

CASTLEMORTON PARISH COUNCIL
Draft Minutes of Meeting of Castlemorton Parish Council held on
Thursday 8 March 2018 at the Parish Hall at 7.30 pm

Present: Cllrs: Don Lupton (Chair), Barbara Wilkes, Jerry Fryman, Simon & Mariana Watts and Anne Cotterell.

In Attendance: Mrs C Leake (Clerk) Birtsmorton Parish Councillor D Williams and Alice Spearing from St Richards Hospice.

Members of the Public: 1

Before the meeting **Alice Spearing, Engagement Officer at St Richards Hospice addressed both Birtsmorton and Castlemorton Parish Councils** to explain and raise awareness of key hospice messages in the community. Alice provided a comprehensive and informative explanation of the work & facilities of the hospice, the extensive team including volunteers, funding and future projects. The Q & A session following highlighted areas where the parish council could assist the hospice team in raising its awareness including website, talks to groups, parish magazine and leaflets. Alice was thanked for enlightening the Parish Council on the work of such a valuable county asset. Alice and Birtsmorton Parish Council representative then both left the meeting.

(8pm)

16/18. Apologies: PCllrs. Hilary Flanders and Jeremy Hubbard. DCllr. Mick Davies.

17/18. Declarations of interests

1. *Register of Interests.* No updates.
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.* None
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011).* None

18/18. Minutes of the Previous Meeting

It was **RESOLVED** that the draft minutes of the meeting of 11 January 2018 were a true record of the meeting and signed.

19/18 Matters Arising from the Minutes

14/18 - Chairman reported that Mr K Stevens had indicated interest in the 4C's and his appointment as a parish council representative, in addition to the PC chairman Mr D Lupton, was confirmed.

10/18 – Letter sent to Malvern Hills Trust re action in the event of an emergency, awaiting a response.

12/18 – Permanent appointment of new policeman in Upton Team, PC Kevin Johns.

20/18 Parish Council Vacancy

A letter of resignation had been received from David Smallwood. A vote of thanks was proposed to David for his contribution to the Parish Council over a number of areas and in particular his extensive work with highways and the lengthsman. This would be acknowledged in a letter to David.

The Clerk reported that the notice of vacancy had been displayed in the village and MHDC confirm that no request has been received for an election to be held and therefore the vacancy can now be filled by co-option. Recently a parishioner has declared interest in becoming a parish councillor and a letter would be sent advising of the present vacancy.

21/18 District Councillor's Report

District Cllr. Mick Davies reported on:

- **Waste Collection** – Delivery of wheeled bins under way, new collection service will start week commence 2 April 2018.
- **Budget 18/19** - District Council tax increased by max of £5 or 3.38% for a band D property.
- **SWDP** – Review process underway and meetings to take place with Parish/Town councils.
- **Council Buildings** – Designs being considered for annexe to The Council House for reception and meeting rooms.
- **5-year Business Plan** - update on latest revision.
- **Customer Services** – Use of ‘Hub’ by residents reduced. Direct dial contact or online facility preferred. Consideration to return to in house communication therefore linking with proposed reception area at Council House.

22/18. Finance Report

Income and Payments

It was **RESOLVED** that the following income be noted & payments agreed:

	£	£	Description
Opening Balance		13,367.54	
Add Income WCC Lengthsman		589.76	
Total		13,957.30	
Less Expenditure pre-meeting		648.75 10.00	Lengthsman Jan/Feb W CALC (course)
Total		658.75	
Balance at meeting		13,298.55	
Less Expenditure at meeting			
Lengthsman		75.00	Feb
Total		75.00	
Closing Balance		13,223.55	

Supporting financial report to the above;

a) **Section 137 (c) Application from MH AONB (Ref: 6/18 & 70/17)**

- In the course of discussion concern expressed that within this application there is no identified project/purpose in the parish to justify a financial contribution to a group presently supported with government funds.
- However the work and expertise support of the AONB in general matters and grants across the parish was acknowledged and the government funding is reducing.
- An identified project would be more favourable for financial support.

A proposal to grant a sum of money to AONB was acknowledged with an equal vote of support/not support. The chairman expressed a further proposal which was **AGREED** that this grant request justified being postponed to next meeting and so include more members' considerations.

23/18 Highway/Lengthsman

- Lengthsman – Budget used for this financial year. It was agreed if necessary the lengthsman would be engaged in the event of an emergency. Planned tasks to recommence in new financial year.
- Discussion on speed enforcement of new limit along B4208. Safer Roads Partnership acknowledge the statistical information provided and it does not justify the use of the monitoring speed van. The police have also conducted a speed survey during the middle of a day and again, insufficient speeding vehicles to warrant further enforcement action.

