bat Survey completed, architect chosen from a selection process and plans to be drawn for planning application.

The Parish Council as sole trustee of the Parish Hall Trust **approve** the proposal by Parish Hall committee to seek planning permission to extend Parish Hall and make fit for purpose with improvements to its facilities.

**61/17 Correspondence**

**Particular mention of:**

- Updated Good Councillors Guide
- South Worcestershire Design Guide
- St Richards Hospice looking to attend a parish council meeting
- Malvern Hills Trust braken cutting and harvesting.

**62/17 New Initiatives**

Clerk reported that a resident had expressed a wish to promote ideas for retaining the phone kiosk in Church Road and would hopefully address the Parish Council at the next meeting on this matter.

**63/17 Meeting Reports**

Future meeting MHDC Forum 23 October 6pm – 8.30pm. Chairman hoping to attend.

**64/17 Next Meetings**

**RESOLVED that the next meeting will be Thursday 2 November 2017**

**Further provisional dates:**

**11 January 2018, 8 March 2018 and 10 May 2018 (Annual Meetings)**

There being no other business, the meeting closed at 9.40pm

Signed .....

Date.....