

**The Minutes of Annual General Meeting of Pendock Parish Council
Held at Pendock School at 7.45pm on 17th May 2017**

Present: Cllrs Mr John Humphreys, Mr Simon Fellows, Mr Charles Rush, Miss Rosemary Philipson-Stow, and Mrs Sue Giles

In attendance: the Parish Clerk.

As there was no questions asked the meeting commenced at 7.40 pm
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1. **Election of Chairman:** Councillor Humphreys was proposed by Councillor Charles Rush and seconded by Cllr Rosemary Philipson-Stow. This was unanimously agreed. Councillor Humphreys signed the Declaration of Acceptance of Office of Chairman.
2. **Apologies:** Cllr. John Davison.
3. **Election of Vice-Chairman:** Councillor Simon Fellows was proposed by Councillor Rosemary Philipson-Stow seconded by Councillor Sue Giles. This was unanimously agreed.
4. **Declaration of Interests:** All Councillors were reminded of their duty to keep their register of interests updated and were asked to declare any personal interests in items on the agenda.
5. **Minutes:** The minutes of the meeting held on 28th March 2017 were approved and signed.
6. **Finance Report:**
 - a. **Approve the Governance Statements:** The Council reviewed its system of internal control together with the governance statements and were satisfied that they met current standard and therefore approved the governance statement 2016/17.
 - b. **Approval of Accounting Statements 2016/17:** Having reviewed the accounts for the year to 31st March 2017 the Accounting Statements were proposed, approved and signed by the Chairman.
7. **Council Vacancy:** Nobody had come forwards with a view to fill the vacancy so it was agreed that the Clerk would place a notice in the notice board and that Councillors would ask some potential inhabitants if they would be interested.
8. **Correspondence:**
 - a. **Planning application 17/00139/HP:** Infilling existing first floor balcony at Midsummer View - APPROVED
 - b. **Appeal Application J1860/16/3162054 – Alma Cottage –** Appeal dismissed with the main issue being that it was outside the development boundary.

- c. **Footpath Closure – Grafton Farm to The Thistles cover:** Due to a collapsed bridge until a replacement is sited.
- d. **Mike Ellis Memorial Fund – provision of a defibrillator:** The Council considered the possibility of siting a defibrillator at the shop and making an application through the fund. The Clerk reminded the Council that there were insufficient funds in the current year to take up this opportunity but perhaps they might consider it for next year.

9. Councillor’s Reports:

- a. Cllr Rush reported that there had been a spate of tractor and Landrover thefts in the area and councillors should be aware and advise their neighbours to be cautious.
- b. The Clerk reported that there were major concerns about the speed that people were doing down Netherley Lane. She had walked the road with Worcester highways and it was agreed that some additional signage could be placed by the double bend and that other remedies were being considered.
- c. The Clerk reminded Councillors that they were able to report potholes on line through Worcestershire County council ‘report it’ facility and that because of our particular circumstances we were getting excellent responses in repairs.

10. Date of the next Meeting: 7.30pm on Tuesday 25th July 2017 at Pendock Primary School.

The meeting closed at 8:20pm.

Signed
Chairman

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