

MADRESFIELD PARISH COUNCIL
MINUTES OF THE ANNUAL AND 221st PARISH COUNCIL MEETING
HELD AT MADRESFIELD CLUB
ON MONDAY 17TH MAY 2023 AT 6.20 PM

PRESENT

Cllrs. Mr C Eden, Mr M Johnson and Mrs K Wells.

IN ATTENDANCE

Mr D Sharp (Clerk).

Before the meeting councillors completed their 'acceptance of office' declarations following the local elections on 4th May.

1. ELECTION OF CHAIRMAN

Cllr. Johnson was unanimously elected as Chair and he duly completed his acceptance of office.

2. PUBLIC PARTICIPATION

The Council invites local residents attending the meeting to make comments and suggestions, and question the Parish Council on issues on the agenda, or raise issues for future consideration: No matters were discussed.

3. APOLOGIES FOR ABSENCE

To consider acceptance of apologies for absence from Councillors: There were none.

4. INTERESTS

- i. *Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:* There were none.
- ii. *Notification of changes to the register of interests:* There were none
- iii. *To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:* There were none.

5. CO-OPTION

To consider applications for co-option onto the Parish Council: None had been received.

6. ELECTION OF WARDENS AND OTHER REPRESENTATIVES

- i. Footpaths Wardens: It was noted that Mr David Furlong had been appointed by Worcestershire County Council.
- ii. Tree Warden: Cllr. C Eden was elected.
- iii. Charities Representative: Cllr. C Eden was elected.

7. MINUTES

To consider for approval the minutes of the 220th Parish Council Meeting held on 28th February 2023: These were accepted as an accurate record and they were to be signed by the Chair.

8. PROGRESS REPORTS AND OTHER MATTERS ARISING FROM THESE MINUTES

No matters were discussed.

9. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

District Cllr. Kathy Wells reported that MHDC were still to hold their first meeting following the elections earlier in the month. No single party held a majority.

10. HIGHWAYS AND FOOTPATHS

To consider the Parish Council's continuing participation in the Lengthman Scheme: This was agreed and Jeremy Moore was appointed with an increased hourly rate from £15.50 to £16.00.

11. PLANNING

To consider responses to the following and any late submitted applications:

Application No	Location	Details
M/23/00331/FUL	Madresfield C Of E Primary School	Infill extension to existing courtyard to create Bathroom Management Area and Library

It was agreed to return: 'The Parish Council has no objection to the application'.

12. FINANCE

i. Completion of 'Annual Governance Statement': This was completed and was signed by the Chairman and Clerk/RFO.

ii. Approval of Annual Account: The accounts for 2022/23 were approved and were signed by the Chairman and Clerk/RFO.2022/04

iii. Completion of AGAR requirements: The Accounting Statements and Certificate of Exemption were completed and signed by the Chairman and Clerk/RFO.

iv. To review effectiveness of internal financial controls: It was considered that the internal financial controls were adequate for the Parish Council's needs.

v. To consider payment of invoices presented: The following payments were approved:

From/Due to	Date	Amount	Details
J Moore	-	£188.00	Lengthman Fees (Feb-Apr)
Madresfield Club	17/05	£10.00	Hire Charge
BHIB	-	£408.19	Annual Insurance Premium
Worcestershire CALC	-	£106.72	Annual Subscription
CPRE	-	£36.00	Annual Subscription
HM Revenue & Customs	-	£30.20	PAYE (Jan-Mar)
D Sharp	06/02	£121.41	Clerks fees (3 months @ 1hr/week SCP7 £151.61)
	Total	£900.52	

After these payments are made accounts will be as follows

Premium Account B/F	£733.01	Current Community Account B/F	-£131.18
Interest	£0.93	WCC Lengthman	£248.00
		VAT Rebate	£114.68
		MHDC Precept	£925.00
		May Payments	-£900.52
Premium Account C/F	£733.94	Community Account C/F	£255.98

13. CORRESPONDENCE.

To consider any responses to the following correspondence received:

FROM	SUBJECT
CALC	Updates
CALC	Training
NALC	CHIEF EXECUTIVE'S BULLETIN
NALC	Newsletters
NALC	Events
CALC	20 is plenty
WCC	School Parking Restrictions Proposal
MHDC	March/April/May Malvern Hills Business e-Bulletin
Boundary Commission	A consultation on division boundaries for Worcestershire has begun

14. COUNCILLOR'S ITEMS FOR REPORT OR FOR FUTURE CONSIDERATION.

It was agreed to investigate the possibility of placing verge side 'gates' at entrances to the village. Suitable locations were to be investigated and costings obtained.

15. NEXT MEETING.

The next Parish Council meeting was to be held on Monday 4th September 2023 at 6pm in the Madresfield Club.

There being no further business the meeting closed at 7.10 pm.