

# BAYTON PARISH COUNCIL

## Minutes of the Parish Council Meeting of Bayton Parish Council held in Bayton Church at 7.30pm on Tuesday 8<sup>th</sup> February 2022

**Present:** Cllr Miles (Chairman), Cllr Tonks, Cllr Wakeford, Cllr Adams, Cllr Burns

**In Attendance:** Clerk, Dist Cllr Douglas Godwin, Community Support Officer Vanessa Snape

1. **To appoint Chair** - It was agreed by all Cllr Miles to be Chair, Acceptance of Office signed.
2. **Apologies:** Received from Cllr Kemp.
3. **Declaration of Interest:**
  - a. **Register of Interests** – Cllrs reminded to keep their registers up to date.
  - b. **Disclosable Pecuniary Interests** – None.
  - c. **Other Disclosable Interests** – None.
  - d. **Cllrs own Computers/Tablets/Phones** – Cllrs confirmed own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
4. **Dispensations** –
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – **Dispensations requested** – None
4. **Public Question Time** – No public attended.
5. **County Cllr Report** – Apologies received, report at end of minutes.  
**District Cllr Report** – Apologies received.
6. Minutes of Parish Council Meeting held on 11<sup>th</sup> January 2022 were agreed by all and signed by Chair.
7. **Progress reports for information** –
  - a. **Maintenance Contract work** – January invoice for £25.00 circulated, it was agreed by all to pay invoice, it was also agreed by all to renew contract with Mr C Bunn at cost of £15.00 per hour for 2022-2023.
  - b. **Noticeboard** – Bayton Common awaiting approval from WCC.
  - c. **Footpath Gate, Bayton** – Clerk to contact Blacksmith to see when he is coming to do the work.
  - d. **Soldiers collected by manufacturer due to fault**- To be delivered in week commencing 14<sup>th</sup> February.
  - e. **Affordable Housing** – Dist Cllr to ask MHDC for Housing Needs Survey for Parish. Awaiting update.
  - f. **TemeWheels potential bus route to Cleobury** – Five residents in Parish interested in service, Clerk working with the Charity to see if a service is viable.
  - g. **Resignation of a Cllr** – Clerk to inform MHDC of resignation of Cllr Lawrence. Letter of thanks to be sent.
8. **Reports on Meeting attended by Clerk or Councillors: None.**
9. **Finances** –
  - a. **Payments made** – Mr C Bunn (see item 7a) = £25.00, Mr D Nunn (LM December 2021/January 2022) = £321.75.
  - b. **To report receipts since last meeting** – None.
  - c. **Bank Reconciliation to 24<sup>th</sup> January 2021** (circulated) – Balance agreed as £19566.05, it was agreed by all for Cllr to sign papers.
10. **Planning:**
  - a. Plans circulated since last meeting – **None.**
  - b. **Decisions received since last meeting** –  
**21/02129/FUL - Land At (Os 7072 7270)Clows Top** - Erection of wooden shed for housing racing pigeons.  
**Approved by MHDC.**  
**21/02280/AGR - Lower Collier Hill Farm, Bayton, Kidderminster** - Prior notification for construction of agricultural building. **Approved by MHDC.**
  - c. **Plans for comment on tonight** –  
**Appeal - 21/01416/GPDQ - APP/J1860/W/21/3284438 Glebe House, Bayton Kidderminster** – Notification of Prior Approval for the proposed change of use of an Agricultural Building to a dwelling house.  
It was agreed by all to make no comments.
11. **Road report**
  - a. **Lengthsman** – Working through list of jobs.

