

CASTLEMORTON PARISH COUNCIL
Draft Minutes of Meeting of Castlemorton Parish Council held on
Thursday 12 July 2018 at the Parish Hall at 8.15pm

Present: Cllrs: Don Lupton (Chair), Jeremy Fryman, Barbara Wilkes, Hilary Flanders, Anne Cotterell, Simon Watts and Mariana Watts.

In Attendance: Mrs C Leake (Clerk)

Members of the Public: 2

Public Comments: None

The Parish Council now has access to superfast broadband in the Parish Hall to support meeting matters.

44/18. Apologies: Cllr J Hubbard, D. Cllr Mike Davies and C.Cllr. Tom Wells

45/18. Declarations of interests

1. ***Register of Interests.*** No updates.
2. ***To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.*** None
3. ***To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011)*** None

46/18. Minutes of the Previous Meeting

It was **RESOLVED** that the draft minutes of the meeting of 10 May 2018 were a true record of the meeting and signed.

47/18 Co Option of Council Member

Minute 36/18 Ref Councillor vacancy - With one interested candidate, Mrs Rachel Sargeant Councillors **RESOLVED** to complete the co-option process and **welcomed Mrs Sargeant to the Parish Council**. Upon completion of declaration of office she was invited to join councillors for the remainder of the meeting.

Cllr Sargeant subsequently declared an interest in agenda item 11- Planning.

48/18 Matters Arising

From Public Comments - The clerk confirmed that the response from Malvern Hills Trust indicated that the notes taken were for personal use only and not available for 3rd parties. Cllrs. disappointed to learn this and hoped that the assurances made at the meeting would be confirmed in forthcoming documentation particularly concerning commoners' rights and protection of landscape and character.

It was noted that further meetings have been arranged with graziers and Castlemorton Common Association (Members encouraged to attend) instigated by Malvern Hills Trust

49/18 District Councillor Report

The following was reported:

- The Council with Wychavon, is seeking a **joint Head of Housing and Communities**.
- This new role will involve working with housing associations and exploring potential changes to the private rented market through the development of new housing companies.

- The **alternative weekly waste collection service** running well after nearly three months. Noticeable increase in recycling.
- £250,000 to be spent on the listed **Council Chamber** on restoration and underpinning.
- **Governance arrangements** set to be reviewed. That is, how the elected Council works and how effective is the present structure. Questions like; does the committee system work properly? Should we have more elected councillors or fewer? What value do the leadership and portfolio holders add to the process? Is the decision-making process modern and effective? Any comments please address them to DCllr. Mick Davies.
- **Hefty fine for ignoring fly-tipping investigation** Fly-tipping is a criminal offence and it is illegal to obstruct authorised officials in the investigation of an environmental crime as highlighted in recent case.

50/18 General Data Protection Regulations

With the advice and support from NALC and Worcestershire CALC a general data privacy statement and general data policy were available for members perusal. Although both are very comprehensive documents it was **agreed** to adopt them as at present and they would be published on the website. Further documentation to be completed in due course.

51/18 Finance Report

It was **RESOLVED** that the following income be noted & payments agreed:

	£	£	Description
Balance: 10 May 2018		15,254.04	
Add Income			
Total			
Less Expenditure pre-meeting			
	950.73		Insurance
Total		950.73	
Balance at meeting		14,303.31	
Less Expenditure at meeting			
CALC		10.00	Meeting
Clerk		384.47	1 st Qtr (SCP 19)
Parish Hall Trust		475.00	Transparency Code funding
Total			
Balance at close of meeting 12 July		13433.84	

52/18 Highway

Noted that many hedges are growing vigorously and those on roadsides/junctions may become a visibility hazard. If this is the case owners will be notified seeking their support in cutting them back.

The recent good quality of highway repairs was noted in the area of Chandlers Cross, Druggers End and Cutlers Lane. Also reported that the small triangle of land at the junction of Chandlers Cross and New Road had also been tarmac'd and such action not considered unreasonable by local residents. WCC highways was subsequently asked to reinstate the triangle of grass land by Malvern Hills Trust.

