

# Monthly Meeting of Grimley Parish Council

**Monday 21<sup>st</sup> June 2021, 7.30pm**  
**Peace Hall, Sinton Green**

## Minutes of the meeting

	<p><b>Present:</b> D Stanley (Chair), P Ayers, A Taft, A Bretherton, S Wilson.  <b>Attending:</b> DCllr Dean Clarke, Parish Clerk Lisa Stevens.  Public: PC, JI and MS.</p>
60/21	<p><b>Points of order</b>  Welcome. Information provided at the beginning of each parish council meeting.</p>
61/21	<p><b>Public open forum</b> not legally forming part of the meeting.  No questions.</p>
62/21 a.	<p><b>To consider any apologies for absence</b>  Cllr Atkinson, Cllr Moore, Cllr Passey. CCllr Richardson Brown.</p>
63/21 a.	<p><b>Declarations of interest</b>  The Clerk collected updated member's register of interest.</p>
64/21 a.	<p><b>Minutes of previous meetings</b> - Motion to approve previous minutes.  12<sup>th</sup> April and 19<sup>th</sup> April 2021. Duly considered and <b>approved</b>. Prp AB. Scnd AT.</p>
65/21	<p><b>To receive the report of the District Councillor – Dean Clarke.</b>  - Update ref recent planning applications.  - Road closure in centre of Hallow, 22<sup>nd</sup> July for 12 weeks. DCllr has been liaising with CCllr to try to reduce the impact for residents of Grimley, Hallow and Holt.  - Application for log cabins adjacent to Moorlands, Monkwood Green has been refused.  - Enforcement actions down Camp Lane have been suspended whilst planning application process is in motion.  - SWDP briefing for district council focused on the capability of housing design to cope with climate change.</p>
66/21	<p><b>To receive the report of the County Councillor – Scott Richardson Brown</b>  Apologies given.</p>
67/21 a.	<p><b>Planning</b> - to consider, comment and resolve to respond to the following applications.  <b>20/01872/SCR - Land At (Os 8036 6145) Sinton Green EIA Screening Opinion for solar photovoltaic farm and</b>  <b>21/01039/SCR EIA screening opinion for Birchall Green.</b>  No update available. Submission expected shortly.</p>
b.	<p><b>Wagon Wheel application for inclusion in list of public assets.</b>  Decision by MHDC expected shortly.</p>

68/21	<b>Infrastructure, highway matters, drainage and flooding</b> To discuss updates and formulate Motions not requiring written notice.	
a.	<b>Update on any matters relating to highways and rights of way, including Camp Lane and in vicinity of Old Vicarage/A443.</b> The Clerk gave an update relating to matters on Camp Lane.	
b.	<b>Damage to kerb, Sinton Green</b> Still has not been repaired. Clerk to chase WCC.	Clerk
c.	<b>Update on bin order, Sinton Green</b> Clerk to place new order with different company, as Glasdon are not responding to correspondence. No payment has been made as yet. Cllrs Ayers and Wilson also proposed a new bin at the bus shelter at Monkwood Green – <b>approved</b> unanimously. Clerk to place order and arrange installation.	Clerk
69/21	<b>Commons and Village Greens</b> To discuss updates and formulate Motions not requiring written notice.	
a.	<b><u>Sinton Green.</u></b>	
i.	<b>Mowing for village green</b> Area will be mowed in two weeks' time. Cllr Bretherton to speak to contractor and arrange meeting to address: - reasons for difficulties in communication; - clarification of contract (mowing and Lengthsman); - pay rates and mileage claims; and - workload and work schedule. Clerk to attend subject to timing.	Cllr Bretherton  Clerk
b.	<b><u>Monkwood Green.</u></b>	
i.	<b>Newsletter update</b> Chair gave thanks to Cllr Wilson for undertaking a resident newsletter for Monkwood, only produced when there 'is something to say'. The Clerk has sight of this before distribution but it is not a Parish Council newsletter. Cllrs agreed that this is an invaluable way for residents to stay in touch and keep up to date. Feedback has been excellent. Cllrs suggested a similar newsletter for Grimley and Sinton communities which could be distributed via email rather than paper. Cllrs <b>agreed</b> to submit items to the Clerk for distribution as required. Clerk <b>instructed</b> to arrange template. Items relevant to one area will often be relevant to all and Cllrs agreed that this must not encourage a split view of the Parish. Facebook works well and items to be posted on that media as well.	Clerk
ii.	<b>Management and Commoners Association update</b> Clerk gave a briefing on the current grazing regime. Clerk and Cllr Wilson had met with Commoners to clarify and amend grazing regime, to allow area near Green Farm to be grazed at correct time of year. Final grazing regime attached as Appendix to these minutes. Cllrs voted and approved this regime unanimously. Receipts claim for replacement electric fencing equipment received and accepted by Cllrs. Commoner had approached Cllrs concerning cattle corral equipment. Cllr Stanley to obtain more information from resident before Cllrs can consider fully.	Cllr Stanley

