

BAYTON PARISH COUNCIL

Minutes of the Monthly Parish Council Meeting of Bayton Parish Council held in Bayton Village Hall at 7.30pm on Tuesday 9th September 2014

Present: Cllr Blount (Chairman), Cllr Salisbury,
Cllr Clarke, Cllr Taylor.

In Attendance: Clerk, 2 Members of the Public, District Cllr Chris Dell, County Cllr Ken Pollock.

1. **Apologies:** Received and accepted from Cllr Rochelle and Cllr Taylor.
2. **Declaration of Interest:**
 - a. **Register of Interests** – No changes declared.
 - b. **Disclosable Pecuniary Interests** – All Cllrs - item 7(a) due to all Cllrs having a potential benefit from this expenditure.
 - c. **Other Disclosable Interests** – as above.
3. **Dispensations** –
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) –
 - **Dispensations granted** – All Cllrs were granted a Dispensation in April 2014 until May 2015 for all matters in item 7(a).
4. **Public Question Time** – See notes at end of minutes.
5. **Minutes** of Parish Council Meeting held on 8th July 2014 were agreed by all and signed by Chairman.
6. **District Cllrs report** – Attended meeting, report at end of minutes.
County Cllrs report – Attended meeting, report at end of minutes.
7. **Progress reports for information:**
 - a. **Defibrillator Machines** – Both Defibs ready for use. Work to paint boxes being undertaken by volunteers. Training being arranged with West Mids. Ambulance Service.
 - b. **School issues raised at APM** – Old Parish Council minutes have been obtained and Clerk has extracted references to Telecottage but it is clear Parish Council had little input (notes were circulated to all). Clerk to School Governors has been asked to look in Governors minutes and report back any details that may be relevant. Matter to be kept on agenda.
 - c. **Bayton Village Hall** – Village Hall advised Accounts have been looked at by External Auditor and his report being looked at by Hall Committee. AGM date still to be decided.
8. **Reports on Meeting attended by Clerk or Councillors:**
 - **CALC meeting/training dates for Cllrs/Clerk** - 15th July – Insurance/Risk, 23rd July CALC Area Meeting – Cilca training 27th August - Clerk attended meetings, details circulated.
9. **Finances:**
 - a. **Payments made** – Hollands Coaches (13weeks) = £180.00.
 - b. **To report receipts since last meeting** – Current Account – MHDC Clerks Cilca grant = £100.00, WCC Minibus grant = £130.00, WCC LM May 2014 = £162.50, **Defib cash donations = £12.68, Cheque donations = £115.00**, Western Power Telegraph poles = £25.86 Interest on Investment Acc July/August 2014 = £0.95.
 - c. **Bank Reconciliation** – Signed for July/August 2014. Balance agreed as Current Account = £8168.63. Investment Account = £5687.10.
 - d. **To view External Auditors Report for 2013-14** (circulated). Auditors queried one box on Annual Return regarding Charities that needed completion but no other queries raised. Notices on boards for electors informing them of their rights to view accounts.
 - e. **To discuss future of Investment Account** – Due to Santander Bank changing the name and terms of this account it was proposed by Cllr Carver and seconded by Cllr Clarke that the account be closed and all monies put into HSBC current account until another investment account is found. This proposal was agreed by all.
 - f. To agree to transfer £1000.00 into Investment Account. Account to be closed.
 - g. To review signatories on Investment Account. Account to be closed.
 - h. **To consider request for grant from Clows Top Amateur Productions** – details circulated – After discussion it was proposed by Cllr Clarke and seconded by Cllr Salisbury to donate £50.00. A vote was taken and the majority voted for the proposal with one abstention.
10. **Planning:**
 - a. **Plans circulated since last meeting** – None