53/18 Footaths

Broken stiles and missing fingerposts have been reported. A fallen tree from Newlands Grange presently blocking adjacent footpath. In absence of house owner to contact at moment Parish Council will investigate clearing tree.

54/18 Planning

Report of planning applications **received/decided** since last meeting was noted

18/00319/OUT	Land At (Os 8023 3785) Druggers End Castlemorton,	Outline Planning Permission for the Erection of 2 Dwellings with all matters reserved except access.	MHDC Refused
18/00534/FUL	Meadow Barn Castlemorton Malvern WR13 6LT	Erection of 4 Stables, Haystore, wash box, Tack and feed room. Change of use from Agricultural to Equestrian. Additional information re footpath	Recommend Approval Amendment opposed.
18/00659/HP	Little Welland Farm Castlemorton Malvern WR13 6BN	Use of existing flat roof as a balcony with wrought iron railings. Additional Information. Single storey extension with use of the flat roof as a balcony, wrought iron balcony railings and creation of new doorway at first floor	Recommend Approval
18/00532/AGR	Roseville Farm Golden Valley Castlemorton Malvern WR13 6AA	Steel framed hay, straw and machinery store	Not consultee
18/00644/NMA	Clarks Farm Druggers End Castlemorton Malvern WR13 6JD	Non-material amendment following a grant of planning permission 17/00030/FUL to amend tent design	N/A
18/00788/CLPU	Annexe At Roseville Farm Golden Valley Castlemorton	Certificate of lawfulness (proposed) for single storey rear extension	Not Consultee
18/00819/HP	Gate Cottage Hancocks Lane Welland Malvern WR13 6LG	Demolition of existing stables and garaging and erection of replacement detached three bay garage, single storey extension front and side extension and conversion of outbuilding to provide ancillary living accommodation.	No objection
18/00818/FUL	Gate Cottage Hancocks Lane Welland Malvern WR13 6LG	Proposed new stables and manege (private use only)	No objection

18/534/FUL Further information provided by applicant regarding location of footpath incorrectly identified on original application reference definitive footpath map. The footpath which has been used for many years is identified with stile and finger post and passes the right hand side of hedge

boundary. The definitive map records the path on the left hand side following a route directly across the front of the newly converted barn and presently accessible through a private gate with dogs running loose within the curtilage of the property. After discussion it was **agreed** this was an opportunity to recommend seeking a legal adoption of what was already a widely used alternative path and so not inconvenience the occupiers of the newly converted barn for the future. It was also noted that warning signs as regards the presence of dogs had been erected either end of the presently used footpath which crosses privately owned land. It was agreed that the footpath officer would discuss these signs with the owners of the property.

(Cllr Sargeant withdrew from meeting as regards applications 18/818/FUL & 18/819/HP)

55/18 Parish Hall Trust

Chairman reported on:

- Installation of 2 key safes. (1 for entry and 1 for car park)
- New System for controlling central heating using media technology ‘NEST’ for hall manager’s use.
- Internet access with password.

56/18 Correspondence

Particular mention of

- Police monthly newsletters.
- Malvern Hills AONB Annual review 2017/18.
- Confirmation of tree preservation order 609 (2018) Hollybush.
- Elgar Archives Petition
- Concerns re rubble pile and notice sited on Common near Hawkes Hill. Within the discussion which ensued it was agreed that the correspondent be advised to bring the matter to the attention of Malvern Hills Trust directly.

57/18 Meeting Reports

- Acknowledgment to those able to support ‘Meet The Council Day’ when MHDC Heritage Manager enjoyed a trip around the Morton Ward.
- Chairman attended recent GDPR briefing hosted by WCALC

58/18 New Initiative

- Digital Inclusion – With fibre connection broadband in the hall 2 gatherings taken place with further planned for those seeking support in the use and benefits from computer/internet use. Encouraging comments from those who have attended. To be further advertised in the magazine.
- Defibrillator now sited at Hollybush near Mission Rooms

59/18. Next Meetings

Clerk to follow up request to MHT about emergency contact for commons properties

RESOLVED that the next meeting will be Thursday 6 September 2018

Further provisional dates:

8 November 2018, 10 January 2019, 7 March 2019 and 16 May 2019 (Annual Meetings - Election Year)

Signed Date.....