<p>iii.</p>	<p><b>Drains and ditches update</b>  The Clerk and Cllr Wilson had met with contractors for a site visit and obtained two quotes for maintenance to the ditches, drains and headwall on the Common. Both contractors require additional intervention with regard to paperwork and do not work via email.  <b>1</b> - £2700: includes clearing headwalls and siding out specific ditches on rotation over two years, mindful of need to allow wildlife to move to untouched ditches. Hire of equipment required. No VAT.  <b>2</b> – Up to £2000: focuses on clearing under-road pipes, headwalls and ditch entrances (up to 1m from headwalls). Contractor has the required equipment. Skip may be required. No VAT.  Cllrs agreed that large scale work on ditches might not be necessary and that it was a better plan to get the headwalls and under road pipes cleared first, ascertain this effectiveness and plan for further ditch maintenance in 2022. Quote 2 accepted. Prp: AB. Sncd: PA.</p>	<p>Clerk</p>
<p>iv.</p>	<p><b>Water seepage outside Langdale</b>  Cllrs have already ensured that these ditches will be addressed in the above work.</p>	
<p>v.</p>	<p><b>SME solicitors ref deeds of right of way</b>  Solicitor had examined the case and had advised the Parish Council to take no further action.</p>	
<p>vi.</p>	<p><b>Resident application for temporary parking on verge MWGreen</b>  Clerk to ask resident if further assistance or information is required as no response has been received to the offered terms and conditions. It was reported that preliminary work on site has already started.</p>	<p>Clerk</p>
<p>70/21</p>	<p><b>Reports from other Projects and Representatives</b>  To discuss updates and formulate Motions not requiring written notice.</p>	
<p>a.</p>	<p><b>Planting trees for Queen’s Platinum Jubilee 2022.</b>  Possible locations – Sinton Green village green, churchyard and school. Cllr Stanley to approach church committee and school. Cllr Stanley could obtain 30% discount for trees. Clerk to ascertain level of interest, types of trees that would be popular and then Cllr Stanley to investigate other preferences ref roots/soil (ie with soil or bare roots).</p>	<p>Clerk  Cllr  Stanley</p>
<p>b.</p>	<p><b>Broadband projects update Grimley, Monkwood Green and Sinton Green.</b> Cllr Stanley had raised a formal complaint with Openreach ref their lack of customer service. All properties bar three have the streetside infrastructure and capability to enter into faster broadband contracts. Clerk is to chase outstanding voucher claims in Grimley.  Clerk reported that Sinton Green residents are receiving her help in applying for the vouchers but that a number of residents were considering pulling out due to conflict in relation to planning matters. Monkwood Green project is proceeding with a new kerbside box being installed at the Wichenford end in August.</p>	<p>Clerk</p>
<p>c.</p>	<p><b>Peace Hall.</b> Last meeting was cancelled.</p>	

