

# BAYTON PARISH COUNCIL

## Minutes of the Parish Council Meeting of Bayton Parish Council held in Bayton Church at 7.30pm on Tuesday 31<sup>st</sup> October 2023

**Present:** Cllr Miles (Chair), (Vice Chair) Cllr Burns, Cllr Adams, Cllr George

**In Attendance:** Clerk, Chair of Victory Hall Clows Top Committee, Dist Cllr Douglas Godwin

1. **Apologies** -None.
2. **Co-option of a Cllr** – No applications received.
3. **Declaration of Interest:**
  - a. **Register of Interests** – Cllrs reminded to keep their registers updated if changes occur.
  - b. **Disclosable Pecuniary Interests** – None.
  - c. **Other Disclosable Interests** – None.
  - d. **Cllrs own Computers/Tablets/Phones** – Cllrs confirmed own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
4. **Dispensations** –

To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) –

  - a. **Dispensations requested** – None.
5. **Public Question Time** – See notes at end of minutes.
6. **County Cllr Report** – Report at end of minutes, apologies received.  
**District Cllr Report** – Report given at end of minutes.
7. **Minutes of Parish Council Meeting** held on 12<sup>th</sup> September 2023 were agreed by all and signed by Chairman.
8. **Reports on Meeting attended by Clerk or Councillors:**

Bayton Village Hall AGM postponed until 14<sup>th</sup> November 2023.
9. **Finances** –
  - a. **Payments made** – Forest & Garden Machinery (2<sup>nd</sup> Payment) = £480.00, Bill White Nurseries (plants for flower boxes) = £89.67, Poppy Appeal (see item 14) = £50.00, Mrs S Burrows (See item 17) = £16.09, Mr D Nunn (LM September/October 2023) = £313.50, Victory Hall Clows Top (see item 9c) = £800.00.
  - b. **To report receipts since last meeting** – MHDC Precept = £4550.00.
  - c. **To agree Bank Reconciliation for Current Account** –

September 2023, it was agreed balance £26267.27 (circulated).  
A cheque written to Cllr for plants purchased in January 2023 had remained uncashed. The retired Cllr has confirmed they do not require payment of £61.91 so the cheque has been returned to the plant budget.  
**July/August 2023 Reconciliation** – At the last meeting this was agreed as £22496.00 but due to clerical error this was incorrect, balance agreed tonight as £22232.68 (circulated).
  - d. **Budget Review** – All agreed as circulated.
  - e. **Internal Auditor** – Quotes circulated. It was agreed to appoint Ruth Mullett at cost of £200.00.
  - f. **Grant Application from Victory Hall Clows Top** (circulated) – After much discussion it was proposed, seconded and agreed by all to grant £800.00.
10. **Planning:**
  - a. Plans circulated since last meeting – **None.**
  - b. Decisions received since last meeting –

**M/23/01164/FUL – Land at (Os 7177 7453), Beach Hay, Bayton** – Construction of new access and five bar gate. **Refused by MHDC.**
  - c. **Plans for comment on tonight** –

**M/23/01079/CU - Woodside Farm, Beach Hay, Bayton, Kidderminster, DY14 9NE - The proposed development is for the siting of a log cabin and two bell tents to be used for glamping holiday accommodation at Woodside Farm together with a ten pitch camp site and mobile toilet and shower facilities.** After much discussion it was agreed by all to make no comments.

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## 11. Road report

- a. **Lengthsman** – Cleared drains after heavy rainfall been a busy month.
- b. **Problems to report** – Pot holes reported.
- c. **Oaklands drains and Leasowes Corner drains** – Clerk is in contact with landowners to establish if outlets have been cleared before asking WCC to clear drains.

12. **Risk Assessment** (circulated) – All matters covered; it was agreed by all Chair to sign.

13. **Mobile Phone for Parish Council** – to discuss when new Clerk appointed.

## 14. Memorial Service Coronation Corner 8<sup>th</sup> November 2023 at 1pm –

Date and time changed due to Bayton School half term break.

It was agreed by all to donate £50.00 to Poppy Appeal for wreath and wooden crosses.

15. **Defibrillator** – It was agreed by all to use money from Defib budget to purchase battery for Bayton Defib.

Cost is over £200.00. Clerk will look all suppliers before ordering.

