

CASTLEMORTON PARISH COUNCIL
Draft Minutes of Meeting of Castlemorton Parish Council held on
Thursday 8 November 2018 at the Parish Hall at 7.30pm

Present: Cllrs: Barbara Wilkes, Hilary Flanders, Anne Cotterell,
Don Lupton (Chair), Rachel Sargeant, Simon & Mariana
Watts and

In Attendance: Mrs C Leake (Clerk)

Members of the Public: 1

Public Comments: None

75/18. Apologies: Cllrs. J Hubbard, J Fryman, D Cllr Mick Davies and C.Cllr. Tom Wells

76/18. Declarations of interests

1. ***Register of Interests.*** No updates.
2. ***To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.*** None
3. ***To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011)*** None

77/18. Minutes of the Previous Meeting

It was **RESOLVED** that the draft minutes of the meeting of 6 September 2018 were a true record of the meeting and signed

with the exception of one-minute reference the Parish Hall Trust. **69/18** Structural Engineer engaged for establishing structural calculations for proposed hall modifications.

78/18 Matters Arising

Outstanding item reference clerk following up MHT re emergency contacts. Trust have responded that there has been no consideration to the proposals (including information signs) to date as suggested by the Parish Council but included own idea about the formation of neighbourhood groups.

79/18 District Councillor Report

The following was reported:

Universal Credit - Update on availability of support to now be provided by Citizens Advice Bureau.

Democracy day – Opportunity for secondary pupils to engage in local democracy with MHDC.

SWDP review - First stage of the review formally started on 5 November when the Issues and Options consultation document was published. The information from this consultation will help shape the first draft of the new local plan, which will be available in the autumn of 2019.

Protect your farm - The Protect Your Farm, Protect Yourself event is taking place on Thursday 22 November at the Three Counties.

Fly tipping -. Prompt reporting of fly tipping results in action.

Growth grant - The spring round of the Malvern Hills Growth Grant has resulted in the award of over £10,500 to local established businesses to help them move into their next phase of development.

80/18 Finance Report

It was **RESOLVED** that the following income be noted & payments agreed:

	£	£	Description
Balance: 12 July 2018		13,235.09	
Add Income			
MHDC ½ yr Precept	2250.00		
HMRC Vat Refund	87.49		
Morton Majestic Insurance	35.31		
Total		2372.80	
Less Expenditure pre-meeting		0	
Total			
Balance at meeting		15607.89	
Less Expenditure at meeting			
Four Seasons	153.75		Lengthsman 2nd Qtr. SCP19 Section 137 Churchyard (80/18a)
Clerk	338.22		
Castlemorton PCC	400.00		
Total		891.97	
Balance at close of meeting 8 November 18		14715.92	

- a) **Local Government Act 1972 Section 137 sub section (1) Application** Upon receipt of completed application, it was **RESOLVED** with consideration to financial information supplied, to award a grant of £400 to Castlemorton Parochial Church Council towards churchyard upkeep. In discussion a proposal to increase the contribution as requested in the application was not supported.
- b) **Bank mandate** updated to amend signatories.
- c) **Seeking an internal auditor**

81/18 Highway

- Pot Hole reported just at STWA works past school. No. 581013. Completed by highways.
- Water leak at Mill Farm cottages repaired in addition to others along B4208 and New Road.
- Lengthsman – Presently general culvert and grip clearance.
- Lengthsman and clerk to further investigate Golden Valley – rain water flowing into Hartspool and improvements to Hollybed Street passing place half way up hill.

82/18 Footpaths.

- Poor state of bridge to be reported crossing Worcestershire Wildlife ground.
- Footpath Meadow Barn – Follow up to be made with rambles as regards any communication with residents. New fencing presently being erected to identify route of footpath with gates and warning signs about dogs still visible. Establish if any follow up from footpath group.

83/18 Planning

Report of planning applications **received/decided** since last meeting was noted

18/00319/OUT	Land At (Os 8023 3785) Druggers End Castlemorton,	Outline Planning Permission for the Erection of 2 Dwellings with all matters reserved	MHDC Refused. Appeal submitted 16 August. Appeal
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		except access.	dismissed.
18/00818/FUL	Gate Cottage Hancocks Lane Welland Malvern WR13 6LG	Change of use of land from agricultural to equestrian, proposed stables and proposed manage (private use only)	PC No objection
18/01016/HP	Springbank Cottage Castlemorton Common Castlemorton Malvern WR13 6LE	Demolition of existing open porch and construction of new enclosed timber framed porch extension.	MHDC Approve
18/01298/AGR	Land At (Os 7776 3709) Golden Valley Castlemorton	Prior notification of proposed agricultural building	MHDC No objection
18/01328/HP	Feathers Pitch Cottage Castlemorton Malvern WR13 6JB	Mono-pitched roof to be changed to flat roof balcony area, roof lights added, some windows to be replaced like for like.	PC Recommend Approve
18/01531/HP	Bannut Tree House Castlemorton Malvern WR13 6BS	Provision of new bunded 2500 litre domestic oil tank for heating to replace existing.	Details yet to be viewed by Cllrs.

84/18 Parish Hall Trust

Chairman reported on:

- Tenders to be prepared to invite quotations for proposed parish hall alterations
- Lighting – Looking to replace strip lights in hall with ceiling LED lights. Start with 2.
- Still seeking new grass cutting contractor as and when needed.
- Trustees – **AGREED** appointment of 3 Parish Council representatives. Don Lupton, Anne Cotterell and Mary Watts. (2 year appointment) 2 further members co-opted.

85/18 Broadband in Hancocks Lane

Cllr Sargeant continuing to gather support from residents to state a case for the provision of superfast broadband by BT with the financial government backing of the Gigabit Broadband voucher scheme.

86/18 Malvern Hills Trust

- MHT aiming to start consultation process this year but are delayed by technical legal matters yet to be determined with Charity Commission and solicitors. Cllrs agreed to establish working party and various representatives were considered (minute 72/18) with alternatives and will be contacted in seeking their support. The 2 parish reps will be Cllrs Wilkes and Sargeant. Consider email data base to notify residents of the commencement of consultation process.
- Forthcoming 4Cs meeting Wednesday 14 November, items included for agenda are the forthcoming Consultation re Malvern Hills Trust, recent fire on common at Eight Oaks and how to improve the 4Cs. Cllrs expressing concern about the Trust not having involved the PC in development of the proposed changes to the Act.

87/18 Correspondence

Particular mention of

- Permission in Principle – new type of planning application.
- Malvern Hills AONB -Consultation draft document presently available for comments.

- Protect your farm/Protect yourself event at showground 22 November 4-7pm
- Malvern Enviro week Photo Contest details on MHDC website
- Libraries Briefing in Malvern, 14 November. Cllr Flanders to attend.
- CALC AGM 14 November at County Hall
- Impending retirement of Richard Levitt Executive officer at CALC

88/18 New Initiatives

- Digital Inclusion – Sessions stopped for now as insufficient people attending the sessions at the hall but have been beneficial for those able to attend.
- Consider a cyber security presentation for the annual meeting.

89/18 Meeting Reports

WCC Forum – with thanks to the supporting notes from Birtsmorton colleague the chairman touched on

- Social Services and care
- Aspects of Lengthsman scheme
- Loneliness – living areas
- Pollinators generation – consider passing on idea of creation of wildlife area in churchyard.

90/18. Next Meetings

RESOLVED that the next meeting will be Thursday 10 January 2019

Further provisional dates:

7 March 2019 and 16 May 2019 (Annual Meetings -Election Year)

Meeting Closed 9.20pm

Signed

Date.....