

**MADRESFIELD PARISH COUNCIL**  
**MINUTES OF THE 197<sup>th</sup> PARISH COUNCIL MEETING**  
**HELD AT MADRESFIELD PRIMARY SCHOOL**  
**ON THURSDAY 1<sup>ST</sup> DECEMBER 2016**

**PRESENT**

Cllrs. Mr D Craig (Chairman), Mr C Eden, Mrs J Greenwood, Rev S Irwin.

**IN ATTENDANCE**

Mr D Sharp (Clerk).

**1. APOLOGIES FOR ABSENCE**

*To consider acceptance of apologies for absence from Councillors:* Mr C Freeman (accepted).

**2. INTERESTS**

- i. *Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:* There were none.
- ii. *Notification of changes to the register of interests:* There were none
- iii. *To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:* There were none.

**3. APPROVAL OF THE MINUTES OF THE 196<sup>th</sup> PARISH COUNCIL MEETING OF 22<sup>nd</sup> SEPTEMBER 2016**

These were accepted as an accurate record and they were signed by the Chairman.

**4. PROGRESS REPORTS AND OTHER MATTERS ARISING FROM THESE MINUTES**

The Clerk was to request the Safer Roads Partnership undertake more speed checks in the village if possible. He was also to enquire about the 'Community Speedwatch' scheme.

**5. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

There were none.

**6. REPORTS FROM WARDENS AND OTHER REPRESENTATIVES**

- i. **Tree Warden:** Cllr. Craig reported that no problems were evident and there was no sign of disease.
- ii. **Footpath Warden:** No report was presented.
- iii. **Charities Representative:** Cllr. Eden reported that the charity may close one of the accounts to simplify the organisation. About £500 was donated to the school in the last year.

**7. TELEPHONE BOX**

*To consider options for use of the kiosk:* The Clerk reported that the transfer was complete, the internal light was working and any broken panes had been replaced. A further suggestion to install a defibrillator would be considered. In the mean time Cllr. Craig was to create a cork board and ask Madresfield Estate for wood to create shelves.

**8. PLANNING**

*To consider a response to the following application:*

Application No	From	Details
16/00936/OUT	Mr M Dewson Land at Bricket House North End Lane	Outline application with all matters reserved for the erection of a single dwelling.

It was agreed to return 'No objection'.

The Clerk was to contact Newland and Guarlford Parish Councils to enquire about their progress in producing Neighbourhood Development Plans.

## 9. CORRESPONDENCE.

*To consider any responses to the following correspondence received:*

FROM	* Email	SUBJECT
CALC	*	Updates
MHDC		Malvern Hills Community Awards 2016
MHDC	*	Affordable Housing Training.
MHDC	*	Quality Tour
WCC	*	Winter Service Parish Newsletter October 2016
CALC	*	Combined Parish Conference and CALC AGM 26/10
MHDC	*	Adoption of Affordable Housing SPD & Developer Contributions SPD
WCC	*	Neighbourhood Planning Presentation from Parish Conference 26/10
BT	*	Telephone Kiosk
MHDC	*	Affordable Housing (14/11) and S106 & CIL Training (17/11)
Malvern Hills AONB	*	Guidance on the Selection and Use of Colour in Development
CALC	*	Agenda items for upcoming meeting 14th December
BT		Telephone Kiosk Contract
MHDC		Precept 2017/18
Pensions Regulator		Automatic Enrolment
Aon		Insurance Act 2015

## 10. FINANCE

*i. To consider any issues raised from internal and external audits:* The reports had been circulated and no issues had been highlighted.

*ii. To consider the effectiveness of the internal audit:* The audit was considered suitable for the needs of the council.

*iii. To consider the budget for 2017/18 and determine a precept:* The budget was considered and approved and a precept of £1,400 (incl. of parish grant) was to be requested.

*iv. Approval of payments due:* The following payments were approved

From/Due to	Date	Amount	Details
J Moore	-	£295.00	Lengthman Fees (Sep-Nov)
Madresfield Primary School	01/12	£10.00	Hire Charge
CAB	01/12	£55.00	Donation
Grapevine	01/12	£55.00	Donation
MacMillan	01/12	£55.00	Donation
DA Sharp	01/12	£70.00	Annual Expenses (16-17)
HMRC	-	£24.40	PAYE (Oct-Dec)
DA Sharp	01/12	£98.03	Clerks fees (3 months @ SCP18 £122.43)
	<b>Total</b>	<b>£662.43</b>	

After these payments are made accounts will be as follows

<b>Premium Account B/F</b>	<b>£927.34</b>	<b>Current Community Account B/F</b>	<b>£122.18</b>
		WCC Lengthman Scheme	£261.50
		MHDC Precept	£700.00
		December Payments	-£662.43
<b>Premium Account C/F</b>	<b>£927.34</b>	<b>Current Community Account C/F</b>	<b>£421.25</b>

## 11. COUNCILLOR'S ITEMS FOR REPORT OR FOR FUTURE CONSIDERATION.

It was noted that there had been some localised flooding where Whiteacres Brook passes under North End Lane

## 12. NEXT MEETING.

The next Parish Council meeting would take place on Thursday 2<sup>nd</sup> March 2017.

There being no further business the meeting closed at 7.55 pm.