Chair abstained from this vote and wished it to be noted in minutes..

## 16. Correspondence for information –

CALC, NALC, WCC, MHDC, Police, South Worcestershire Development Plan, Police and Crime Commissioner.

**WCC** - Tree Warden Scheme – circulated to residents.

**MHDC** - Polling district, polling place and polling station review – comments by 2<sup>nd</sup> November – no comments to be made.

## 17. Clerks report on Urgent Decisions since last meeting –

**Payments made –**

**16<sup>th</sup> October** – Clerk paid Tax on personal debit card to avoid incurring further costs for late payment.

**16<sup>th</sup> October** – HMRC Tax 3 months = £47.40.

**17<sup>th</sup> October** - Mrs S Burrows £263.12 (Clerks Salary).

## 18. Councillors' reports and items for the next agenda.

**Agenda items** – Clerks Appointment, Charity donations.

## 19. Date of next Meeting – 20<sup>th</sup> NOVEMBER 2023 AT 8.30PM IN BAYTON CHURCH

Chair left meeting; Vice Chair continued the meeting.

20. **Cllrs agreed to close the meeting to the Public and Press due to the confidential nature of the business to be discussed.**

21. **Clerks Vacancy** – It was agreed all Cllrs to attend interviews, date to be agreed by email.

22. **Meeting Closed 9.00pm.**

Signed----- Date 20th 2023  
Chairman

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**Public Question Time** – Chair of Victory Hall Clows Top wished to speak regarding the grant application. The grant is for a new oil boiler, the old boiler is 18 years old, not efficient, funds are short by about £1000.00. Hall have had main roof renewed at cost of £20,000.00, some grants received for this. A small extension being built on back by company building houses near hall. This is to compensate for loss of regular bookings due to parking issues, Hall will have to pay for some of the work, grants requested from other sources for this work.  
Hall used for events organised by committee on a regular basis and well supported.

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### District Councillors Report –

Recycling to be improved, wet cardboard, dirty plastics cannot be recycled so have to go to landfill.

Too much going to landfill from blackbins. Possible monitoring of bins.

Large planning applications not being approved within timescale; smaller applications usually

approved within timescale. Lack of experienced planning officers.

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**RAAF CONCRETE** - Following recent reports of identifying RAAF concrete in buildings, WCC has conducted and continues to conduct further investigations and studies. As Chairman of the Children & Families Overview and Scrutiny Committee I called for a report on RAAF in Worcestershire schools. I can report that no RAAF has been identified in any of the schools operated by the local authority including Community, Voluntary Controlled and Foundation schools. Academies, Voluntary Aided and Independent schools are reporting directly to the Department for Education (DfE) and the DfE is not sharing this information with the Council. County Hall has a number of RAAF related issues and as a result parts of the building are not open to staff or visitors. This has not affected any of the services provided by the County Council.

**VAPING** - As previously reported, I have expressed concern regarding vaping by children aged 11 to 18 years. It has now been agreed that the Children & Families Overview and Scrutiny Committee will be the lead Scrutiny Panel. Vaping is a good thing if used by adults who are trying to give up smoking, it is not however, something we should be encouraging for general use by adults let alone children. Sadly, many people do not realise that vapes contain nicotine and in some cases more nicotine than in cigarettes. They are also available in a variety of coloured tanks and fun flavourings, which are particularly attractive to young children. I have received reports that many of these products are being supplied to children in school by other school children. To date, over 12,000 non compliant vapes have been removed from the market place in Worcestershire, by Trading Standards. The Panel will seek evidence from officers within Education, Public Health and Trading Standards, in order to make recommendations going forward

**TENBURY PEDESTRIAN BRIDGE** - I have made a formal request to Worcestershire County Council to procure the building of a new pedestrian bridge over the river Teme at Tenbury. The current bridge is no longer fit for purpose due the continued risk to pedestrians safety, from vehicles mounting the footpath on both sides, whilst being used by pedestrians. I am suggesting that the new pedestrian bridge be build alongside or near to the existing bridge. The boundary between Worcestershire and Shropshire is along the centre of the river Teme and as such I am suggesting that funding is provided by both Worcestershire County Council and Shropshire Council, with additional funds if necessary, coming from central government.

David Chambers

County Councillor, Tenbury Division