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- b. **Problems to report** – Potholes in Bayton.
  - c. **Beach Hay crossroads visibility** – It was agreed visibility is improved due to landowner removing tree and Cllr removing vegetation. It was agreed to send letter of thanks to landowner.
  - d. **Ninevah Rd** – signs requested due to concerns regarding safety of pedestrians – awaiting update from WCC.
12. **Coronation Corner Wall** –
- a. **Working Party** – It was agreed by all not to appoint another Cllr.
  - b. **Working Party Report** – No meetings held.
13. **Seat Bayton** – Clerk suggested seat is carved for Queens 70th Jubilee and sited in Church Yard if PCC are agreeable. It was agreed by all Clerk to make enquires and to obtain costs for carving wood.
14. **Waste bins** – to discuss replacing bins at the following locations -
- a. **Coronation Corner, Bayton**
  - b. **Summit Road, Clows Top**  
It was agreed by all to order two bins as circulated in link, total cost £208.00 (excluding postage and vat).
15. **Zero Tolerance Policy** – It was agreed to adopt Policy as circulated and to display on noticeboards.
16. **Complaints Policy** – It was agreed not to make any changes to the Policy.
17. **Parish Council/Cllrs email** – to discuss registering for a gov.uk email. After much discussion it was agreed by all not to change PC email. The Clerk wishes it to be noted she does not agree with this decision.
18. **Queens Platinum Jubilee** – Clerk to see if any events are planned and update at next meeting.
19. **Defibrillator** – Pads expire February 2022; it was agreed by all Clerk to purchase replacements.
20. **Confidential Complaint** –  
**Working Party Meetings** – no meetings held. Legal person is working with PC and other party to resolve the complaint, Cllrs to be updated as the matter progresses.
21. **Correspondence for information** – Updates from CALC, NALC, WCC, MHDC, Police  
**South Worcestershire Development Plan** –  
**WCC - Pharmaceutical Needs Assessment focus groups** - Community Grants, Interest to be registered by 14<sup>th</sup> February  
**WCC - Draft Budget Proposals 2022/23 On-line Engagement Event** 26 January at 5.30pm  
**MHDC - Connected Communities Themed Transport Summit** - 17th February 10am start until 12.30pm
22. **Clerks report on Urgent Decisions since last meeting** – None.
23. **Councillors' reports and items for the next agenda.**  
**Agenda items** – Coronation Corner Wall, Housing Needs Survey, Queens 70<sup>th</sup> Jubilee, Seat, Vacancy.
24. **Date of next Meeting** – 8<sup>th</sup> MARCH 2022 at 7.30pm - BAYTON CHURCH
25. **Cllrs to agree to close the meeting to Public and Press due to the confidential nature of the business to be discussed.**
26. **Staffing Matters** – No matters to discuss.
27. **LM Contract 2022-2023** – It was agreed to renew Contract with Mr D Nunn at cost of £16.50 per hour, this is subject to WCC agreeing to continue funding the scheme.
28. **Meeting Closed 8.26pm**

Signed----- Date 8<sup>th</sup> March 2022  
Chair

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## COUNTY COUNCILLOR REPORT

### Latest Covid Figures as at 7th February 2022 are:

- a. Worcestershire is showing an infection rate of 1,115 cases per 100,000.

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- b. The infection rate in the Malvern Hills District is 1,202 cases per 100,000.
- c. The direction of travel is down in Worcestershire as a whole, with only Malvern Hills District seeing an upward trend.
- d. Worcester City has the highest infection rate in Worcestershire with 1,378 cases per 100,000. Bromsgrove has the lowest infection rate.
- e. The rate of infection in England as a whole is 973 cases per 100,000.

The message from the Director of Public Health at the County Council remains the same: Adhere to Government guidelines, ensure you are fully vaccinated, use doctors surgeries, pharmacies, Minor Injury Units, NHS111 etc., wherever possible and only call an ambulance or visit the Acute Hospital if it is absolutely necessary, in order to keep pressure off these two key services, as far as possible.

**Queens Platinum Jubilee** - A full programme of events is being planned by WCC in particular over the Bank Holiday weekend in June. Over 5,500 trees have already been planted in Worcestershire as part of the Queen's Green Canopy, with many more being planted during the course of the year.

**Covid Support Grants** - WCC have received £52million of Government Grants including:

- £21million for the most vulnerable in our communities.
- £9million on testing, tracing and support for outbreak control.
- £3million on support for free school meals.
- £3million support of businesses.

**WCC Budget** - The final touches to the Budget for 2022/23 are being made and I will update you, following the next Full Council meeting, when the Budget is agreed.

It has already been agreed that Local Members' Highway Fund of £22,000 and Councillor's Divisional Fund of £10,000 will be extended to the next financial year. If there are any community projects that you believe would benefit from financial support, then please let me know from April onwards.

**David Chambers County Councillor, Tenbury Division**