d. e.	<p><b>Lengthsman</b> – Previously discussed.</p> <p><b>Project to improve facilities at church.</b> Volunteers continue at pace to clear and maintain the churchyard and Cllrs thanks them for this. Cllr Stanley gave an update on hopes to install a toilet at the church.</p>	
f.	<p><b>Project to provision of defibrillator at Grimley village.</b> Resident Simon Russell has offered a £500 donation towards this equipment. Cllrs agreed to match this. Prp: AT. Scnd: SW. Clerk to draft a leaflet asking residents for contributions and explaining the project. Clerk is continuing to seek quotation from Community Heartbeat Trust, who provided the defib at Monkwood Green. The Clerk has ordered red paint to allow phone box to be restored. Simon Russell has offered to hep with this also. County Cllr to be approached for donation.</p>	Clerk
g.	<p><b>Project to provision of defibrillator at Sinton Green.</b> Cllr Allan Bretherton offered a £100 donation to kick start this project. Cllrs agreed a £500 donation also. Prp: Sw. Scnd: AB. Cllr Bretherton to approach Peace Hall committee for renewed confirmation that they would be willing to host the equipment at the hall. Clerk to confirm the requirements of this – insurance and who responsible.</p>	Clerk
71/21	<p><b>Finance and Administration</b> - To discuss updates and formulate Motions not requiring written notice</p>	
a.	<p>Proposal for switching to ethical climate friendly banking. Cllr Stanley gave a briefing and asked the parish council to set an example. Cllr Bretherton expressed concern that the Parish Council had only just successfully organised online banking and that it might be premature to change it at this time without careful consideration and an exact idea of what was involved. Of the three banks that have a clear ethical model, Nationwide don't do business accounts. Trudos do not supply local banking services. CoOp do provide business banking and do business with other Parish Councils. Cllr Stanley to investigate finer points with Clerk assisting.</p>	Cllr Stanley Clerk
b.	Annual donation to Nora Parsons. Prps: PA. Scnd: SS. £200.	
c.	Annual donation to Hallow Scouts. Prps: AB. Scnd: At. £200.	
d.	<p>To consider and <b>motion</b> to approve the payment of outstanding accounts. Prps: AB. Scnd: SW. Motion carried. To receive and <b>motion</b> to accept Bank Reconciliations May 2021. Prps: AT. Scnd: SW. Motion carried.</p>	
e.	Conclusion annual audit. Note publication of certificate of exemption	
f.	Confirmation that insurance has been renewed via BHIB.	
72/21	<p><b>Correspondence, dates for diary, items for future agenda.</b> Nora Parsons AGM 07/07/2021 19:00.</p>	
73/12	<p><b>Date of next scheduled meeting – Monday 12<sup>th</sup> July, 7.30pm.</b> Peace Hall, Sinton Green. The press and public are cordially invited to attend this meeting. Cllr Taft gave apologies for this meeting.</p>	

**Confidential session – motion and resolution to move into a closed session without prejudice. To exclude members of the press and public on the grounds that publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.** *Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) and Schedule 12 of the Local Gov Act 1972.*

- a. To receive and acknowledge written applications for the office of Parish Councillor. Duly undertaken.
- b. To welcome individual candidates, make introductions and offer/receive questions.

Three candidates welcomed and invited to address the Parish Council.

**Reopen public session - To co-opt a candidate to fill the existing vacancy**

Candidates and members of the public were invited back to observe the voting (paper ballot) and decision to co-opt candidate/s.

Two rounds of vote. Candidate eliminated at first round: PC.  
Candidate duly appointed by majority vote at second round: JI.  
Mr Johnny Izamis invited to accept co-option and welcomed to the Parish Council. Paperwork associated with new Cllrs duly signed.

**Appendix 1 – Invoices/payments to be made (or date paid if contracted monthly payment)**

Mr S Skeys	Lengthsman May worksheet 2021	£143.00	VAT nil
SME solicitors	Assistance ref deeds of right way Monkwood Green	£207.00	VAT £34.50
Malvern Hills District Council	Garden waste renewal for church Inv: 0615166096	£77.50	VAT nil
Mr P Williams	Electric fence installation and cattle grazing services	Invoice to arrive Tuesday 16 <sup>th</sup> June	unknown
Nora Parsons	Donation as approved at this meeting	£200 pa is norm but to be debated.	VAT nil
Hallow Scouts	Donation as approved at this meeting	£200 pa is norm but to be debated.	VAT nil
Mrs Lisa Stevens	Monthly expenses June 2021	£77.20	VAT £2.40
Mrs Lisa Stevens	Monthly wage May 2021	£576.48	VAT nil

