

MADRESFIELD PARISH COUNCIL

MINUTES OF THE ANNUAL AND 207th PARISH COUNCIL MEETING HELD AT MADRESFIELD PRIMARY SCHOOL ON THURSDAY 17TH MAY 2018 AT 6.20 PM

PRESENT

Cllrs. Mr D Craig, Mr C Freeman, Mrs J Greenwood.

IN ATTENDANCE

Mr D Sharp (Clerk).

Before the meeting councillors completed their acceptance of office.

1. ELECTION OF CHAIRMAN

Cllr. Craig was unanimously elected as Chairman and he duly completed his acceptance of office.

2. APOLOGIES FOR ABSENCE

To consider acceptance of apologies for absence from Councillors: Cllr Mr C Eden(accepted). It was agreed that Cllr. Eden could complete his acceptance of office prior to the next meeting.

Also Mr M Everitt (Footpath Warden)

3. INTERESTS

- i. *Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:* There were none.
- ii. *Notification of changes to the register of interests:* There were none
- iii. *To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:* There were none.

4. ELECTION OF WARDENS AND OTHER REPRESENTATIVES

The following were elected:

- i. Footpaths Wardens (noted): Mr Mike Everitt and Mr Martin Thorne
- ii. Tree Warden: Cllr. D Craig
- iii. Charities Representative: Cllr. C Eden

5. APPROVAL OF THE MINUTES OF THE 206th PARISH COUNCIL MEETING OF 28th FEBRUARY 2019

These were accepted as an accurate record and they were signed by the Chairman.

6. PROGRESS REPORTS AND OTHER MATTERS ARISING FROM THESE MINUTES

Clerk to chase up WCC regarding the installation of the replacement school warning sign. Also to get progress on the addition of posts on North End Lane.

7. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

There were none.

8. HIGHWAYS

To consider the Parish Council's continuing participation in the Lengthman Scheme: This was agreed and it was noted that visibility was much improved following strimming around the junction of Madresfield Road and North End Lane.

9. PLANNING

To consider a response to the following any late submitted applications:

Application No	From	Details
19/00371/HP	35 Madresfield Village	Two storey rear and side extension.

The following response was agreed: 'The Parish Council has no objection to the application'.

10. FINANCE

i. Appointment of Internal Auditor: Mr Steve Tustin was appointed.

ii. Completion of 'Annual Governance Statement': This was completed and signed by the Chairman and Clerk/RFO.

iii. Approval of Annual Accounts: The accounts for 2018/19 were approved and signed by the Chairman and Clerk/RFO.

iv. Completion of Certificate of Exemption: This was completed and signed by the Chairman and Clerk/RFO.

iv. Approval of Payments due: The following payments were approved:

From/Due to	Date	Amount	Details
J Moore	-	£177.00	Lengthman Fees (Feb-Apr)
CALC	01/04	£95.13	Annual Subscription
BHIB Ltd	01/06	£341.17	Insurance Premium
HMRC	-	£25.40	PAYE (Apr-Jun)
DA Sharp	28/02	£102.45	Clerks fees (3 months @ SCP18 £127.85)
	Total	£741.15	

After these payments are made accounts will be as follows

Premium Account B/F	£929.46	Current Community Account B/F	£30.95
		MHDC Precept	£700.00
		MHRC Vat	£116.30
Interest	0.46	WCC Lengthman Scheme	£118.00
		May Payments	-£741.15
Premium Account C/F	£929.92	Current Community Account C/F	£224.10

11. CORRESPONDENCE.

To consider any responses to the following correspondence received:

FROM	* Email	SUBJECT
CALC	*	Updates
Martin Butcher Safer Neighbourhood Officer	*	Monthly Parish Reports
MHDC	*	Planning Enforcement Summit 13 March 2019
MHDC	*	Parish and Town Council Update
MHDC	*	Nominations Open - Malvern Hills District Community Sports Awards 2019
CALC	*	Training Bulletin
MHDC	*	Planning session for P&TCs (4 th July) and volunteer tips
BHIB		Insurance Schedule
HMRC		End Year

12. COUNCILLOR'S ITEMS FOR REPORT OR FOR FUTURE CONSIDERATION.

Nothing further was discussed.

13. NEXT MEETING.

Exact date of September meeting to be determined.

There being no further business the meeting closed at 7.00 pm.