

**The minutes of Knighton on Teme Parish Council Meeting  
held at Knighton on Teme Parish Room at 7.30pm on 2<sup>nd</sup> September, 2014**

**Present:** Cllrs Mrs Davies, Miss Collie, Messrs Rugman, Bevan, Lewis

**In attendance:** Clerk, Mrs Karen Yates.

Cllr J Rugman chaired the meeting.

1) **Apologies:** J Powell, K Redfern, J Hogan, Cllr K Pollock, Cllr C Dell

The Chairman advised that Jane Hogan has decided to resign from the Parish Council for health reasons. The meeting recognised her long and sterling service to the community and thanks were given to Jane for her support to the Parish Council. We wish her well for the future.

2) **Register / Declarations of Interest.**

**Dispensations** – none

**Public Question Time**

3) **District/County Councillor's Report.** Cllr K Pollock has sent in a report which had been circulated to all members.

4) **Minutes:** Minutes of the meeting held on 5<sup>th</sup> August, 2014 were approved.

5) **Correspondence:**

- a) Items of correspondence noted.
- b) Request for removal / relocation of post box at The Old Post Office, NB. A date for installation is still awaited.
- c) Station Yard – tidiness of site. A map has been sent back to WM Housing highlighting the areas that need attention, a date is awaited for the works to be carried out.

6) **Vacancy for a Parish Councillor** – two applications had been received. Dr Roger Lear and Mr Jon Barnes. Both candidates were highly commended. The Chairman proposed R Lear, seconded by R Lewis, all agreed. Mr Barnes will be contacted and advised that a further vacancy is expected shortly should he still wish to be considered..

7) **Planning**

- a) There was one planning application:  
14/01042/HOU. Ivydene, Woodgate Green. Replacement detached garage. Recommend approval.
- b) The following determination was granted:  
St Michael's Church, KoT. Replacement of existing cedar shingles on spire by riven oak shingles.
- c) Application determined under delegated powers: none.

8) **Finance.**

- a) Review of bank signatories. A form has been received which we can now remove C Dell and J Hogan as signatories and add on R Collie and J Powell(subject to approval). The Clerk can also be added as a non-signatory.
- b) Clerks salary £673.14 and expenses £14.10 were approved.
- c) Photocopies of £14.10 were approved-payable to Brimfield & Little Hereford GPC.
- d) Investment of reserves. An initiative by CALC to place reserves jointly with other parishes to gain a better return was noted.

9) **Highways**

- a) Lengthsman Scheme. Ian's account for August to dealt with next month. Links with the jetting team still to be established via Ian.
- b) Noticeboard at Bickley – to be placed on the next agenda.
- c) Footpath stiles. A previous request to clear footpaths around Woodgates Green and place new stiles will be followed up as the area is still blocked. Copy also to Cllr Pollock and request assistance through his divisional fund.
- d) State of Church Lane/Hill – vegetation overgrowth. Two landowners to be contacted by the Chairman to request hedges to be cut back. The Clerk to contact a third one regarding the hedge on the right leading up to the junction from Lowbourne.

10) **Councillors' reports and items for future agenda.**

Standing Orders will need to be changed to reflect the new rules regarding recording parish council meetings. Delegation carried out by the Clerk on behalf of the Parish Council will also need to be recorded separately and made available publicly. To be placed on the next agenda.

A request will be made to highways for a give way sign at the top of Tanhouse Lane, damage was caused to a barn due to a vehicle driving into it.

11) **Date of next meeting:** 7.30pm on Tuesday 7<sup>th</sup> October, 2014.

There being no other business, the meeting closed at 8.25pm.

Signed .....  
Chairman

Date .....