

Parish Council of Alfrick and Lulsley

DRAFT

Minutes of the meeting of the Parish Council on Thursday 15th June 2023 at 19:00hrs in the Village Hall, Alfrick.

Present: Cllr N. Catlow, Chair

Cllr T. Clarke V. Chair, Cllr G. Lowe, Cllr R L Head, Cllr P J Hayward, Cllr B. Prodger, Cllr R. A . Ashton,

District Cllr S. Rouse

R. Timney (Clerk)

Apologies: Cllr G. Messervy-Whiting, Cllr S V Glazzard, District Cllr P. Whatley

Public questions and comments made prior to meeting.

Discussions related to bus stop rebuilding plans and the bin at the Alfrick bus stop.

The formal meeting commenced at 19:15hrs

1. Members' Apologies for Absence. Cllr G. Messervy-Whiting

2. Members' Declarations of Interest. No additional items.

3. Confirm the minutes of the monthly meeting held 18/05/23. (Circulated in advance) Approved

4. Financial Matters; Confirm income and expenditure (circulated in advance) to 14th June 2023. Approved

Opening balance 1st April 2023 £26097.63

Closing balance 14th June 2023 £31980.27

VH hire	17/04/2023	A&L VH	18.00
CALC membership	17/04/2023	Worcs CALC	502.38
Clerks salary GB	21/04/2023	GB final salary payment	609.87
VAS parts	24/04/2023	R.Ashton - reimbursed	10.54
Insurance	27/04/2023	Came and Company	748.60
Clerkssalary RT	28-Apr	clerks salary	337.22
Accountant fee	04/05/2023	Duffy Regan	50.00
Clerks salary rt	30-May	clerks salary	337.22
Grass mowing	14-Jun	MCB landscapes	324.00

Income April 2023 to June 15th 2023

14/04/2023	HMRC	1853.87
25/04/2023	WCC lengthsman scheme.	165.00
28/04/2023	MHDC	6,750
31/05/2023	M&G charity INTEREST	51.60

5. Planning and Environmental Matters;

- a. Planning Application Consultation M/23/00667/HP 4 Upper House Bungalows, Alfrick WR6 5ES (circulated in advance). **No objection.**
- b. M/23/00454/CU Forge Cottage, Alfrick Pound, WR6 5HA Change of use of existing domestic outbuilding to short term holiday let (retrospective) (circulated in advance) **Support**

6. Standing Order proposal for Co-Option policy. Proposed cllr Lowe, Seconded Cllr Catlow. Approved.

7. Arrangements for Alfrick and Lulsley Horticultural Show Committee's use of the Council's Playing Field. Formal hire agreement to be signed in June.

8. Bus shelter construction specification. Construction of the simple base has been approved and 3 councillors (Cllr Clarke, Cllr Head and Cllr Prodder) will secure quotations for the construction of the upper structure for approval in September.

9. New Tennis Court - S106 funded project. Lease with village hall to be agreed shortly with letters of agreement being used before S106 funding is delivered. Cllr Ashton and Cllr Catlow met with contractors to discuss fencing, carparking, drainage and seating for the project.

10. Summer newsletter and arrangements for distribution. The next newsletter will be sent out towards the end of the year with a question asking for those who wish to receive the letter by post and those by e mail, the website or The Sphere.

11. Jubilee Plantation arrangements and Spinney Clerk to look at Lengthsman's contract to see if we can secure some maintenance of the Spinney – controlling saplings and undergrowth and accessways. Clerk to investigate the whereabouts of a Spinney sign and the "anniversary" of the establishment of the Jubilee Plantation.

12. Lengthsman duties, role and links. Clerk to seek a meeting with the Lengthsman and attendance at occasional PC meetings in the future.

13. Website and council e mails Councillors will send the Clerk their contact details and photographs of themselves for use on the PC website.

14. To consider second representative from the PC on the VH management committee to replace Cllr G Messervy-Whiting. Will be left open for the time being.

15. Clerk's Report -

None not already covered in previous items.

16. Items for the next meeting.

- 1. Alfrick Bus Stop spec and quotes for shelter.
- 2. Bin at Alfrick Bus stop – can it be moved or emptied more often in the summer?
- 3. Bus stop at Alfrick Pound – what needs to be done to repair and maintain the structure?
- 4. List of services to be reviewed and re tendered.
- 5. Clarification of the involvement of public members in meetings.
- 6. To fix a regular day of the month for PC meetings.

17. Confirm the date of the next meeting. Thursday 20th July 2023

The meeting closed at 21:02 hrs.

Minutes confirmed