

**CASTLEMORTON PARISH COUNCIL**  
**Draft Minutes of Meeting of Castlemorton Parish Council held on**  
**Thursday 10 January 2019 at the Parish Hall at 7.30pm**

**Present:** Cllrs: Barbara Wilkes, Hilary Flanders, Anne Cotterell,  
Don Lupton (Chair), Rachel Sargeant, J Hubbard, J  
Fryman,

**In Attendance:** D.Cllr Mick Davies and Mrs C Leake (Clerk)  
2 Representatives from Cheltenham Motor Club

**Members of the Public:** 1

**Public Comments:** None

**01/19. Apologies:** Cllrs. Simon & Mariana Watts and C.Cllr. Tom Wells

**02/19. Declarations of interests**

1. *Register of Interests.* No updates.
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature.* None
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011)* None

**03/19. Minutes of the Previous Meeting**

It was **RESOLVED** that the draft minutes of the meeting of 8 November 2018 were a true record of the meeting and signed

**04/19 Cheltenham Motor Club - Three Shires Stages Rally - 07 September 2019**

Cheltenham Motor Club has applied to Motorsport UK for an Event Organising Permit to organise and promote a Special Stage Rally on roads closed for the purpose under the powers provided for in the Road Traffic Act 1988 Section 12(1A) as amended by Section 73 of the Deregulation Act 2015.

In accordance with Section 12B(2)(b) Motorsport UK is now consulting with Castlemorton Parish Council as the Local Authority.

The 2 representatives in attendance provided further information about the practicalities of organising this rally with particular consideration given to those residents who will be directly affected on the proposed route. The main spectator stage will be at Eastnor Deer Park. It is anticipated that the event will include rally cars, 4 wheel drive and older/vintage vehicles with organisers aiming for at least 60 registered participants. They are also seeking support in consultees not publicising the route at this early stage in the timetable.

In the absence of the rally representatives discussion ensued. **In conclusion the Parish Council agreed it had no opposition to the proposed rally subject to race organisers informing all affected residents on specified roads by 14 February. An update on the communication program was to be advised to the Parish Council.**

**05/19 District Councillor Report**

The following was reported:

- Review of SWDP continues with assessment of identified sites for potential building to be confirmed.
- The success of recent court action when situations have required this necessity.
- Final Date for small businesses grant – 31 January 2019
- May Elections
- Recent distribution of Ward budget (500) 4 to local groups including Parish Hall Trust.
- Update on Council buildings. Only Council House and Grange remain in MHDC ownership.

- New reception area set to open in May in addition to completion of repairs to council chamber.
- Tourist Information Office to move to rooms in Lyttleton Well in the coming months.

### **06/19/18 Finance Report**

It was **RESOLVED** that the following income be noted & payments agreed:

	£	£	Description
Balance: 8 November 2018		<b>14,715.92</b>	
<b>Add Income</b>		<b>0</b>	
<b>Less Expenditure pre-meeting</b>		0	
<b>Total</b>			
<b>Balance at meeting</b>		<b>14,715.92</b>	
<b>Less Expenditure at meeting</b>			
Four Seasons	142.50		Lengthsman
Clerk	337.52		2nd Qtr. SCP19
Worcs CALC	25.00		Clerk Course
<b>Total</b>		<b>505.02</b>	
<b>Balance at close of meeting 10 January 2019</b>		<b>14,210.90</b>	

1. **Bank Mandate** & Signatories updated for a second time with Lloyds Bank!
2. Consideration given to a suitable candidate for **internal auditor**. An introduction would be made.
3. **Budget and Precept Financial Year 2019/2020**  
A draft budget previously circulated was discussed, amended and **accepted** with increased allowance for election expenses. Overall the budget indicates an over spend of nearly £600.00.

**Proposed that the Parish Council seek a precept of £4500 for 2019/20 (as per previous 4 years) seconded and RESOLVED.**

### **07/19 Highway & Lengthsman**

- Following investigation at Golden Valley – Malvern Hills Trust agreed to investigate and to date have not provided any positive response despite 2 emails requesting information.
- Brash clearance at bottom of Hollybed Street and along B4208 beyond Masons Farm. Duties for lengthsman with contractor support.
- Acknowledgement to the periodical litter picking carried out by Mr Smallwood along the length of the B4208 and others along the village roads. There can be 10 -15 bags filled during each session.
- Persistent water leaks continue to be repaired along New Road and from here to Bannut Tree.