However it was reported that 2 sheep were killed recently, in the morning, one outright. Police were advised of the incident. Consideration to any further signage which could be used to alert drivers to raise awareness that sheep can and will just cross the road.

24/18 Footpaths

Cllr Flanders in email advised of update (post magazine item) with action on one footpath in Church Road and 2 signs requiring attention.

25/18 Planning

Report of planning applications **received/decided** since last meeting was noted

17/01519/OUT	Land At (Os 7624 3694) Hollybush,	Outline application with all matters reserved for erection of 3-bedroom two storey dwelling with garage and driveway	MHDC Refuse
17/01956/GPDQ	Little Welland Farm Castlemorton, Malvern WR13 6BN	Notification for Prior Approval for a proposed change of use of Agricultural Building to a dwellinghouse	MHDC Approved
17/00772/FUL	Pewtrice Farm Castlemorton Malvern WR13 6LT	Conversion of agricultural barns to form a single dwellinghouse.	Appeal Allowed
18/00023/HP	Cobwebs Morton Green Welland, Malvern WR13 6LR	Proposed garden room extension to rear.	Recommend Approve
18/00283/FUL	Castlemorton Village Hall Church Road Castlemorton	Single storey extension to provide a small meeting room and toilets. Alterations to the entrance and provision of disabled access.	

- Notification of Tree Preservation Order (TPO) at Hollybush
- Follow up to MHDC enquiries reference development in the vicinity of Walnut Tree Cottage. Site visited by MHDC and recommendation advises for an appropriate submission of a retrospective application.

26/18 Parish Hall Trust

- In contract now with Openreach to supply Superfast Broadband. To be actioned 15.3.18.
- Planning Application submitted with the proposals to improve facilities at the Hall.
- Pending retirement of Parish Hall manager after 19 years. Advertise vacancy.

27/18 Correspondence

Particular mention of:

- Business & Rural Crime News with ways to protect equipment from Upton police team.
- Malvern Hills Trust looking to update Parish Council at next meeting on its new governance proposals. Hopefully a joint venture with Birtsmorton Parish Council.
- MHDC seeking Hidden Gems – potential tourism project. Include Church and Tump.
- Parishioner's concerns re continuing speeding along B4208.
- Tree Preservation Order at Hollybush
- Hanley Castle Neighbourhood Plan – Regulation 16 Consultation.
- Appointment of MHDC Land Drainage Officer
- South Worcestershire Development Plan Review – Briefing for Parish and Town Councils – Tues 20 March. *PC Representative hoping to attend.*
- Parish and Town Council Forum, **Monday 9 April, 5.30 - 8pm.** *PC Rep attending.*
- SWDP Statement of Community Involvement – Adoption
- SWDP Consultation on Traveller and Travelling Showpeople Sites
- CB1 and CB2 Community Bus services
- CB3 Community Bus route
- Pollinator conference 27th March 2018 at Worcestershire Wildlife Trust HQ. *PC Rep to attend.*

- AONB. Reminder about verge project and with further funding available looking to improve the wide grass verge opposite Druggers End.
- Letter from parishioner which included a planning issue. *Discussion ensued and it was agreed that a letter would be sent to the owners of 5 The Reddings to enquire as to when the link was to be completed between the 2 buildings in response to their previous reply.*
- Welland PC have arranged local training morning on Saturday 24 March for Councillors. 2/3 Reps hoping to attend. Cost c£20 per person.

28/18 New Initiatives

- Ref 13/18 & 48/17 Reported that the first introductory meeting had taken place of the small business club with expectations discussed. Share expertise, advertise, support one another, arrange further meetings and encourage others to join in. Cllr Watts acknowledged with her enthusiasm in this venture.

29/18 Meeting Reports

- WCC Spring Parish Conference 6th March - County Hall. (Chairman Attended)
Topics:
 1. County Council Budget included investing an extra £10.5 million in 2018/19 to improve outcomes for our children and young people.
 2. Alternative Delivery Model (ADM) Children’s Social Care
 3. EU General Data Protection Regulation (GDPR) overview.
 4. Highways.

30/18 Next Meetings

**RESOLVED that the next meetings will be Thursday 10 May 2018 (Annual Meetings)
Time 7pm TBC.**

There being no other business, the meeting closed at 9.45pm

Signed

Date.....