Appendix 2 - Overleaf

**Management Plan - Monkwood Green Common and SSSI v3 FINAL REVISED.**  
**Agreed JUNE 2021.**

**Table 1 - Management Action by Season**

Season	Management Area	Management activities
 Winter (Dec, Jan, Feb)	Grazing only	 GRAZE - Light occasional grazing only. Suspend grazing if ground is very wet.
	Spring Flowering Meadows	 NO GRAZING - Allow to grow ungrazed and uncut.
	Summer Flowering Meadows	 NO GRAZING - Allow to grow ungrazed and uncut.
 Spring (March, April, May)	Grazing only	 GRAZE – Grazing encouraged. Avoid over-grazing but deter invading coarse grasses.
	Spring Flowering Meadows	 NO GRAZING - Allow to grow ungrazed and uncut.
	Summer Flowering Meadows	 GRAZE - Employ “spring bite” grazing from March to early May, depending on season.
 Summer (June, July, Aug)	Grazing only	 GRAZE - Grazing encouraged. Avoid over-grazing but deter invading coarse grasses. <i>(‘Graze Only Area nr Whitehouse Farm’ – mow/top in July ONLY IF seasons too wet for grazing). (‘Graze Only Area Ant Hills /Petty Whin’ – strictly no mowing).</i>
	Spring Flowering Meadows	 NO GRAZING IN JUNE. Allow to grow ungrazed and uncut until July.  GRAZE JULY to mid September - put grazing animals on if available.
	Summer Flowering Meadows	 NO GRAZING - Allow to grow ungrazed and uncut.
 Autumn (Sept, Oct, Nov)	Grazing only	 GRAZE - Light occasional grazing. Suspend grazing if ground is very wet.
	Spring Flowering Meadows	 GRAZE JULY to mid SEPTEMBER - put grazing animals on if available.  MOW strictly AFTER 17 <sup>th</sup> Sept if not already grazed. Remove hay. No grazing thereafter.
	Summer Flowering Meadows	 MOW strictly AFTER 17 <sup>th</sup> Sept - Cut and remove hay after wildflowers have dropped their seeds depending on lateness of season. Grow ungrazed thereafter.

**Table 2 – Management Actions by Management Area**

<p><b>Grazing only.</b></p>	<ul style="list-style-type: none"> <li> Grazing encouraged in Spring and Summer. Retain gorse and petty whin, promoting the latter.</li> <li>Avoid over-grazing but have enough animals (including sheep, geese, etc. as well as cattle) to deter invading coarse grasses.</li> <li>Light occasional grazing in autumn/winter if required BUT MUST have regard to enclosure regulations. (Nb Temporary fencing can be erected on commons for up to 6 months). <a href="https://www.gov.uk/guidance/carrying-out-works-on-common-land">https://www.gov.uk/guidance/carrying-out-works-on-common-land</a></li> <li><b>Area near Whitehouse Farm only</b> –  mow/top in July if the season has been too wet for grazing.</li> <li></li> <li><b>Anthills/Petty Whin section</b> - Suspend light grazing in autumn/winter grazing if ground to wet. Must not damage anthills. Strictly no mowing at any time.</li> </ul>
<p><b>Spring Meadows.</b></p>	<ul style="list-style-type: none"> <li>NB. SPRING FLOWERING MEADOW</li> <li> Allow to grow ungrazed and uncut October to July.</li> <li> GRAZE IN SUMMER (July to mid September). Put grazing animals on if available.</li> <li> After 17<sup>th</sup> September – Cut if not grazed. Removing hay.</li> </ul>
<p><b>Summer Meadows.</b></p>	<ul style="list-style-type: none"> <li>NB. SUMMER FLOWERING MEADOW</li> <li> Allow to grow ungrazed and uncut October to February.</li> <li> GRAZE IN SPRING - Employ “spring bite” grazing from March to early May, depending on season.</li> <li> Then allow to grow ungrazed and uncut May to September.</li> <li> After 17<sup>th</sup> September - Cut after wildflowers have dropped their seeds depending on lateness of season. Remove hay.</li> </ul>
<p>Monitor ecology at all times. The above may have to be adjusted if ecological monitoring indicates changes are needed for Favourable Conservation Status and Biodiversity Net Gain.</p>	