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- b. **Decisions received since last meeting –**
14/00832/CHA – Mole End, Clows Top, DY14 9HR – Application for a non-material amendment following a grant of Planning Permission 13/01122/FUL. This amendment has been approved by MHDC. (It involved moving location of doors and windows).
- c. **Plans for comment on tonight –**
14/00901/S73 – Clay Farm, Clows Top, DY14 9NN – Removal of conditions 2 of Planning Permission MH76/374 – (removal of agricultural workers dwelling tie - a condition of original planning approval in 1976) – after much discussion it was felt the applicant should follow proper procedures which are laid down for the removal of agricultural ties. It was felt there should not be an exception to these rules in this case. A vote was taken and the majority agreed to object to this application with one vote supporting.
14/00931/S73 – The Redlands, Clows Top, DY14 9HP – Removal of Condition 5 on Planning Permission 09/01446/FUL so the original access to the Redlands can be re-opened. After much discussion it was felt the conditions of the original application should be adhered to. A vote was taken and the majority agreed to object to this application with one vote supporting.
- 11. Road report**
- a. **Lengthsman** – Had cleared some broken branches left by large loads.
- b. **Any problems to report** – Potholes have been reported.
- c. **Updates** –
Nineveh Road, Houghtons Pole Bridge repairs – no update.
Beach Hay Road repairs – no update.
Carton Farm water on B4202 – no update.
- 12. Assets of Community Value** – Village email had circulated request for residents to send comments to Clerk regarding any assets they value. No comments were received.
- 13. Risk Assessment** – Clerk advised Defib has been added and a separate hand written and computer log of checks made to Defib are being noted. It was agreed Chairman to sign Risk Assessment.
- 14. Financial Regulations/Standing Orders** – it was agreed to adopt in draft form as further changes can be made. Clerk and Cllr Salisbury to look at.
- 15. Police Commissioners Survey** – Clerk to circulate for comments and complete.
- 16. Correspondence for information** –
A list of items will be available at the meeting.
Worcestershire Health and Care NHS Trust - Free Health Checks offered locally – four people had shown interest but five needed. To circulated information again.
- 17. Clerks report on Urgent Decisions since last meeting –**
Payments – 1st August - Grant Thornton External Auditor = £120.00, WCALC (training 19th June) = £90.00, **25th August** – Staples (Printer Ink 2 black) = £17.98, LM June/July = £390.00.
Complaint regarding broken branches on roadside trees – WCC advice sought and will be passed to residents who need to cut overhanging branches.
- 18. Councillors' reports and items for the next agenda.**
Agenda items – Defibrillator Machines, Newsletter, Church Car park Tree surgery.
- 19. Date of next meeting: TUESDAY 14th OCTOBER 2014 AT 7.30PM**
- 20. Meeting Closed 8.56pm.**

Signed----- Date 14th October 2014
Chairman

Chairman stated that residents should remember all Cllrs are volunteers and do their best for the Parish. The Clerk is the only professional. Elections will be held in May 2015 and anyone can stand for election as a Parish Cllr. Resident raised concerns regarding number of children in school and the traffic issues that creates. It was pointed out that the LEA set the School numbers as per the letter from the Head circulated to all in June 2014. County Cllr advised Highways should address road issues.

Telecottage concerns – Local money was raised along with grants, residents feel the school should give something back to the village for a lost facility. Resident wished to help people with online applications which could be achieved if the Telecottage was usable. Parish Cllrs asked residents present why raise the issue at this time and what did they want as the best outcome. Residents stated the School have taken something from the village, what can they give back? If School changed to an Academy may be too late to put things right. Individual residents have queried the matter but had no reply. Residents felt an apology or recognition that something has gone wrong or a facility to use would be a good outcome. Parish Council stated they were not aware of concerns

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until May 2014. Cllrs stated that the Telecottage would have been affected by security issues on school grounds which were tightened up following an incident in this country. This would have had a big impact on public entering schools. Although the Parish Council do not appear to have had a direct involvement in this matter they are doing their best to help residents resolve the issue.

Village Hall – A representative from the Hall Committee stated the AGM will be called when the Committee are happy with the accounts which have been looked at by an External Auditor. No further queries were raised on this issue.

District Cllrs Report – Visit by MP on 22nd August was very well received in village, hope to repeat in future. Leisure Strategy being reviewed and savings can be made. MHDC will be sharing senior management services, details not yet finalized. District Council elections next May.

County Cllr Report – Revised bus services, new timetables available. BT Broadband still expanding. Clerk queried pothole filling in this Parish. Reports to be sent to County Cllr.

DRAFT