### **08/19 Footpaths.**

- Footpath officer recently conducted 'footpath furniture survey'. This highlighted a number of finger posts signs missing. Discussion ensued as to how remedial action could be implemented with WCC funds so limited. Ideas included the support of lengthsman for small tasks, voluntary efforts, parish council funding and how to seek volunteers which may work if led by the parish council. These ideas would be investigated.

- Footpath Meadow Barn – Work is in progress with new build and the fence yet to be completed. Hopefully signs will be removed once all work completed.

### **09/19 Planning**

Report of planning applications **received/decided** since last meeting was noted

18/01328/HP	Feathers Pitch Cottage Castlemorton Malvern WR13 6JB	.	MHDC Approve
18/01531/HP	Bannut Tree House Castlemorton Malvern WR13 6BS		MHDC Approve

### **10/19 Parish Hall Trust**

Chairman reported on:

- Tenders prepared and quotations due to be submitted shortly from prospective builders for hall building improvements.
- Lighting – Hall lights replaced with ceiling LED lights. A much-improved asset to hall lighting.

### **11/19 Superfast Broadband in Hancocks Lane**

Gigabit Broadband voucher scheme – application submitted 16 November and now await results.

### **12/19 Malvern Hills Trust**

- Clerk confirmed positive response from 3 parishioners keen to be part of the working group alongside the 2 parish councillors.

### **13/19 Correspondence**

#### **Particular mention of**

- Road closure of A4104 in early February.
- Planning Enforcement Summit for Parish and Town Councils - 31 January 2019
- Pride of Malvern Hills Awards - Open for Nominations until 17th February
- Cllr Fryman provided an update on Hollybush Hall. A lease has been agreed between parishioners and Church Commissioners and presently in the legal process of completion. Ideas sought as to best use to assist in plans for remedial repair and so fit for purpose. Such ideas would not conflict with the provision already available in nearby Castlemorton.
- Request from Cllr to consider Defibrillator an idea recently supported by the school. Investigate for next agenda.

### **14/19 New Initiatives**

- Cyber security presentation will be arranged for the annual meeting with Rural and Business Crime Officer in attendance.
- Neighbour Hood Watch – Chairman recently attended a meeting with former local co-Ordinator and another parishioner. Updating Neighbourhood Watch by use of further communication methods. Effective and supporting if there is an active communication process.
  - West Mercia Police – Community Messaging Service which will liaise with Safer Neighbourhood team (SNT)
  - [www.ourwatch.org.uk](http://www.ourwatch.org.uk) & [www.westmercianw.org.uk](http://www.westmercianw.org.uk)
  - Community Facebook
  - Cllr Sargeant to investigate further in conjunction with present Castlemorton Community Facebook.

### **15/19 Meeting Reports**

- 4C's Draft minutes available: <http://www.malvern hills.org.uk/living-in/commons-and-commoners>. Within these draft minutes consideration was given to the working party due to look at the 4C's constitution and suggest recommendations for updating. Parish Council has also received correspondence suggesting ways by which the parish could have a representative on the proposed new board of management reference impending Malvern Hills Trust consultation (and reduced board of trustees) which could include a financial contribution as the parish does not precept. Cllrs were reminded that as part of the mandate any board trustee does not act as a parish representative but in the best interest of the Trust. No further action proposed by the Parish Council at the moment.
- **County Libraries Consultation** – Cllr Flanders reported on the recent meeting she attended. Information available of present situation and proposals with reduced funding from WCC. Malvern facility to remain as is and Welland operate an economical service. Consideration to changes at Upton for an open service. Concern already expressed locally about the potential absence of paid staff and the responsibility on team of volunteers.

**16/19. Next Meetings**

**RESOLVED that the next meeting will be Thursday 7 March 2019**

**Further provisional dates:**

**16 May 2019 (Annual Meetings -Election Year)**

Meeting Closed 10.15pm

Signed .....

Date.....