**Illustration 1 – Large scale ‘At A Glance’ map of the different management areas**

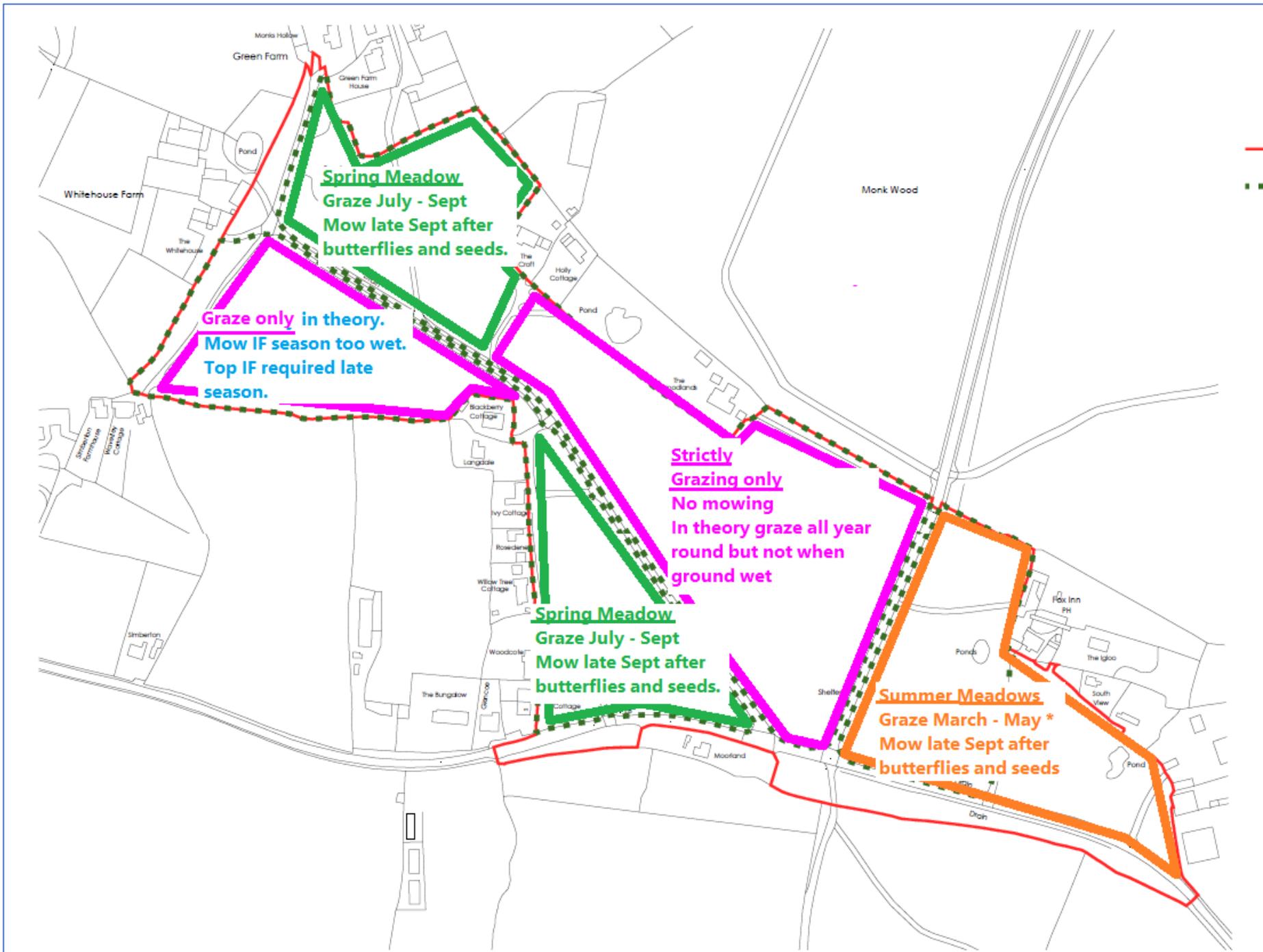


Illustration 2 – Extent of Parish Council ownership

