

**MADRESFIELD PARISH COUNCIL**  
**MINUTES OF THE ANNUAL AND 186<sup>th</sup> PARISH COUNCIL MEETING**  
**HELD AT MADRESFIELD PRIMARY SCHOOL**  
**ON THURSDAY 8<sup>TH</sup> MAY 2014 AT 7.20PM.**

**PRESENT**

Cllrs. Mr D Craig (Chairman), Mr C Eden, Mr C Freeman, Rev S Irwin.

**IN ATTENDANCE**

Mr D Sharp (Clerk).

**1. ELECTION OF CHAIRMAN**

Cllr. Craig was unanimously elected as Chairman and he duly completed his acceptance of office.

**2. APOLOGIES FOR ABSENCE**

*To consider acceptance of apologies for absence from Councillors:* Cllr. Mr R Baldwin (accepted).

**3. INTERESTS**

- i. *Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:* There were none.
- ii. *Notification of changes to the register of interests:* There were none
- iii. *To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:* There were none.

**4. ELECTION OF WARDENS AND OTHER REPRESENTATIVES**

The following were elected unanimously:

- i. **Footpath Warden** – Cllr. Baldwin. (Cllr. Freeman expressed his willingness to undertake the post should Cllr. Baldwin step down).
- ii. **Tree Warden** – Cllr. Craig.
- iii. **Charities Representative** – Cllr. Eden.

**5. APPROVAL OF THE MINUTES OF THE 185<sup>th</sup> PARISH COUNCIL MEETING OF 6<sup>TH</sup> FEBRUARY**

These were accepted as an accurate record and they were signed by the Chairman.

**6. PROGRESS REPORTS AND OTHER MATTERS ARISING FROM THESE MINUTES**

It was noted that the VAS was in place and being shared with Guarlford and Newland Parish Councils. No decision had been received over the request for a 30mph speed limit along North End Lane, nor the request for hard standing on the verge on Rectory Lane. The Clerk was to enquire on progress.

**7. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

There were none.

**8. NEIGHBOURHOOD PLANNING**

**Update on progress:** The Clerk had been in contact with Heather Jeavons (Newland Parish Council) who was awaiting a response from Guarlford Parish Council. He was to request that she contact Cllr. Eden who was to be the Madresfield representative.

**9. HIGHWAYS**

*To consider continuing with the Lengthman scheme:* This was approved and the Clerk was to complete the contracts with WCC and Jememy Moore.

**10. PLANNING**

*To consider responses to the following applications:*

Application No.	From	Details
14/00349/HOU	Mr Mark Dewson Bricket House, North End Lane	Hall and landing extension
14/00435/HOU	Trustees of Madresfield Estate Madresfield Court	Formation of hard surfacing for tennis court/play area with surround fencing

It was agreed to recommend both applications for approval.

## 11. FINANCE

*i. Approval of Annual Accounts:* These were approved and duly signed by the Chairman and Clerk.

*ii. Appointment of Internal Auditor:* Mr Steve Tustin was appointed.

*iii. Completion of 'Annual Governance Statement':* This was completed and duly signed by the Chairman and Clerk.

*iv. Approval of Payments due:*

The following payments were approved:

From/Due to	Date	Amount	Details
JP Moore	-	£177.00	Lengthman Fees (Feb-Apr)
Aon Uk Ltd	01/06	£350.46	Annual Insurance Premium
Worcestershire CALC	01/04	£70.30	Annual Subscription
Bennett Gardening Services	31/03	£22.50	VAS Charges
HM Revenue & Customs	-	£23.40	PAYE (Apr-Jun)
DA Sharp	06/02	£94.04	Clerks fees (3 months @ SCP18 £117.44 gross)
<b>Total</b>		<b>£737.70</b>	

After these payments are made accounts will be as follows

<b>Premium Account B/F</b>	<b>£925.91</b>	<b>Current Community Account B/F</b>	<b>£375.89</b>
		WCC Lengthman Scheme (Jan-Mar)	£236.00
Interest	0.12	MHDC Precept	£600.00
		Unpresented Cheque	£50.00
		May Payments	(£737.70)
<b>Premium Account C/F</b>	<b>£926.15</b>	<b>Current Community Account C/F</b>	<b>£524.19</b>

## 12. CORRESPONDENCE.

The following correspondence was presented:

FROM	* Email	SUBJECT
CALC	*	Updates
Gerry Brienza	*	VAS Rota
MHDC	*	Review of Polling Districts and Polling Places
Heather Jeavons	*	Neighbourhood Planning
CALC	*	Malvern Hills Area Meeting, Wednesday 19th March
CALC	*	Training Bulletin for Clerks and Councillors
MHDC	*	Parish Council Conference 1 April Invite
Malvern Hills Conservators	*	Land Management Plan
WCC	*	Parish Conference 30 <sup>th</sup> April
Healthwatch Worcestershire	*	Parishes Health and Social Care Debate
MHDC	*	Home Choice Plus Draft Allocations Policy Consultation
MHDC	*	SWDP – Call for sites
Martin Lawrence	*	Malvern Pound
MHDC	*	SWDP Inspector's Further Interim Conclusions
WCC		Lengthman Contract
Aon Insurance		Insurance Schedule
CPRE		Countryside Voice
MHDC		Council Tax precept
Grant Thornton		Audit

## 13. COUNCILLOR'S ITEMS FOR REPORT OR FOR FUTURE CONSIDERATION.

A quotation to paint the telephone box was to be obtained from a local tradesman.

It was noted that the Madresfield Court and Primary School Fête was to be held on 7<sup>th</sup> June.

## 14. NEXT MEETING.

The next meetings was to be held on Thursday 4<sup>th</sup> September, Thursday 4<sup>th</sup> December, Thursday 5<sup>th</sup> March 2015 and Thursday 14<sup>th</sup> May 2015

There being no further business the meeting closed at 8.45 pm.